Utility Advisory Board Work Session Minutes

February 15, 2022 at 2:00 p.m.

Virtual Meeting
Winter Park, Florida

Present:

Michael Poole (Chair), Linda Lindsey, Leon Huffman, Fred Guitton, Mary Dipboye, Paul Conway

Also Present:

Director of Electric Utility Dan D'Alessandro; Operations Manager Justin Isler; Director of Water & Wastewater Utility David Zusi; Director of Finance Wes Hamil, Jason Riegler, Craig Shepard Michael Poole (Chair), Linda Lindsey, Leon Huffman, Fred Guitton, Mary Dipboye, Paul Conway

Call to Order

Mr D'Alessandro did roll call, meeting called to order at 12:00 p.m.

Consent Agenda

Cost of Service Study

Staff Updates

Mr. Poole stated that Jack Miles has resigned from the board and his position may have another 2 years. Commissioner Sullivan will make a new appointment at some point.

Public Comments (for items not on Agenda)

None

Action Items

1. **Cost of Service Study:**

   Mr. Hamil stated for the first three years we kept Progress Energy's rates. Mr. Poole stated that there has not been a Cost of Service Study for fifteen years & Mr. Hamil agreed.
   Mr. Shepard stated the study began in 2020 and was completed in 2021. There was a presentation with slides that was very detailed & explained by Mr. Shepard. Mr. Poole stated that the costs of kilowatt hours does not have to be calculated using NCP (Non-Coincident Peak). There are other options to choose from. More discussion will happen at the UAB meeting. Consensus is, keep it simple. Mr. D'Alessandro stated, simply in the next study come up with 4 recommendations & get Mr. Shepard's advice on what he would lean towards. As a City, decide what the best choice would be, also, Clarissa will be speaking at the next UAB meeting.

Board Comments

Mr. Poole requested to save the "Scope of Service" portion for the UAB meeting and continue with the Allocation of line item budgets.

Mr. Conway stated, he hopes the refresh of the cost of service study will be more definitive on recommendations & not just do what you want & hopes Mr. Shepard takes a stronger stance on fixed costs, rate class, & consolidation.

Ms. Lindsey stated she wants to focus on logic of the allocation methodology, and maybe Mr. Shepard could recommend options based on Industry Practices (more or less common) and equity is always a concern on a rate customer basis.

Mr. Guitton stated the numbers are close and keep it simple.

Mr. Huffman was there but having trouble getting logged in, but heard everything & he also suggested, "keep it simple".

Adjournment

Meeting adjourned at 3:12 p.m.

Minutes approved by the board on mm/dd/yyyy.

Yours respectfully,
Pamela Bracko