



# Transportation Advisory Board Regular Meeting

## Agenda

**October 16, 2023 @ 4:00 PM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

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### please note

Times are projected and subject to change.

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- 1. Call to Order**
  - 2. Consent Agenda**
    - a. Approve the minutes of the September 18, 2023 regular meeting. 1 minute
  - 3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
  - 4. Action Items**
    - a. Pedestrian Countdown Signal Heads 10 minutes
    - b. November & December TAB meetings 5 minutes
    - c. TAB meetings starting 2024 5 minutes
  - 5. Non-Action Items**
  - 6. Staff Updates**
    - a. Police Department Update 5 minutes
    - b. Winter Park Rd Speed Cushions 5 minutes
    - c. RRFB Updates 5 minutes
    - d. Morse Blvd/Capen Ave - All Way Stop 5 minutes
  - 7. Board Comments**
  - 8. Upcoming Agenda Items**
  - 9. Adjournment**



## Transportation Advisory Board

# agenda item

**item type**

Consent Agenda

**meeting date**

October 16, 2023

**prepared by**

Kim Breland, Deputy City Clerk

**approved by**

Kim Breland, Deputy City Clerk

**subject**

Approve the minutes of the September 18, 2023 regular meeting.

**motion | recommendation****background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. TAB-min-2023-09-18 draft



# Transportation Advisory Board Regular Meeting Minutes

September 18, 2023 at 4:00 p.m.

City Hall, Commission Chambers  
401 S. Park Avenue | Winter Park, Florida

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## Present

Jeffrey Osleeb, Jeffrey Sievers, Michael Sasse, Rachel Andre, Katie Reischmann (in person), and Jennifer Adams (Virtual). Absent: Ruben Paige. Staff: Director of Public Works & Transportation Charles Ramdatt; Transportation Planner Keith Moore and Engineer II Hongmyung Lim. Assistant, Sergeant Luke Hofer and Deputy City Clerk Kim Breland.

### 1) Call to Order

Chairman Osleeb called the meeting to order at 4:00 p.m.

### 2) Consent Agenda

#### a. Approve meeting minutes of July 17, 2023

Motion made by Jeffery Sievers to approve the meeting minutes for July 17, 2023, seconded by Rachel Andre. The motion carried unanimously with a 5-0 vote (Ms. Adams was not able to vote at the time).

### 3) Public Comments (for items not on the agenda): Three minutes allowed for each speaker

### 4) Action Items

#### a. Vision Zero Lead and Alternate from TAB

Mr. Lim reported that the grant funding resulting from the joint effort between regional agencies and MetroPlan has been awarded. The funding amount was in a larger than anticipated, allowing MetroPlan to fund the entire Vision Zero project and negate the city's \$20,000 funding commitment.

MetroPlan will begin a series of meetings for the project starting with a kick-off later in the month and asked each municipality form a sub-committee for participation including staff and members of TAB. Once the resolution and plan have been completed, the Vision Zero consultant will present the documents to TAB and then Commission for approval. Discussion followed on meeting logistics, timing and board member interest. Ms. Adams and Mr. Sievers volunteered to participate in the subcommittee. Consensus was for Ms. Adams to be the primary representative of the board with Mr. Sievers as alternate.

In response to questions, Mr. Lim noted most of the jurisdictions nearby including Orange County, Maitland, and others will be participating in the meetings. He noted City of

Orlando already has a Vision Zero Safety Action Plan in place and may be guiding MetroPlan with the effort. In addition, he said the effort will be a combination of creating an action plan as well as identifying projects for the Plan, and subcommittee updates will be provided to TAB as they become available.

## **5) Non-Action Items**

### **a. Safety Video**

Mr. Lim presented a safety video by MetroPlan regarding the consequences of driving under the influence. Chair Osleeb raised the question of how many pedestrian fatalities can be equated to drunk driving. Mr. Lim responded the police department provides quarterly reports that include data on pedestrian fatalities and motorist crashes. He said the Vision Zero effort will include maps with that crash data along with severity and other mitigating factors (i.e. drugs and/or alcohol). Sgt. Hofer added that the pedestrian is at fault in the vast majority of pedestrian fatalities. Discussion continued on factors that contribute to those fatalities and whether education efforts help.

## **6) Staff Updates**

### **a. ADA Plan Update**

Staff will provide an update on the Ada transition plan at the October meeting and residents will have the opportunity to address any concerns related ADA issues at the city's public facilities. Mr. Lim said 55,482 s.f. of sidewalk was replaced in FY23 as part of ADA improvements.

In response to questions, Mr. Lim explained the replacements were for existing sidewalks and the city has a separate funding source for new sidewalks. In addition, a number of deficient curb ramps were replaced throughout city as well.

Mr. Lim said funding for new sidewalks was not used this year since staff was working on the Transportation Master Plan that consists a list of potential new sidewalk. Ms. Andre wants to make sure the city doesn't lose funding for new sidewalks. Mr. Lim said there is language in the multimodal transportation impact fee ordinance regarding to how long the fee can be kept without being spent. He said the Communications department will be requesting residence to report any deficiencies they see.

Discussion followed on maps identifying areas that may include concentrations of people requiring ADA assistance and what measures the city takes to assist those residents (i.e. signage for sight/hearing impaired, crosswalks, impacts related to road/street pavement).

### **b. N Denning Pavement Markings**

The installation of the Trail from Denning North of Webster and Webster to Solana has been delayed until the summer of 2024. In the meantime, in an effort to address safety

concerns, staff has painted pavement markings. Mr. Lim presented pictures of the pavement painting effort for reference.

**c. Fairbanks/Denning SBR Turn Lane**

A contractor has been awarded the project is in the process of procuring the concrete pole for the traffic signal which will take approximately 10 weeks. Staff is working to get utilities situated (fiber line, utility cabinet and fire hydrant relocation) in advance of the pole installation.

**d. Winter Park Rd Speed Cushions**

Mr. Moore presented a brief history of challenges related to speeding on Winter Park road and spoke about efforts by staff to reduce and resolve those issues. He spoke about impacts to fire truck response times and how staff chose to use speed cushions as a solution. He showed pictures of the speed cushion installation. He said the speed cushions seem to be working and noted this is a multi-phase project. Once the project is complete, staff will conduct another speed study to determine overall results. Feedback has been positive from residents, but negative from cut-through drivers. Discussion followed on options for speed reduction i.e. speed cushions versus narrowing roads.

**e. Next RRFBs (Rectangular Rapid Flashing Beacons)**

Mr. Moore reported that RRFBs have been installed or will be installed at the following locations near the hospital, Mizell Avenue, East of Lakemont Avenue, between Goodrich and Greenwich Avenues, and at Edwin and Goodwin Avenues. Additional RRFBs are being installed on Canton Avenue between Denning Drive and Orlando Ave (near Publix).

Discussion followed on the efficacy of RRFBs. Mr. Moore said he does not have the data by numbers and added the city works the organizations Bike Walk Central Florida and Best Foot Forward which conduct decoy activities on the roadway. He will ask both to give a presentation to the board based to provide feedback.

Mr. Reischmann noted challenges with sun glare at the RRFB unit facing east/west on Palmer Avenue (at Alabama). She asked staff to post sign saying "Crossing ahead" to assist pedestrians. Mr. Moore will investigate.

**7) Board Comments**

**8) Upcoming Agenda Items**

Mr. Lim spoke noted the November TAB meeting falls during the week of Thanksgiving and the December meeting is on the 18<sup>th</sup>, he remarked that in the past these meetings have been cancelled and will be added to the October agenda for direction from the board. In addition, a discussion will be added for the board to discuss and consider moving to bi-monthly meetings when no action items are on the agenda.

**9) Adjournment**

The meeting adjourned at 4:56 p.m.

The next Transportation Advisory Board meeting will be held, Monday October 16, 2023 at 4:00 p.m.

Respectfully,

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Kim Breland, Recording Secretary



## Transportation Advisory Board

# agenda item

**item type**

Action Items

**meeting date**

October 16, 2023

**prepared by**

Hongmyung Lim, Engineer II

**approved by**

Kim Breland, Deputy City Clerk

**subject**

Pedestrian Countdown Signal Heads

**motion | recommendation****background**

Pedestrian Countdown signals are being proposed along Park Avenue because the existing signal heads are confusing to some pedestrians.

**strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



## Transportation Advisory Board

# agenda item

**item type**

Action Items

**meeting date**

October 16, 2023

**prepared by**

Hongmyung Lim, Engineer II

**approved by**

Charles Ramdatt, Director of Public Works

**subject**

November & December TAB meetings

**motion | recommendation****background**

This topic was discussed at the previous TAB meeting whether to continue, reschedule, or cancel the meetings. The November meeting is on November 20 and the December meeting is on December 18.

**strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



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**item type**

Action Items

**meeting date**

October 16, 2023

**prepared by****approved by**

Charles Ramdatt, Director of Public Works

**subject**

TAB meetings starting 2024

**motion | recommendation****background**

This topic was discussed at the previous TAB meeting. Dependent on the Board's thoughts and approvals, the TAB meetings can become bimonthly with staff providing staff updates every other month through emails to the Board.

**strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



## Transportation Advisory Board

# agenda item

**item type**

Staff Updates

**meeting date**

October 16, 2023

**prepared by**

Hongmyung Lim, Engineer II

**approved by**

Charles Ramdatt, Director of Public Works

**subject**

Police Department Update

**motion | recommendation****background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



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Hongmyung Lim, Engineer II

**approved by**

Charles Ramdatt, Director of Public Works

**subject**

Winter Park Rd Speed Cushions

**motion | recommendation****background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



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Hongmyung Lim, Engineer II

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Charles Ramdatt, Director of Public Works

**subject**

RRFB Updates

**motion | recommendation****background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



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**subject**

Morse Blvd/Capen Ave - All Way Stop

**motion | recommendation****background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None