



Tree Preservation Board Regular Meeting

Agenda

October 24, 2023 @ 5:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

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- 1. Call to Order**
 - 2. Consent Agenda**
 - a. Approve the minutes of September 26, 2023 2 Minutes
 - 3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 - 4. Public Hearings (Public participation and comment on these matters must be in person.)**
 - 5. Action Items**
 - 6. Non-Action Items**
 - 7. Staff Updates**
 - a. Tree Law Seminar Presentation 5 Minutes
 - b. Winter Park Land Trust Tree Committee Forum 5 Minutes
 - c. Seven Oaks Trees 5 Minutes
 - d. The Pines Patio Project 5 Minutes
 - e. Ward Park Volunteer Planting 5 Minutes
 - 8. Board Comments**
 - 9. Upcoming Agenda Items**
 - 10. Adjournment**



Tree Preservation Board

agenda item

item type

Consent Agenda

meeting date

October 24, 2023

prepared by

Laura Halsey, Recreation Coordinator

approved by**subject**

Approve the minutes of September 26, 2023

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. 09.26.23 Minutes



Tree Preservation Board Minutes

September 26, 2023 at 5:00 p.m.

Chapman Room
401 S Park Ave | Winter Park, Florida

Present

Kim Ashby, Rebecca Gallardo, Christine Girand

Absent

Steve Carras(V), Jill Bendick (V- non-participating), Christina Schloot, Melanie Love

1. Call to Order

Meeting called to order by Chairperson, Kim Ashby at 5:07pm

2. Consent Agenda

a. Approval of the August 22, 2023 Minutes
Tabled due to lack of quorum

3. Citizen Comments (for items not on the agenda)

None

4. Public Hearings

5. Action Items

6. Non-Action Items

7. Staff Updates

a. P&Z Work Session

Mr. Nye provided an update to the Board regarding code revisions to the tree ordinance. P&Z is currently in the process of completing the comp plan so staff will continue working on the code revisions and once he has the revisions approved he will present them to the Board at a later date prior to taking them to City Commission.

b. 6 Isle of Sicily Case

Mr. Nye provided an update of the code violation case regarding the removal of all of the trees on the lot. Staff is pleased with the outcome and feels the city obtained a result that was satisfactory for the violations committed by the resident. Board inquired how the residents were able to remove the debris from the property and if there would be any repercussions for the company hired by the residents to perform the work. Mr. Nye stated the resident would not allow staff on the property and would most likely not provide staff with the company information.

c. Backyard Biodiversity Day

Mr. Nye informed the Board that the event will take place at Mead Gardens on October 21st where staff will be giving away one-gallon trees as well as providing tree care facts and information to the public. It will be followed by Growvember on November 11th and will also take place at Mead Gardens.

d. Winter Park Land Trust Committee - Community Forum on Trees

Mr. Nye informed the Board of the committee's upcoming event and his desire to ensure there are no breaches of the Sunshine Law during the event by designating one Board member to be in attendance and represent the Tree Board at the event. Chairperson Kim Ashby will be in attendance to represent as she is well-versed on our current topics and possesses a legal background.

8. Board Comments

Mr. Carras inquired if the public is able to research active permits to confirm if a resident has been granted a tree removal permit or not.

9. Upcoming Agenda Items

10. Adjournment

Meeting adjourned at 5:29pm

/s/ Recording Secretary Laura Halsey



Tree Preservation Board

agenda item

item type

Staff Updates

meeting date

October 24, 2023

prepared by

Laura Halsey, Recreation Coordinator

approved by**subject**

Tree Law Seminar Presentation

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



Tree Preservation Board

agenda item

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Staff Updates

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Laura Halsey, Recreation Coordinator

approved by**subject**

Winter Park Land Trust Tree Committee Forum

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



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Seven Oaks Trees

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



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The Pines Patio Project

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None



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Ward Park Volunteer Planting

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None