



# City Commission Regular Meeting

## Agenda

**November 8, 2023 @ 3:30 PM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](http://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

- 1. Meeting Called to Order**
- 2. Invocation - Peter Moore, Director of Strategic Programs and Budget**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Mayor's Report**
  - a. Week of the Family Video and Proclamation 5 minutes
- 6. City Manager's Report**
  - a. CIP Report 5 minutes
- 7. City Attorney's Report**
- 8. Non-Action Items**
- 9. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)
- 10. Consent Agenda**
  - a. Approve the minutes of the regular meeting, October 25, 2023. 1 minute
  - b. Approve the minutes of the work session, October 26, 2023 1 minute
  - c. Approve the following piggyback contracts: 1 minute
    1. Gresco Supply, Inc. - Osceola County Contract #ELE/190961 - Transformer Supply and Delivery Services; For goods and services on an as-needed basis during the term of the Agreement through March 2, 2024; Amount: \$1,500,000
    2. WeeDoo Greenboats, Inc. - GSA Contract #47QMCA20D0042; For goods on an as-needed basis during the term of the Agreement through July 16, 2025; Amount: \$80,000
  - d. Approve the following contracts: 1 minute
    1. Delsia Margraf - FY20-25 - Utility Billing Consulting - Amendment 4; For services on an as-needed basis during the term of the Agreement through November 13, 2024; Amount: \$125,000

2. HDD of Florida - RFP15-19 - Underground Conduit/Pipe Installation Services - Amendment 7; For services on an as-needed basis during the term of the Agreement through September 30, 2024; Amount: \$3,000,000
3. Heart Utilities of Jacksonville - RFP10-19 - Electric Utility Installation & Maintenance - Amendment 5; For services on an as-needed basis during the term of the Agreement through September 30, 2024; Amount: \$2,000,000

e. Approve the following purchase:

1. Dobbs Equipment, LLC - John Deere 524L Wheel Loader Tractor purchase; Amount: \$226,241.20

## 11. Action Items Requiring Discussion

- |                                                                                  |            |
|----------------------------------------------------------------------------------|------------|
| a. Ravaudage Agreement Amendment for Road Improvements and Partial Reimbursement | 30 minutes |
|----------------------------------------------------------------------------------|------------|

## 12. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

- |                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| a. Request of Metro Winter Park LLC to:                                                                                                                                                                                                                                                                                                                                                                                                | 60 minutes |
| <ol style="list-style-type: none"> <li>1. Ordinance 3287-23 - Amending the Comprehensive Plan Future Land Use designation from Institutional to Medium Density Residential to be consistent with the R-3 zoning of the properties (2nd reading)</li> <li>2. Conditional Use approval for a two-story, 53-unit multi-family project on the properties at 821 &amp; 831 W. Swoope Ave. and 800, 810 &amp; 830 W. Webster Ave.</li> </ol> |            |

## 13. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

- |                                                                                                                                     |            |
|-------------------------------------------------------------------------------------------------------------------------------------|------------|
| a. Resolution 2280-23 - Request of Paul Merrell to designate the property at 1390 Indiana Avenue to the Register of Historic Places | 5 minutes  |
| b. Ordinance prohibiting smoking and vaping in city parks and recreational facilities (1st reading)                                 | 30 minutes |

## 14. City Commission Reports

**15. Summary of Meeting Actions**

**16. Adjournment**