



Winter Pines Golf Course Advisory Board Regular Meeting

Agenda

May 8, 2023 @ 8:00 am

City Hall

Commission Chamber

401 Park Ave South

Winter Park, FL 32789

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Consent Agenda**
 - a. [Minutes Approval April 10, 2023](#) 2 minutes
 3. **Public Comment (for items not on the agenda): Three minutes allowed for each speaker**
 4. **Action Items**
 - a. [WP18 Summer Golf Program](#) 10
 5. **Non-Action Items**
 - a. [Protective Netting for Driving Range](#) 10
 - b. [WP Pines High School Golf Program and Fee Structure for 2024](#) 10
 6. **Staff Updates**
 - a. [Revenue Reports WP9 and WP18](#) 10
 - b. [WP9 Course Conditions Update](#) 10
 - c. [Project Update](#) 10
 7. **Board Comments**
 8. **Upcoming Agenda Items**
 9. **Adjournment**



Winter Pines Golf
Course Advisory
Board

agenda item

item type	Consent Agenda	meeting date	May 8, 2023
prepared by	Kesha Thompson	approved by	
board approval			
strategic objective			

subject

Minutes Approval April 10, 2023

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[0410.23 minutes draft.pdf](#)



Winter Pines Golf Advisory Board Minutes

April 10, 2023 at 8:00 a.m.

City Hall | Commission Chamber
401 Park Ave South | Winter Park, Florida 32789

Present

Marc Reicher, Sean Connolly, Paul Smith, David Webster, Nancy Freeman, Sid Cash Jr., Justin Ingram

1. Call to Order

Meeting was called to order at 8:05 a.m. by Vice Chairman Justin Ingram

2. Consent Agenda

a. Minutes Approval March 13, 2023

Motion made by Nancy Freeman to approve consent agenda; seconded by Sean Connolly. Motion carried unanimously.

3. Public Comment (for items not on the agenda)

4. Action Items

a. Capital Improvement Discussion for Winter Park Pines Golf Course

Staff is seeking direction on future Capital Improvement projects for the Pines. Staff provided two potential projects; a Master Plan for potential course design/layout cost TBD and or Clubhouse exterior upgrades estimated at \$50,000. There is an additional \$40,000 in bridge improvements that need to be complete in this fiscal year, with the possibility of being reimbursed from hurricane funds.

Staff will inquire with Public Works about the restriping and resealing of the parking lot during the exterior upgrade. Course maintenance staff suggest irrigation upgrade discussion as a future CIP project. Mr. Connolly suggested some partnerships to offset the cost of potential upgrades.

Motion made by Marc Reicher to request funding for the following three categories \$50,000 for a long-range strategic plan, \$100,000 for exterior upgrades and parking lot resurface, and \$100,000 additional funds for on course improvements; seconded by Justin Ingram. Motion carried unanimously

Chairman Reicher would like work session to discuss the scope of the long-term planning

5. Non-Action Items (none)

6. Staff Updates

a. Financial Summary

Jason provided financial for the WP18 and WP9. Mr. Connolly suggest allocating some funding for pull carts, and discussion about a trail fee for residents that currently have their own golf carts at the WP18. Mr. Pascale will research cost for new pull carts. Chairman Reicher asked that the revenue from the concession be added into the spreadsheet as other income.

The Winter Park 9 is currently tracking on target.

b. Course Maintenance Update

Branch Management (the new tree company) will be at the WP9 to trim the trees this week as the WP9 is closed, maintenance on the course currently includes aerating, topdressing, reshaping some bunkers, install sod, mole cricket treatment, the pump is currently working at 100%

Staff is going to speak to the contractor about the urgency of the bridge work at the Pines.

c. Winter Park Pines Project Update

Awning should be complete by 4/21 and the new furniture has arrived, Patio space will be expected to start on 5/8. The ball machine has been delivered and will be installed. The ADA restrooms and plumbing is still expected to start this summer.

7. Board Comments

Mr. Connolly provided the board of positive comments from golf now.

8. Upcoming Agenda Items

9. Adjournment

Motion made by David Webster to adjourn the meeting; seconded by Nancy Freeman. Meeting adjourned at 9:35 am

Minutes approved the board on 5/8/2023
/s/ Recording Secretary Kesha Thompson



Winter Pines Golf Course Advisory Board

agenda item

item type	Action Items	meeting date	May 8, 2023
prepared by	Jason Seeley	approved by	
board approval			
strategic objective			

subject

WP18 Summer Golf Program

motion / recommendation

In the past WP18 did \$100 May through August; Monday – Friday WALKING ONLY Play after 12pm on weekends Under 18; staff recommends extending this program for this summer and evaluating for future.

background

Direction on WP Pines Summer Youth Golf Program. WP9 offers a youth program that is \$200 per summer w no restrictions of tee times.

alternatives / other considerations

fiscal impact



Winter Pines Golf Course Advisory Board

agenda item

item type	Non-Action Items	meeting date	May 8, 2023
prepared by	Jason Seeley	approved by	
board approval			
strategic objective			

subject

Protective Netting for Driving Range

motion / recommendation

Discussion regarding need to have nets on range.

background

Some golfers have voiced that the driving range needs netting on the sides to offer protection to golfers on adjacent holes and reduce range balls from intrusion.

alternatives / other considerations

fiscal impact

Further research will be conducted if GAB feels this is a priority or need for course, but cursory research on price suggests this would be a major capital cost. Staff will have preliminary cost for meeting.



Winter Pines Golf Course Advisory Board

agenda item

item type	Non-Action Items	meeting date	May 8, 2023
prepared by	Jason Seeley	approved by	
board approval			
strategic objective			

subject

WP Pines High School Golf Program and Fee Structure for 2024

motion / recommendation

Discussion regarding cost and scope

background

WP Pines has an ongoing relationship with area high school golf programs. Discuss changes in structure and cost.

alternatives / other considerations

fiscal impact



Winter Pines Golf Course Advisory Board

agenda item

item type	Staff Updates	meeting date	May 8, 2023
prepared by	Jason Seeley	approved by	
board approval			
strategic objective			

subject

Revenue Reports WP9 and WP18

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[Copy of WP18 GOLF ONLY Monthly_Statistics_FY2023.xls](#)

ATTACHMENTS:

[Copy of WP9 GOLF ONLY Monthly_Statistics_FY2023.xls](#)

Winter Park Pines Golf Club (WP18)

FISCAL YEAR 2023

DATE	TOTAL \$ (Pre-Sales Tax)	TOTAL Rounds per Month	STATS					Revenues					
			# 9 HOLE	Member Rounds	Replay	# CITY	Driving Range	Greens Fees	Carts	Membership	Merchandise	Club RENTAL	Golf Events
October	\$211,943.27	3600	2,900	700	0	0	\$19,009.19	\$81,947.27	\$0.00	\$104,837.10	\$6,149.71	\$0.00	\$0.00
November	\$125,480.28	2978	2,303	675	0	0	\$17,395.40	\$53,953.35	\$23,807.39	\$19,618.81	\$10,256.69	\$448.64	\$0.00
December	\$127,424.82	3583	2,856	727	0	0	19,881.58	\$68,162.49	\$31,347.12	\$14,733.68	\$12,466.51	\$715.02	\$0.00
January	\$168,423.27	3870	3,088	782	0	0	34,358.08	\$77,670.98	\$30,747.26	\$14,649.57	\$9,623.42	\$1,373.96	\$0.00
February	\$149,785.83	3723	3,060	663	0	0	29,741.84	\$78,291.55	\$30,485.50	\$2,056.08	\$8,299.56	\$911.30	\$0.00
March	\$174,816.28	4327	3,700	627	0	0	31,720.46	\$90,915.36	\$37,606.40	\$3,084.12	\$10,242.16	\$1,247.78	\$0.00
April	\$154,823.14	4464	3,689	775	0	0	27,829.22	\$71,194.73	\$36,283.41	\$9,766.38	\$8,922.22	\$827.18	\$0.00
May	\$0.00	0											
June	\$0.00	0											
July	\$0.00	0											
August	\$0.00	0											
September	\$0.00	0											
TOTALS	\$1,112,696.89	26545	21,596	4,949	0	0	160,054.19	\$522,135.73	\$190,277.08	\$168,745.74	\$65,960.27	\$5,523.88	\$0.00

26,545
ROUNDS

REVENUE
\$987,642.70

Winter Park Golf Course (WP9)

FISCAL YEAR 2023

DATE	TOTAL \$ (Pre-Sales Tax)	TOTAL Rounds per Month	STATS						Revenues									
			# 9 HOLE	Member Rounds	Replay	# CITY	Night Golf	Rollins/ Golf Now	Greens Fees	Carts	Membership	Merchandise	Food & Beverage	Club RENTAL	First Tee	Donations	Golf Lessons	Golf Events
October	\$88,194.98	3386	2,612	774	0	0	0	0	\$47,044.98	\$4,631.24	\$16,600.00	\$10,256.36	\$6,329.02	\$356.82	\$0.00	\$0.00	\$0.00	\$2,976.56
November	\$79,271.41	3424	2,506	918	0	0	0	0	\$43,030.83	\$4,296.38	\$15,507.97	\$8,858.43	\$5,052.64	\$201.34	\$0.00	\$0.00	\$0.00	\$2,323.82
December	\$97,076.68	3669	2,990	679	0	0	0	0	\$46,707.28	\$4,534.75	\$22,102.86	\$15,963.40	\$5,029.93	\$308.55	\$0.00	\$0.00	\$0.00	\$2,429.91
January	\$112,566.73	4493	3,716	777	0	0	0	0	\$55,161.53	\$5,452.92	\$27,962.69	\$12,815.68	\$5,822.33	\$398.31	\$0.00	\$0.00	\$0.00	\$4,953.27
February	\$113,970.92	3923	3,286	637	0	0	0	0	\$51,102.18	\$5,003.83	\$30,654.28	\$16,933.91	\$6,753.12	\$523.60	\$0.00	\$0.00	\$0.00	\$3,000.00
March	\$106,629.83	4570	3,878	692	0	0	0	0	\$55,898.05	\$6,393.05	\$21,822.48	\$14,405.90	\$7,390.40	\$719.95	\$0.00	\$0.00	\$0.00	\$0.00
April	\$102,094.42	3453	3,042	411	0	0	0	0	\$44,583.28	\$4,661.91	\$28,271.10	\$15,641.28	\$7,310.48	\$448.80	\$0.00	\$0.00	\$0.00	\$1,177.57
May	\$0.00	0																
June	\$0.00	0																
July	\$0.00	0																
August	\$0.00	0																
September	\$0.00	0																
TOTALS	\$699,804.97	26918	22,030	4,888	0	0	0	0	\$343,528.13	\$34,974.08	\$162,921.38	\$94,874.96	\$43,687.92	\$2,957.37	\$0.00	\$0.00	\$0.00	\$16,861.13

26,918

ROUNDS

REVENUE

\$699,804.97



Winter Pines Golf Course Advisory Board

agenda item

item type	Staff Updates	meeting date	May 8, 2023
prepared by	Jason Seeley	approved by	
board approval			
strategic objective			

subject

WP9 Course Conditions Update

motion / recommendation

Review of maintenance efforts at WP9 during April

background

alternatives / other considerations

fiscal impact



Winter Pines Golf Course Advisory Board

agenda item

item type	Staff Updates	meeting date	May 8, 2023
prepared by	Jason Seeley	approved by	
board approval			
strategic objective			

subject

Project Update

motion / recommendation

NA

background

Update on ongoing and upcoming WP Pines improvement projects.

alternatives / other considerations

fiscal impact