



Parks & Recreation Advisory Board Regular Meeting

Agenda

October 18, 2023 @ 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

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"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
- 1. Call to Order**
 - 2. Consent Agenda**
 - a. Approve the minutes of September 20, 2023 2 Minutes
 - 3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 - 4. Action Items**
 - 5. Non-Action Items**
 - a. Cady Way Pool Expansion Proposal 30m
 - b. Open Space Comp Plan Element 20m
 - 6. Staff Updates**
 - a. Winter Park Land Trust Tree Forum 5m
 - b. FY22/23 Cost Recovery Summary 10m
 - c. Project Update 10m
 - 7. Board Comments**
 - 8. Upcoming Agenda Items**
 - 9. Adjournment**



Parks & Recreation Advisory Board

agenda item

item type

Consent Agenda

meeting date

October 18, 2023

prepared by

Laura Halsey, Recreation Coordinator

approved by

Michelle del Valle, Assistant City Manager

subject

Approve the minutes of September 20, 2023

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. 09.20.23 Minutes Draft



Parks & Recreation Advisory Board Minutes

September 20, 2023 at 5:30 p.m.

City Hall Commission Chamber
401 Park Ave, South
Winter Park, FL 32789

Board Members Present

Michael Perelman, Leah Bonich, Krystal Dawkins, Shannon Sarkarati, & Craig Russell

Board Members Absent

Frank Baker, Robert Bendick (V - non-participating)

1. Call to Order

Meeting Called to order by Michael Perelman at 5:30 pm

2. Consent Agenda

a. Approve Regular Meeting Minutes - August 16, 2023

Motion made by Shannon Sarkarati, seconded by Leah Bonich, to approve the minutes.
Motion carried unanimously.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

Michael Dively, 1210 Raintree Pl, spoke on behalf of the Splash, Float, Swim Program and expressed his appreciation for everyone that played a role in implementing the program and making it such a success.

4. Action Items

a. Fee Waiver Request - Peace & Justice Institute Annual Conference

Mr. Seeley, Parks & Recreation Director, presented the request parameters. No representatives were present on behalf of the Peach & Justice Institute. Mr. Seeley suggested tabling the item until the next regularly scheduled meeting to ensure their purpose, intent, and need is properly and completely presented.

b. Fee Waiver Request - 18th Annual Fast Start Track & Field International

Mr. Seeley presented the request and informed the board that it is a free event that benefits local children and is within the parameters of the recreational goals of the Parks & Recreation Department. Staff recommends the approval of a full fee waiver.

Motion made by Craig Russell, seconded by Michael Perelman, to approve the full fee waiver. Motion carries unanimously.

c. Park Acreage and Comp Plan

Mr. Seeley provided a breakdown of the Comp Plan item by item. Board requested staff ask Commission to be consistent in their definitions in the Comp Plan in accordance with the EPA. Mr. Seeley asked the board to identify what areas they feel improvement and or redevelopment is needed. He will come back to the board with figures and photos of areas that have the potential to be redeveloped into multi-purpose areas. He also provided comparable data from surrounding cities as well as statewide showing how many acres per 1,000 residents they have in their comp plan.

No action was taken on this item.

d. Winter Park Chamber of Commerce Fee Waiver

Betsy Gardner-Eckbert, President and CEO of the Chamber of Commerce, presented a brief history of the Chamber and synopsis of how the events in question benefit the community as a whole. Discussion ensued and all of proposed events were taken into consideration.

Motion made by Craig Russell, seconded by Shannon Sarkarati, to approve all of the events. Motion carries 3-2 with Michael Perelman and Krystal Dawkins opposing.

5. Non-Action Items

a. Parks & Recreation Land Assessment

Mr. Seeley provided the Board with visuals of which areas have park accessibility within a half mile along with comparisons for neighboring cities and counties. Some of those included City of Orlando, City of Maitland, City of Winter Springs, Seminole County & Orange County. Golf Courses were factored into the calculations as well. Mr. Perelman wanted clarification on what is defined as greenspace such as golf courses and cemeteries, etc. Discussion ensued on what should be included in that definition and what the Board's goal is as far as meeting greenspace goals.

Mr. Seeley covered a distribution map with the Board as well showing where larger parks are located, potential annexation parcels, and the impacts of doing so.

6. Staff Updates

a. Project Update

Mr. Seeley presented the Board with a brief update on the various projects:

- Cemetery Comps - Winter Park pricing is pretty fair in comparison to surrounding cemeteries, maintenance costs at Palm are about three times of those at Pineywood due to Palm being larger and encompassing more landscape to manage. The larger portion of income is coming from Palm vs Pineywood
- MLK Park - Unity Corner is at 60% construction plan completion. Goal would be to begin construction in January and tie in a groundbreaking event with MLK Day

7. Board Comments

8. Upcoming Agenda Items

9. Adjournment

The meeting was adjourned by Mr. Perelman at 7:17 pm

Minutes approved by the board on: October 9, 2023

/s/ Laura Halsey



Parks & Recreation Advisory Board

agenda item

item type

Non-Action Items

meeting date

October 18, 2023

prepared by

Jason Seeley, Director of Parks and Recreation

approved by

Michelle del Valle, Assistant City Manager

subject

Cady Way Pool Expansion Proposal

motion | recommendation

Provide feedback regarding potential expansion and private funding for project from Blue Dolphins Swim Club

background

Blue Dolphins Swim Club is a private swim club serving the primarily Winter Park youth in addition to youth in our neighboring municipalities. Blue Dolphins leadership has attracted private donor funds that are interested in providing the City with an additional full-sized pool at Cady Way to provide increased aquatic opportunities for residents and competitive youth swimming at Cady Way.

Staff is seeking feedback related to the potential project and partnership from the Parks and Recreation Advisory Board to determine if both City and Blue Dolphins should continue with the investment of time/resources to move the potential project forward.

strategic objectives**alternatives | other considerations**

City would have no cost in the construction of the new pool. Donation of pool would also include funding plan for long term upkeep and maintenance of the new pool in addition to potential site improvements such as kids splash area and potential office/changing room area. Additionally, funding would be included for the increase in daily maintenance of new pool based on swim club versus public usage.

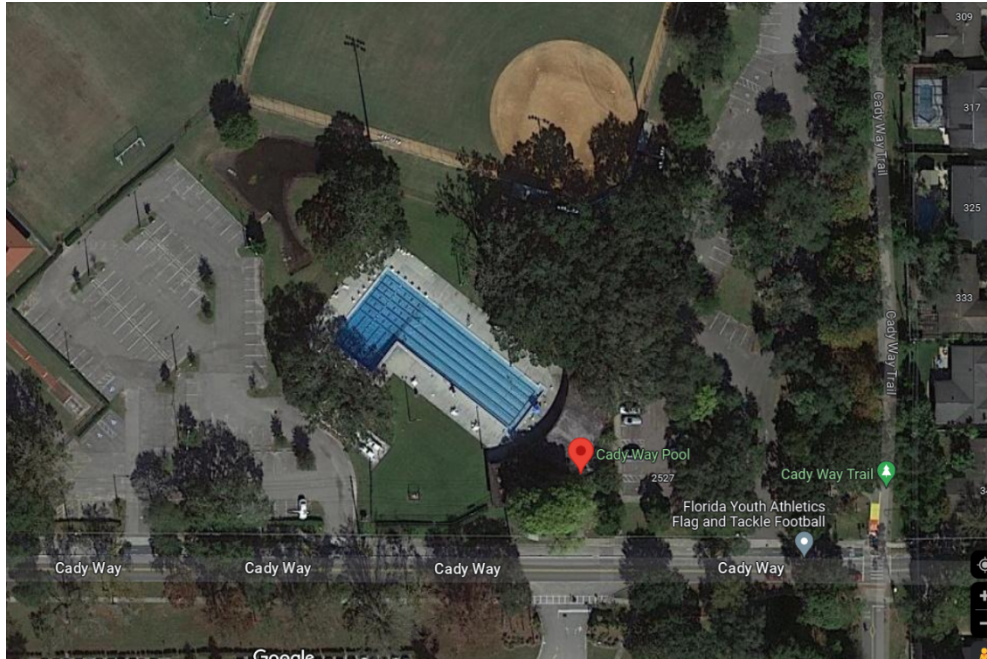
fiscal impact

attachments

1. Potential Cady Way Pool Expansion

Potential Cady Way Pool Expansion

Current Conditions



Option A



Option B:





Parks & Recreation Advisory Board

agenda item

item type

Non-Action Items

meeting date

October 18, 2023

prepared by

Jason Seeley, Director of Parks and Recreation

approved by

Michelle del Valle, Assistant City Manager

subject

Open Space Comp Plan Element

motion | recommendation

Discussion and update regarding open space comp plan element and level of service.

background

In recent meetings the topic of how and what is counted as it relates to park property and the comprehensive plan has been discussed. PRAB chair and City staff have been continuing to work towards universally agreed upon definitions of terms such as Open Space, Green Space, and Park Land, which of these terms and definitions should be used as a measurement tool in the comp plan, and what properties would be included under each term.

Staff and chair will provide an update regarding recent work session and meeting with Planning staff on the topic.

strategic objectives**alternatives | other considerations****fiscal impact****attachments**

None



Parks & Recreation Advisory Board

agenda item

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Staff Updates

meeting date

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prepared by

Jason Seeley, Director of Parks and Recreation

approved by

Jason Seeley, Director of Parks and Recreation

subject

Winter Park Land Trust Tree Forum

motion | recommendation

Na

background

The City and Winter Park Landtrust will be holding a forum at the WP Event Center on 10/18 regarding the City's tree canopy and issues related to our urban forestry program. PRAB members are encouraged to attend and engage with panelists on the topic. Flyer has been attached for additional details.

strategic objectives**alternatives | other considerations****fiscal impact****attachments**

1. Winter Park Land Trust Tree Forum



Winter Park's tree canopy creates a community-wide park, unique to Central Florida. This canopy has been an integral part of the city's extraordinary brand.

The mission of the WPLT Tree Committee is to work with city staff, the city's tree advisory board, and community members to build and implement innovative programs to enhance our tree canopy for generations to come.



<https://www.winterparklandtrust.org>

LET'S TALK TREES BEAT THE HEAT! TREES ARE COOL!

How can we restore, nurture & protect
our "Cool" Tree Canopy?

Please bring your opinions and questions to a
FORUM — FREE and open to the public

**"TREES
and why we need them more than ever."**

Thursday, October 19, 2023

6 to 7:30 PM

Winter Park Library

Sponsored by the Winter Park Land Trust

Sample Questions to bring:

- ~ How well has Winter Park recovered from the loss of one third of the tree canopy destroyed by hurricanes since 2004?
- ~ Does a healthy tree canopy really impact our heat index?
- ~ What tree species are most desirable?
- ~ What does our tree canopy survey tell us?
- ~ What best practices should we consider??

NOTICE: Two or more members of the Tree Preservation Board, other city boards, and/or City Commission will attend and participate.



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Staff Updates

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prepared by

Jason Seeley, Director of Parks and Recreation

approved by

Jason Seeley, Director of Parks and Recreation

subject

FY22/23 Cost Recovery Summary

motion | recommendation

Na

background

In the summer of 2022, staff presented and conducted a work session with PRAB that created cost recovery goals and methodology related to cost recovery for divisions/cost centers within the parks and recreation department. Staff will provide a summary of the FY22/23 performance of divisions.

strategic objectives**alternatives | other considerations****fiscal impact****attachments**

None



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Jason Seeley, Director of Parks and Recreation

approved by

Jason Seeley, Director of Parks and Recreation

subject

Project Update

motion | recommendation

na

background

Update regarding current Parks and Recreation projects.
HBP, MLK, Ward Park, Mead Gardens, 7 Oaks, and Shady Park

strategic objectives**alternatives | other considerations****fiscal impact****attachments**

None