



# Utilities Advisory Board Regular Meeting

## Agenda

**April 25, 2023 @ 12:00 pm**

City Hall - Commission Chambers

401 S. Park Avenue

Winter Park, FL

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/bpm](http://cityofwinterpark.org/bpm) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

- 
1. **Call to Order**
  2. **Consent Agenda**
    - a. Approve the minutes of regular meeting March 28,2023 1 minute
  3. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
  4. **Action Items**
    - a. Septic to Sewer Conversion - David Zusi 15 minutes
    - b. Sewer and Water Strategic Plan - David Zusi 10 minutes
    - c. Reviewing 20 MW Solar Acquisition through FMPA to present to Commission - Dan D'Alessandro 15 minutes
  5. **Non-Action Items**
    - a. Renewable Energy Discussion - Dan D'Alessandro, David Zusi and Gloria Eby 30 minutes
  6. **Staff Updates**
    - a. Electric Utility - Dan D'Alessandro 5 minutes
    - b. Water & Wastewater Utility - David Zusi 5 minutes
    - c. Performance Measurement - (attachment only) 5 minutes
    - d. Finance Quarterly - Wes Hamil 15 minutes
    - e. Educational Campaign - Clarissa Howard 15 minutes
    - f. Covanta Speaker - Dan D'Alessandro - May 23rd meeting 5 minutes
  7. **Board Comments**
    - a. Broadband and Smart City Ad-Hoc Committee Update - Paul Conway 5 minutes
    - b. Chair and Vice Chair Appointments 1 minute
  8. **Upcoming Agenda Items**
  9. **Adjournment**



## Utilities Advisory Board

# agenda item

|                     |                     |              |                |
|---------------------|---------------------|--------------|----------------|
| item type           | Consent Agenda      | meeting date | April 25, 2023 |
| prepared by         | Tatia Ghviniashvili | approved by  |                |
| board approval      |                     |              |                |
| strategic objective |                     |              |                |

### subject

Approve the minutes of regular meeting March 28,2023

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact

### ATTACHMENTS:

[Draft Minutes.pdf](#)



# Utilities Advisory Board Meeting Minutes

Mach 28, 2023 at 12:00 p.m.

City Hall, Commission Chambers  
401 S. Park Avenue | Winter Park, Florida

## Present

Michael Poole, Alison Yurko, Linda Lindsey, Paul Conway, Mary Dipboye, Leon Huffman, and Fred Guitton; Board Coordinator Tatia Ghviniashvili.

## Staff Present

Director of Electric Utility Dan D' Alessandro; Director of Finance Wes Hamil; Electric Utility Operations Manager Miguel Cruz; Electric Utility Engineer Manager Mourad Belfakih; Assistant Director of Water and Utility Jason Riegler; Virtually: Director of Water and Wastewater Utility David Zusi.

### 1) Call to Order

Chair Michael Poole called the meeting to order at 12:00 p.m.

### 2) Consent Agenda

- a. Approve the minutes of regular meeting February 28, 2023

**Motion made by Paul Conway to approve the minutes as presented; seconded by Linda Lindsey. Motion carried unanimously with a 5-0 vote.**

### 3) Public Comments (for items not on the agenda):

There were no public comments.

### 4) Action Items

- a. Electric, Sewer, & Water Strategic Plan - Dan D'Alessandro and David Zusi

Mr. Poole spoke briefly on how the renewable energy study (presented at the City Commission Work Session), if approved, can have a potentially significant impact on the strategic plan, specifically for electric. For this reason, he suggested deferring this item until the City Commission makes a definite decision to move forward with the sustainability plan. The water and sewer portions of this plan can be pushed forward, however, scope of services needs to be completed beforehand.

The board held a brief discussion and asked questions pertaining to the renewable energy study; staff answered appropriately.

**Alison Yurko arrived at 12:06 p.m.**

b. Septic to Sewer Conversion - David Zusi

Mr. Zusi gave minor input on the previous discussion regarding the scope of services for the sewer and water component of the strategic plan.

He also provided the board with an update to the septic to sewer conversion, indicating that the city attorney provided a final draft of the conversion for staff review, and once reviewed, it will be brought toward this board for approval. A clarification was made, indicating that this conversion is only for incentivizing those residents who already have sewer available to connect to it.

c. Fuel Adjustment Policy Draft - Wes Hamil

Mr. Hamil presented on the Fuel Adjustment Policy for final board approval. A chart was presented to illustrate the unstable fuel prices over the past couple of years contrasting fuel cost, fuel rates and the city's fuel cost stabilization fund. The fuel cost stabilization fund represents the cumulative fuel revenues that are billed to customers minus the cost paid by the city. Another chart was presented, highlighting the trend comparison for Henry Hub Natural Gas Spot price and Winter Park average fuel cost recovery rate.

**Fred Guitton arrived at 12:13 p.m.**

Mr. Hamil explained the modifications to the existing policy. The proposed policy provides for a higher balance to account for extreme changes in fuel costs and highlights 10% of the fuel budget rounded up to the next \$100,000 as the target. With the modification, there is now a bottom trigger point of 5% of the fuel budget, and a top trigger point (to reduce fuel rates) of 15% of the fuel budget. In the cases where fuel rates need to be increased, the difference will be spread over six months. Conversely, when fuel rates need to be reduced, the difference will be spread over four months.

The board asked questions and staff made the appropriate clarifications. A long discussion ensued about choosing the appropriate trigger points and targets to smooth the extremes and take out volatility of fuel rates. After discussing, the board agreed to amend the policy to adjust the maximum and minimum trigger points for adjustment to 12.5% and 7.5% of the fuel budget, respectively. The rate will be adjusted to spread over nine months for an increase, and six months for a decrease, with changes made being kept to once a quarter.

Staff will present the adjusted policy to the City Commission on April 12, 2023.

**Motion made by Fred Guitton to approve the Fuel Adjustment Policy, with proposed modifications; seconded by Paul Conway. Motion carried unanimously with a 7-vote.**

## **5) Non-Action Items**

### **a. Private Lift Station Policy - David Zusi**

Mr. Zusi informed the board that city attorneys are currently in the process of reviewing proposed language for the policy to add to the Code of Ordinances. A request had also been made for the reclassification of an open job position to manage this process. He explained this policy wouldn't be for maintaining lift stations, but for ensuring they are maintained. This would include annual inspections and contract binding partnerships with qualified parties to maintain the lift stations.

Staff is currently in active discussion with City Management and members of the Lake Killarney Advisory Board to ensure the language of the policy is acceptable to all parties. The policy will not be available for this board to review at the April meeting, but staff will continue to work on it and provide any updates as needed.

### **b. Discussion of joint work session with Keep Winter Park Beautiful & Sustainable Advisory Board**

Mr. Poole spoke on the sustainability study conducted by Quanta Services and presented at both the Keep Winter Park Beautiful & Sustainable/Utilities Advisory Board Joint meeting and the City Commission Work Sessions. This subject will be discussed by this board on a deeper level at the April meeting, and a representative from Quanta Services will be available then for answering outstanding questions. He urged the board to read/review the report created by Quanta before the next meeting, focusing on the portions related to power and consumption.

A long discussion ensued and Mr. Poole encouraged the board to submit any questions they might have for the consultant prior to the April meeting. Questions to be sent to Mr. D'Alessandro.

## **6) Staff Updates**

### **a. Electric Utility - Dan D'Alessandro**

Mr. D'Alessandro presented updates to ongoing projects. The undergrounding project continues to move at a drawn-out pace due to ongoing supply issues. He spoke briefly about meter cans throughout the city and the need to fix/replace them.

A brief update to solar was provided, with Mr. D'Alessandro highlighting that network meters are beginning to come in and staff is working to program them. The solar panel on the compound is up and running successfully at about 130 kW.

Per board request, staff will upload the undergrounding map back onto the city website, removing dates but including general progress so customers can get an idea of what has been completed, and what hasn't.

A brief discussion followed about customer reaction and feedback to undergrounding.

b. Water & Wastewater Utility - David Zusi

Mr. Zusi spoke on an ongoing issue with fiber optic installation efforts by private fiber optic companies (i.e. Lumen Technologies) who are hitting and damaging water and sewer mains around the city. Staff has held meetings with Lumen to discuss the issue and urge immediate change.

The board asked what steps are in place for crews conducting fiber work, and Mr. Zusi explained the entire process, making note that the party responsible for damages is being billed for the repairs.

c. Performance Measurement - (attachment only)

Mr. Hamil highlighted a few notable numbers in the performance measurement. Customer wait time has gone down significantly, with February and March calls being down to below two minutes.

A discussion ensued about accounts receivable sixty days past due, and staff noted that the number should decrease as disconnects continue. Mr. Hamil will send an email to the board containing the utility performance measurement data from February. The board asked a few questions pertaining to the data and staff made the necessary clarifications.

A proof of the revised bill format will be available in two weeks for staff and board review.

## 7) Board Comments

a. Broadband and Smart City Ad-Hoc Committee Update - Paul Conway

Mr. Conway gave a brief update on the collaboration the Broadband and Smart City Ad-Hoc Committee has been in with Magellan. At the upcoming March 30 meeting, a network design and milestone schedule should be presented by Magellan.

A brief discussion ensued about fiber optic installation around the city as it relates to Magellan and the committee.

## 8) Upcoming Agenda Items

Action-items:

- Renewable Energy Discussion
- Sewer and Water Strategic Plan
- Septic to Sewer Conversion

All staff updates will carry over every month.

## 9) Adjournment

The meeting adjourned at 1:37 p.m.

**Date of next meeting: April 25, 2023.**

Minutes approved by the board on \_\_\_\_\_.

/s/ Tatia Ghviniashvili, Board Coordinator.



## Utilities Advisory Board

# agenda item

|                     |              |              |                |
|---------------------|--------------|--------------|----------------|
| item type           | Action Items | meeting date | April 25, 2023 |
| prepared by         | David Zusi   | approved by  |                |
| board approval      |              |              |                |
| strategic objective |              |              |                |

### subject

Septic to Sewer Conversion - David Zusi

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact



## Utilities Advisory Board

# agenda item

|                     |              |              |                |
|---------------------|--------------|--------------|----------------|
| item type           | Action Items | meeting date | April 25, 2023 |
| prepared by         | David Zusi   | approved by  |                |
| board approval      |              |              |                |
| strategic objective |              |              |                |

### subject

Sewer and Water Strategic Plan - David Zusi

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact



## Utilities Advisory Board

# agenda item

|                     |                    |              |                |
|---------------------|--------------------|--------------|----------------|
| item type           | Action Items       | meeting date | April 25, 2023 |
| prepared by         | Daniel Dalessandro | approved by  |                |
| board approval      |                    |              |                |
| strategic objective |                    |              |                |

### subject

Reviewing 20 MW Solar Acquisition through FMPA to present to Commission - Dan D'Alessandro

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact

### ATTACHMENTS:

[Member Approval Template - March 31, 2023.pptx](#)



# Florida Municipal Solar Project Phase III

Solar III Project Approval Support Materials

April, May 2023



# Florida Municipal Solar Project

## *Phase III Discussion*

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- Florida Municipal Solar Project Background, Update and Schedule
- Power Purchase Agreement (PPA) Structure
- Participant Local Governing Board Approvals Required
- Solar III Project – FMPSA Board Approvals
- ARP Solar III Participants – Executive Committee Approvals
- Solar III Project Governance
  - Solar III Project Committee and Charter



# Florida Municipal Solar Project Background, Update and Schedule

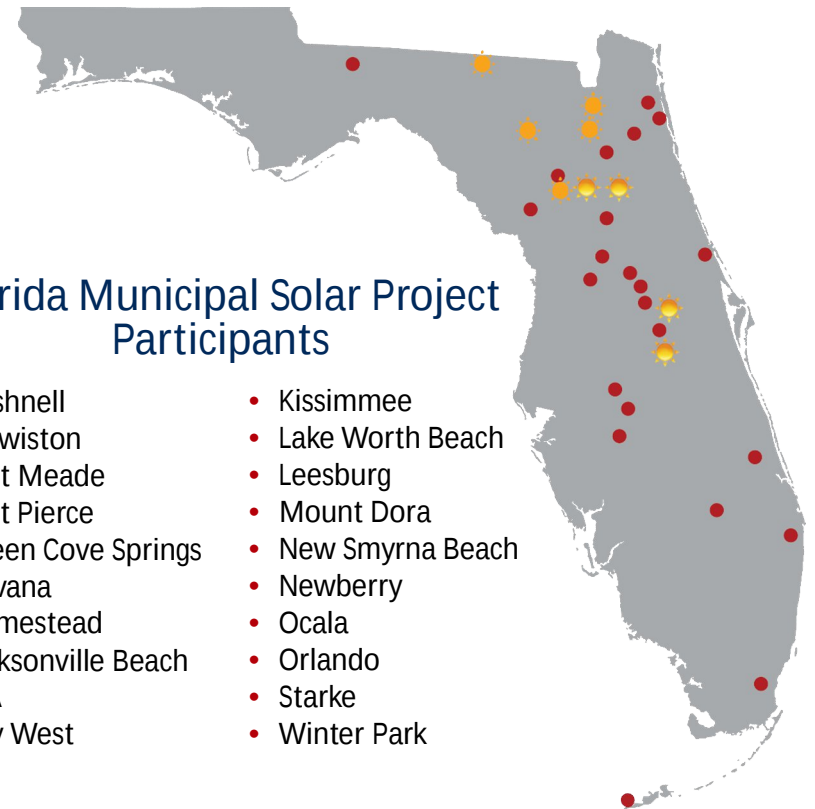
# FMPA to Provide 20 Cities Low-Cost Solar

## *Growing Solar from 1% Today to 7% by 2027*

- Florida Municipal Solar Project Phase I
  - Two sites totaling 149 MW
  - Enough to power 30,000 homes
- Two Phase II sites coming in 2023-2024
- Five additional Phase III solar sites
  - COD 2025 and 2026

### Florida Municipal Solar Project Participants

- |                      |                    |
|----------------------|--------------------|
| • Bushnell           | • Kissimmee        |
| • Clewiston          | • Lake Worth Beach |
| • Fort Meade         | • Leesburg         |
| • Fort Pierce        | • Mount Dora       |
| • Green Cove Springs | • New Smyrna Beach |
| • Havana             | • Newberry         |
| • Homestead          | • Ocala            |
| • Jacksonville Beach | • Orlando          |
| • JEA                | • Starke           |
| • Key West           | • Winter Park      |



# Project Developer is Origis Energy

## *Most competitive pricing with multiple facilities*

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- Power Purchase Agreement price < \$45/MWh
  - 20-year term; flat rate throughout term of PPA
  - Does not include incremental cost of transmission service needed for delivery
  - Nominal A&G adder
- Duke and FPL-interconnected facilities
- Network upgrade costs (if any) paid by project, refundable from transmission provider
- Five proposed facilities with diverse geographical locations
- COD Dec. 2025 (Duke), Dec. 2026 (FPL)



## Phase III Schedule

*Target: FMPA Approvals at May Board and EC Meetings*

| Activity                                                      | Date     |
|---------------------------------------------------------------|----------|
| Solar III participant informational workshop                  | March 15 |
| Negotiation and PPA development with Origis and FRP           | March 31 |
| Member participation agreement/enabling agreement development | March 31 |
| Member local governing board approvals                        | May 17   |
| FMPA Board and Executive Committee approvals                  | May 18   |
| Final execution of PPAs                                       | May 31   |

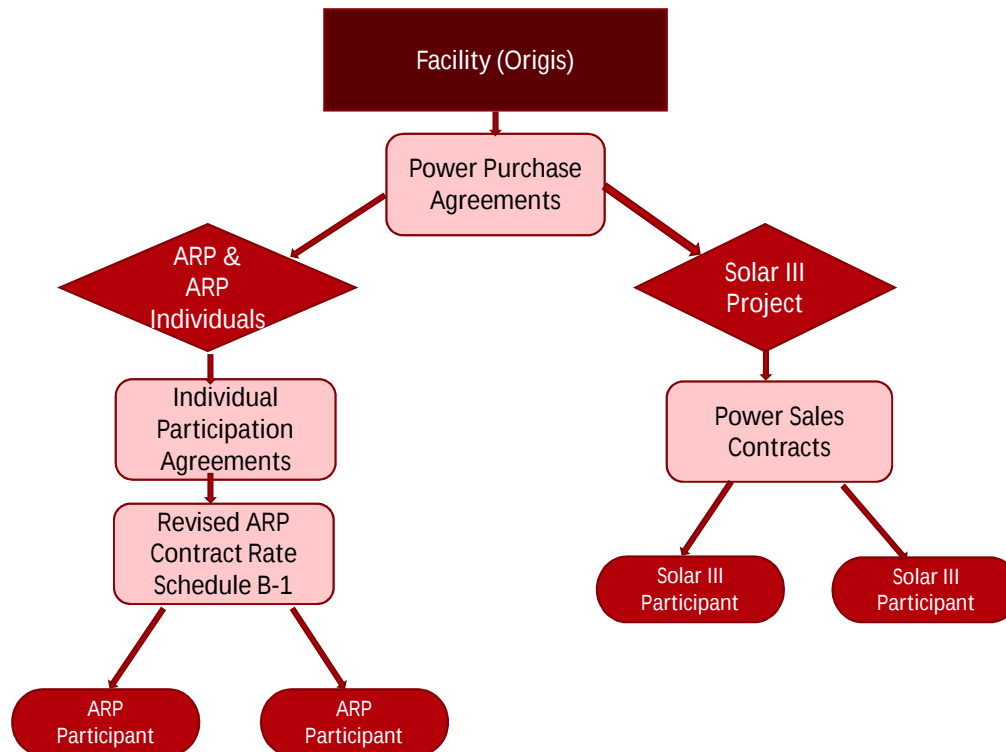
NOTE: FMPA staff available to support local governing board approvals



# Power Purchase Agreement (PPA) Structure

# Project PPA Structure

*ARP and Solar III Project will have separate PPA's*



Solar III Project to include Alachua, Bartow, JEA, Lake Worth Beach, Mount Dora, New Smyrna Beach, Orlando, Wauchula and Winter Park



## Participant Local Governing Board Approvals Required

# Participant Local Board Approvals Needed

*Target: May 17 for All Participant Governing Board Approvals*

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- Each **Solar III Project** participant's governing board will approve:
  - Power sales contract between FMPA and participant
  - Other associated or enabling agreements, as needed
- Each **ARP Solar III (individual participant's)** governing board will approve:
  - Solar III participation agreement between FMPA ARP and Solar III participants
  - Poinsett Participants: (Beaches, FPUA, KEYS, KUA, Ocala)
  - Phase III: Fort Meade, KEYS, Leesburg



## Solar III Project – FMIPA Board Approvals

# FMPA Board Approvals

## *Documents Required for Final Approval on May 18*

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### Board Approvals:

- Power Purchase Agreements between FMPA Solar Project III and Origis
- Solar Project power sales contracts between FMPA and Solar Project III participants (following confirmation of individual member approvals)
- Resolution 2023-XXX to form FMPA Solar Project III

# PPA Key Terms

## *Pricing Terms Confidential*

| Key Term                        | Definition                                                                                               |
|---------------------------------|----------------------------------------------------------------------------------------------------------|
| 20-Year Term                    | Term extension subject to mutual agreement                                                               |
| Delivery Point                  | Three facilities Duke Interconnect; two facilities FPL Interconnect                                      |
| Commercial Operation Date (COD) | Dec. 31, 2025 or 2026 with permitted extensions; Origis pays for delays after permitted COD extensions   |
| Production Guarantee            | Damages paid for under-performance measured over rolling two years                                       |
| Network Upgrades                | Cost not included in price; If network upgrades are required, payment will be refunded by DEF and/or FPL |
| Energy Price                    | <\$45/MWh (exact pricing confidential); flat or 2% escalation over 20-year PPA term TBD by participants  |

# Solar III Project Power Sales Contract Terms

## *Approval by FMPA Board of Directors*

| Key Terms                   | Definition                                                                                                                                                                                             |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Power Entitlement Share     | Percent of solar energy produced by the facility                                                                                                                                                       |
| Term of Agreement           | Date of signature until termination of PPA with Origis                                                                                                                                                 |
| Costs                       | Participant pays PPA energy costs plus project related A&G costs                                                                                                                                       |
| Step-up Provision           | In the event a participant defaults, non-defaulting participants may agree to take and pay for a pro-rata share of defaulting participant's power entitlement                                          |
| Exit Provision              | If a participant wishes to exit the Solar III Project, FMPA will facilitate transfer of energy to other willing participants or sell to others. Participant remains responsible for costs not covered. |
| Solar III Project Committee | Will be created, consisting of one representative from each Solar III participant. All recommendations are subject to approval by the Board of Directors.                                              |

# Board Resolution 2023-xxx

## *Approval by Board of Directors*

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Designates Solar III Project as a project under the Interlocal Agreement

Establishes Solar III Project participants' power entitlement share in the Solar III Project

Approves Solar III Project PPAs between FMPA (Solar III Project) and Origis Energy

Approves separate power sales contracts between FMPA and the Solar III Project participants

Designates authorized officers

Provides for severability

Provides an effective date



# ARP Solar III Participation Agreement Executive Committee Approvals

# FMPA Executive Committee Approvals

## *Documents Required for Final Approval on May 18*

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- ARP Approvals for Individual Solar III Participants (Fort Meade, KEYS, Leesburg, and Starke):
  - Power Purchase Agreements between FMPA ARP and Origis
  - Solar III Participation Agreements between ARP and Solar Project III Participants (Following confirmation of individual Member approvals)
  - ARP Rate Schedule B-1
- Executive Committee Approval for ARP participation of 100 MW
- Energy Exchange Agreements as needed

# PPA Key Terms

## *Pricing Terms Confidential*

| Key Terms                       | Definition                                                                                               |
|---------------------------------|----------------------------------------------------------------------------------------------------------|
| 20-Year Term                    | Term extension subject to mutual agreement                                                               |
| Delivery Points                 | Three facilities Duke Interconnect                                                                       |
| Commercial Operation Date (COD) | Dec. 31, 2025 or 2026 with permitted extensions; Origis pays for delays after permitted COD extensions   |
| Production Guarantee            | Damages paid for under-performance measured over rolling two years                                       |
| Network Upgrades                | Cost not included in price; If network upgrades are required, payment will be refunded by DEF and/or FPL |
| Energy Price                    | <\$45/MWh (exact pricing confidential); flat or 2% escalation over 20-year PPA term, TBD by participants |

# ARP Solar III Participation Agreement Terms

## *Approval by Executive Committee*

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| Key Terms                                 | Definition                                                                                                                                                                                                          |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Power Entitlement Share                   | Percent of solar energy produced by the facility                                                                                                                                                                    |
| Term of Agreement                         | Date of signature until termination of the PPA with Origis                                                                                                                                                          |
| Costs                                     | Participant pays PPA energy cost plus nominal project related costs (A&G)                                                                                                                                           |
| Exit Provision                            | If a participant wishes to exit the solar participation agreement, FMPPA will facilitate transfer of energy to other willing participants or sell to others. Participant remains responsible for costs not covered. |
| ARP Solar Participants Advisory Committee | Consists of one representative from each ARP solar participant. All recommendations will be subject to approval of the Executive Committee                                                                          |

# Rate Schedule B-1 (for Individual ARP Participants)

## *Approval by Executive Committee*

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- Solar energy surcharge shall equal the difference between the adjusted energy rate and the actual monthly cost per MWh of the solar energy plus associated costs.
  - Language revised to distinguish between Phase I, Phase II and Phase III Projects and individual participants



## Solar III Project Governance



# Solar III Project Committee and Charter

## *Key Terms (Based on Solar I and Solar II Project Templates)*

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1. Purpose – to govern project
2. Mission – oversee administration and establish budget
3. Organization and Term – termination of Solar Power Sales Contracts
4. Membership – representative for each participating member
5. Meetings – public notice, frequency and details determined by Committee members
6. Quorum – Discretionary Term Decisions (in PPA), budget, minutes, other Committee business
7. Voting – Discretionary Term Decisions, other decisions
8. Election of Chair – selection, term of service
9. Changes to Charter – unanimous consent of Committee



/FloridaMunicipalPowerAgency



@FMPANews



/company/fmpa



## Utilities Advisory Board

# agenda item

|                     |                    |              |                |
|---------------------|--------------------|--------------|----------------|
| item type           | Non-Action Items   | meeting date | April 25, 2023 |
| prepared by         | Daniel Dalessandro | approved by  |                |
| board approval      |                    |              |                |
| strategic objective |                    |              |                |

### subject

Renewable Energy Discussion - Dan D'Alessandro, David Zusi and Gloria Eby

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact



## Utilities Advisory Board

# agenda item

|                     |                    |              |                |
|---------------------|--------------------|--------------|----------------|
| item type           | Staff Updates      | meeting date | April 25, 2023 |
| prepared by         | Daniel Dalessandro | approved by  |                |
| board approval      |                    |              |                |
| strategic objective |                    |              |                |

### subject

Electric Utility - Dan D'Alessandro

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact

### ATTACHMENTS:

[Mar23 Electric Utility \(003\).docx](#)

# Monthly Electric Utility Update 04/01/23

## **Miles of Undergrounding performed**

- Project J: 2.72 miles (45% complete)
- Project L: 9.57 miles (71.2% complete)
- Project Q: 5.78 miles (100% complete)
- Project R: 4.31 miles (37.8% complete) Commission approved advancement.
- Residential Service Conversions (RSC) this month: 51
- RSC YTD: 178
- RSC LTD (beginning FY22): 249

**TOTAL so far for FY 2023 – .85 miles**

## **Total Project Review**

- Total Citywide Project Miles- 127.5
- Total Miles Completed- 93.69
- Percentage Completed- 73.5%
- Total miles remaining- 33.81

## **OH/UG Budget update**

2023 Undergrounding budget = 7.4M

- FYTD = 2.9M

### **Notes of Interest**

- The Commission has previously approved the reassignment of 10MW of solar from the terminated phase 1 to the phase 3 project. We now have 10 additional MW for approval in the phase 3 project to bring to the commission for a total of 20MW in FMPA phase 3.
- We will have another 10 MW on a separate approval in the near future for the commission approval

### **Issues/Concerns**

- Materials issues have not improved.
  - Transformers are 12 – 18 months out for lead times. We have enough in stock for reliability purposes. We have very limited materials for new construction. As planned we have been diverting crew efforts toward service conversions to insure we continue to move forward.
- We had one of our linemen sustain a secondary flash in a transformer. He was transported to ORMC burn unit where he stayed for 3 days. He had 2<sup>nd</sup> degree burns to his face and corneas. He lost his vision temporarily and has regained his vision partially at this time. His prognosis is 100% recovery.

### **2023 Goals**

- Zero personal injuries within work group
  - Zero controllable vehicle accidents within work group
  - Mileage goal undetermined due to supply issues
  - Identify and complete areas with poor reliability for targeted undergrounding advancement (stretch goal of 2 miles)
  - We will utilize targeted overtime with Heart crews to accomplish the additional 2 mile stretch goal
- 
- Green indicates goal has been met
  - Red indicates goal will not be met
  - Orange indicates still underway



## Utilities Advisory Board

# agenda item

|                     |               |              |                |
|---------------------|---------------|--------------|----------------|
| item type           | Staff Updates | meeting date | April 25, 2023 |
| prepared by         | David Zusi    | approved by  |                |
| board approval      |               |              |                |
| strategic objective |               |              |                |

### subject

Water & Wastewater Utility - David Zusi

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact



## Utilities Advisory Board

# agenda item

|                     |               |              |                |
|---------------------|---------------|--------------|----------------|
| item type           | Staff Updates | meeting date | April 25, 2023 |
| prepared by         | Wes Hamil     | approved by  |                |
| board approval      |               |              |                |
| strategic objective |               |              |                |

### subject

Performance Measurement - (attachment only)

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact

### ATTACHMENTS:

[Utility PM Apr2023.pdf](#)

# Utility Monthly Performance Measurements

The Utility Advisory Board identified performance measurements for the Electric and Water Utilities. These are activity and profitability measures used as management tools to set baseline performance measures to be reviewed monthly to implement strategies for improved performance on those baselines. This report organizes the performance measurements by service type.

## Electric Utility

| Service Type  | Measure                                                                                                       | Goal          | Dec         | Jan         | Feb         | On Target |
|---------------|---------------------------------------------------------------------------------------------------------------|---------------|-------------|-------------|-------------|-----------|
| Efficiency    | Rate Comparison to Duke                                                                                       | <100%         | 79.8%       | 88.9%       | 88.4%       | Met Goal  |
|               | Rate Comparison to State Avg                                                                                  | <105%         | 88.7%       | 102.8%      | 101.9%      | Met Goal  |
| Financial     | Rolling 12 month kWh                                                                                          | 421 (FY23)    | 429,277,481 | 433,619,435 | 430,675,017 | Met Goal  |
| Operational   | Heart of Florida United Way Emergency Utility Assistance Program: Assistance provided to customers            |               | \$3,251     | \$6,142.00  | \$1,376     |           |
|               | Heart of Florida United Way Emergency Utility Assistance Program: Available balance                           |               | \$42,681    | \$36,539.00 | \$35,163    |           |
|               | Heart of Florida United Way Emergency Utility Assistance Program: Number of customers approved for assistance |               | 7           | 12          | 4           |           |
|               | Underground System Complete (%)                                                                               |               | 73.10%      | 73.10%      | 73.10%      |           |
| Reliability   | CAIDI                                                                                                         |               | 102.54      | 101.75      | 102.38      |           |
|               | L-Bar                                                                                                         |               | 102.7       | 85.6        | 144.5       |           |
|               | L-Bar Rank to Peers (12 mo rolling)                                                                           | Top 5         | 15th/22     | Unavailable | 13th/19     |           |
|               | Outage Occurrences                                                                                            |               | 10          | 7           | 6           |           |
|               | SAIDI                                                                                                         |               | 3.9         | 0.6         | 0.6         |           |
|               | SAIDI Rank to Peers (12 mo rolling)                                                                           | Top 5         | 10th/20     | Unavailable | 9th/19      |           |
|               | SAIDI Sum                                                                                                     | < 19 Annually | 57.00       | 57.00       | 57.30       |           |
| Environmental | Total MWh generated from Aloma solar system (rolling 12 month average)                                        | >15 MWh       | 9.47        | 12.05       |             |           |
|               | Total MWh generated from WP garage solar system (rolling 12 month average)                                    |               | 0.24        | 0.31        |             |           |
|               | Total MWh generated from WP Events Center (rolling 12 month average)                                          |               | Unavailable | Unavailable | Unavailable |           |
|               | Total MWh generated from Electric Solar Awning (rolling 12 month average)                                     |               | 21.82       | 27.43       | 29.25       |           |

## Both

| Service Type     | Measure                                                         | Goal       | Dec         | Jan         | Feb         | On Target    |
|------------------|-----------------------------------------------------------------|------------|-------------|-------------|-------------|--------------|
| Customer Service | Total calls to customer service queue:                          |            | 5,852       | 6,142       | 6,620       |              |
|                  | Customer hangup without selecting a queue                       |            | 1,273       | 1348        | 1124        |              |
|                  | Turn on/off service                                             |            | 794         | 809         | 757         |              |
|                  | Billing info                                                    |            | 1,778       | 1705        | 1326        |              |
|                  | Pay utility bill                                                |            | 1,033       | 1037        | 887         |              |
|                  | Paymentus information                                           |            | 290         | 219         | 172         |              |
|                  | Report power outage                                             |            | 449         | 630         | 292         |              |
|                  | System error and flow disconnect                                |            | 128         | 138         | 96          |              |
|                  | Demolition                                                      |            | 23          | 35          | 18          |              |
|                  | Commercial garbage                                              |            | 50          | 52          | 44          |              |
|                  | Transfer to water and wastewater                                |            | 34          | 25          | 25          |              |
|                  | Spectrum service                                                |            |             | 15          | 179         |              |
|                  | Permits                                                         |            |             | 129         | 1611        |              |
|                  | Engineering inspections                                         |            |             |             | 89          |              |
|                  | Average wait time for customers selecting a queue               |            | 9m29s       | 5m17s       | 2m12s       |              |
|                  | Abandoned call % for customers selecting a queue                |            | 28%         | 17%         | 9%          |              |
|                  | Number of disconnects for non-pay                               |            | 0           | 0           | 0           |              |
| Financial        | Accounts receivable/billed revenue – FYTD                       | <8%        | 7.01%       | 7.26%       | 5.88%       | Met Goal     |
|                  | Average cost of purchased power per kWh – FYTD – Fuel           |            | \$0.0429    | \$0.327     | \$0.0368    |              |
|                  | Average cost of purchased power per kWh – FYTD – Non-Fuel       | <\$0.03    | \$0.0211    | \$0.0281    | \$0.0211    | Met Goal     |
|                  | Average revenue per kWh-FYTD-Fuel                               |            | \$0.0557    | \$0.0528    | \$0.0502    |              |
|                  | Average revenue per kWh-FYTD-Non-Fuel                           |            | \$0.0838    | \$0.0843    | \$0.0824    |              |
|                  | Bad debt expense/billed revenue – FYTD                          | <0.25%     | N/A         | N/A         | N/A         |              |
|                  | Debt service coverage ratios - W&S - FYTD                       | >1.5       | 3.21        | 3.41        | 2.85        | Met Goal     |
|                  | Debt service coverage ratios - Electric - FYTD                  | >1.5       | 5.48        | 5.56        | 5.16        | Met Goal     |
|                  | Percentage of utility accounts receivable over 60 days past due |            | 17.00%      | 17.64%      | 18.83%      |              |
|                  | Utility accounts receivable over 60 days past due               |            | \$1,362,386 | \$1,545,961 | \$1,540,427 |              |
|                  | Fuel cost stabilization fund balance                            | \$1.9M max | \$1,544,002 | \$2,106,323 | \$2,677,780 | Max exceeded |

## Water Sewer Utility

| Service Type | Measure                                        | Goal      | Dec    | Jan  | Feb    | On Target |
|--------------|------------------------------------------------|-----------|--------|------|--------|-----------|
| Environment  | Count of Rebates Processed                     |           | 2      | 1    | 0      |           |
| Operational  | Average % Water meters reporting               | >98.5%    | 97.45% | N/A  | 95.75% | Near Goal |
|              | Count of Wastewater Incidents                  | 0         | 0      | 0    | 0      | Met Goal  |
|              | Wastewater Incident Overflow in 1,000s Gallons | 0         | 0      | 0    | 0      | Met Goal  |
|              | Water pumped compared to CUP allocation        | <12.4 mgd | 9.83   | 9.93 | 10.32  | Met Goal  |

*\*FMPA and FMEA data often lag 1or2 months. Count of wastewater incidents impacted by Hurricane Ian in Oct and Nicole in Nov.*

*Index Key- the monthly data text is colored green when the change from the previous month is an improvement, and red when it is not. The On Target column is highlighted comparing the most recent monthly data to the Goal: Red if below, Yellow if Near, Green if Above.*



## Utilities Advisory Board

# agenda item

|                     |               |              |                |
|---------------------|---------------|--------------|----------------|
| item type           | Staff Updates | meeting date | April 25, 2023 |
| prepared by         | Wes Hamil     | approved by  |                |
| board approval      |               |              |                |
| strategic objective |               |              |                |

### subject

Finance Quarterly - Wes Hamil

### motion / recommendation

### background

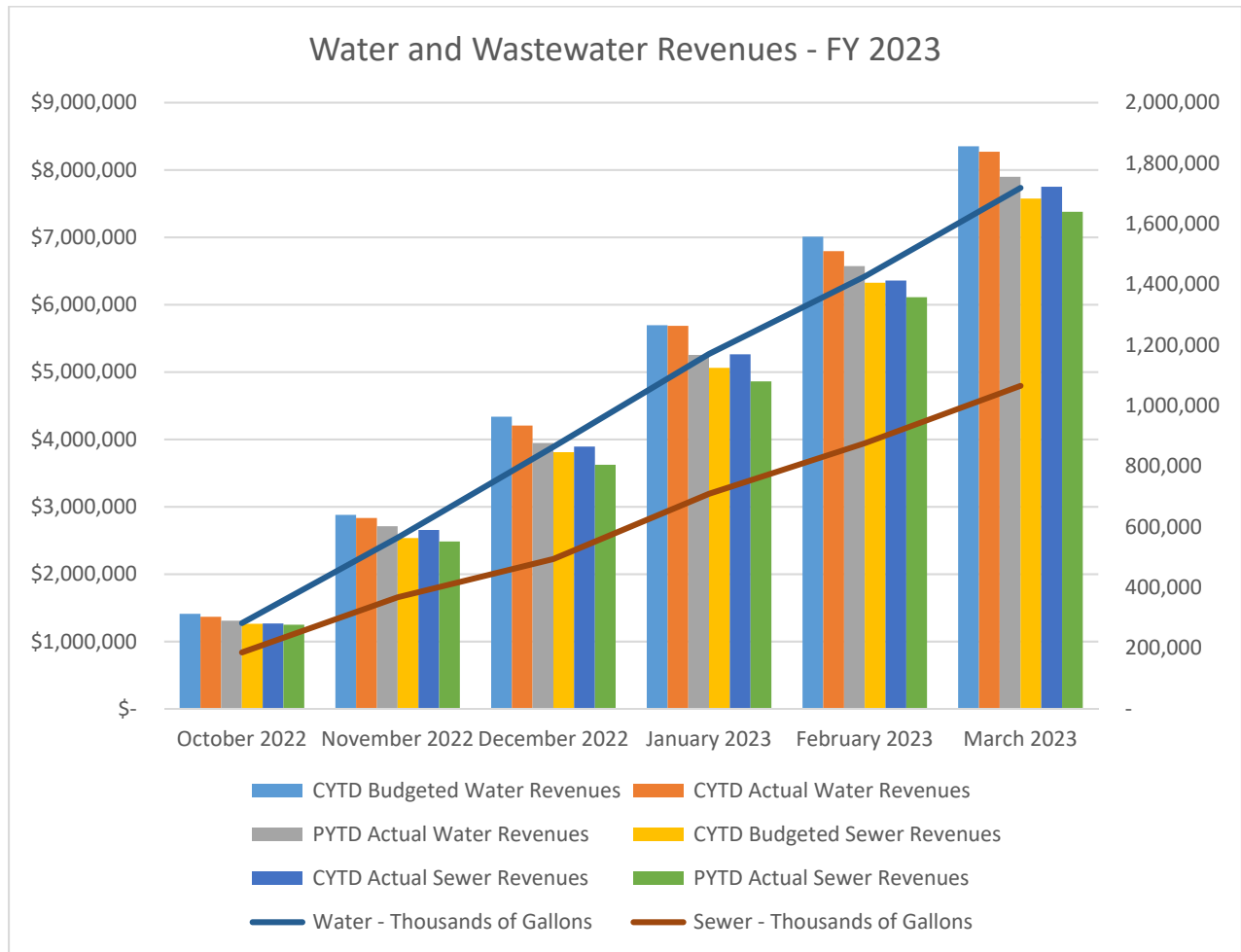
### alternatives / other considerations

### fiscal impact

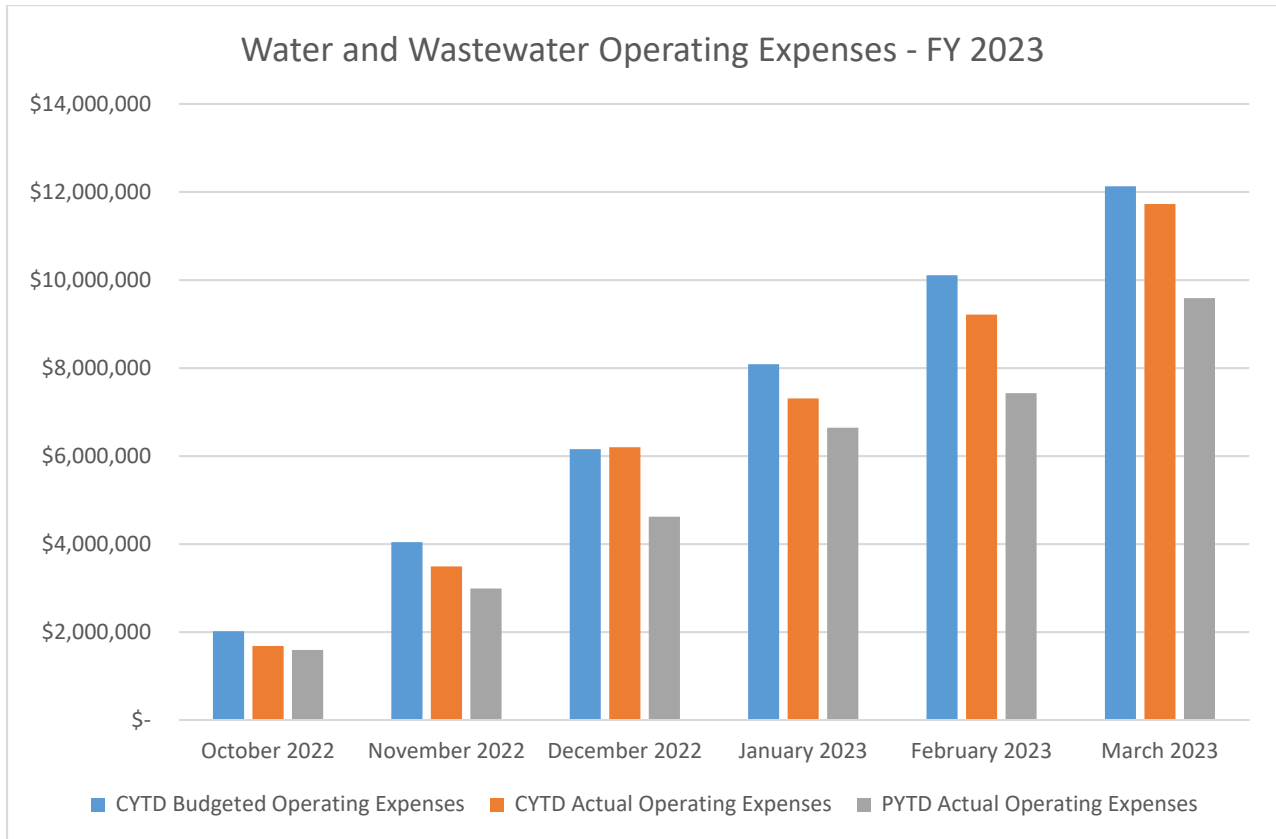
### ATTACHMENTS:

[UAB Financial Report - March 2023.pdf](#)

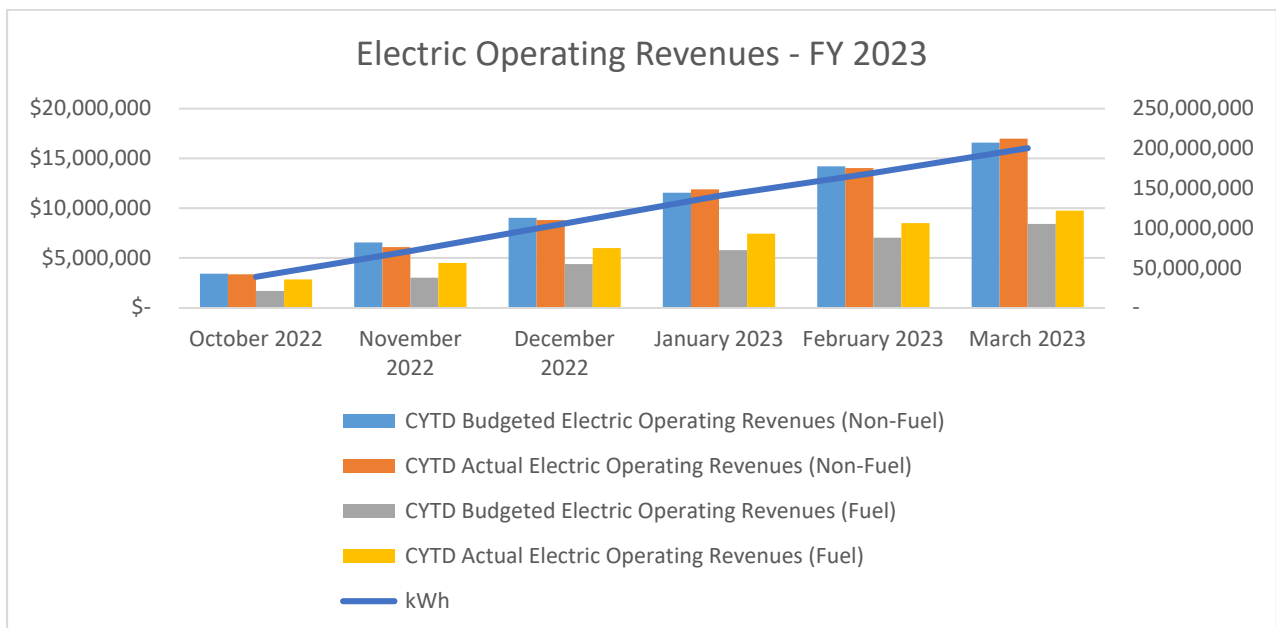
## Key Financial Performance Indicators



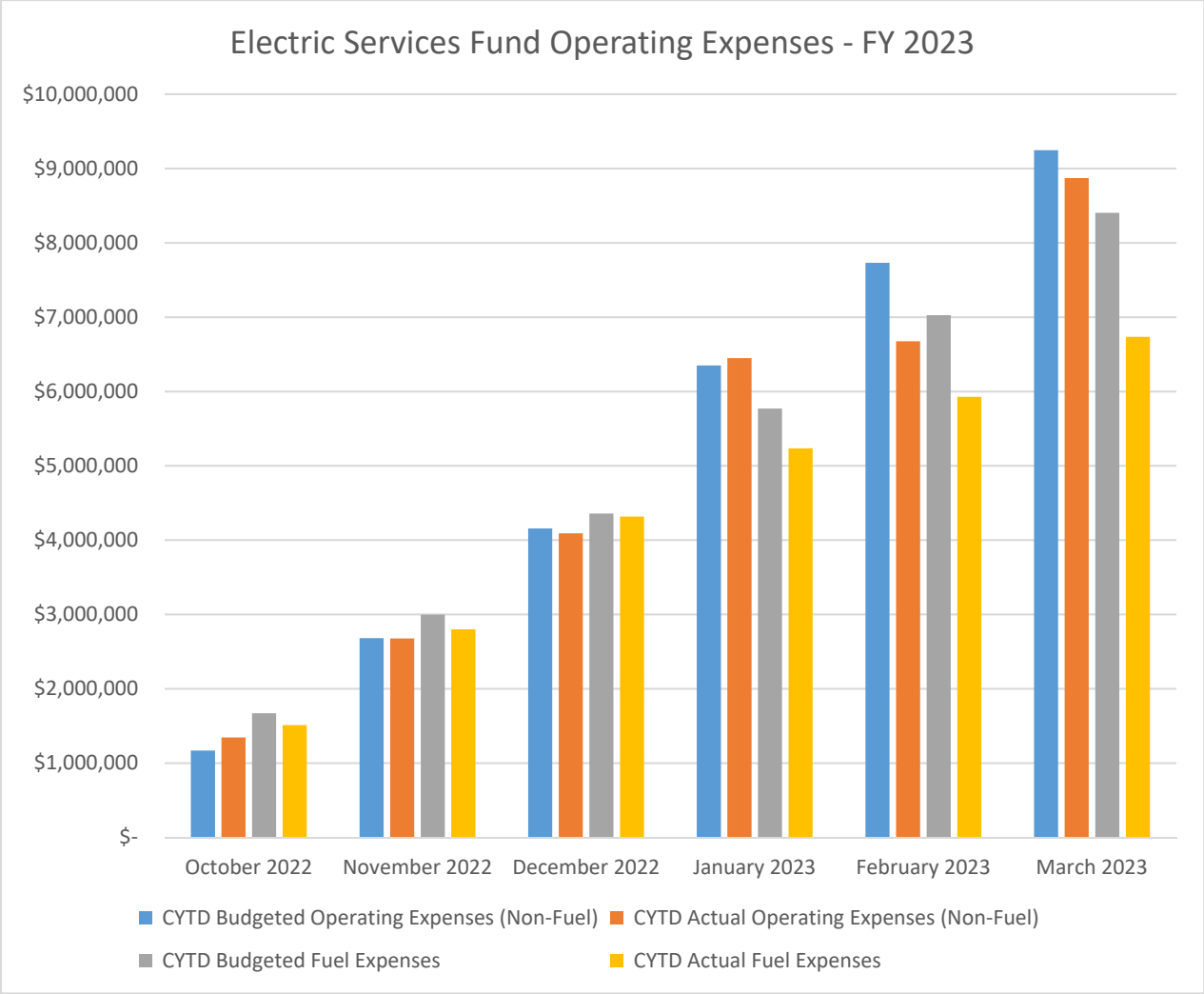
Water revenues have a negative budget variance of 0.97% and wastewater has a positive 2.30% variance in comparison to budget. Both have a positive variance in comparison to the prior year.



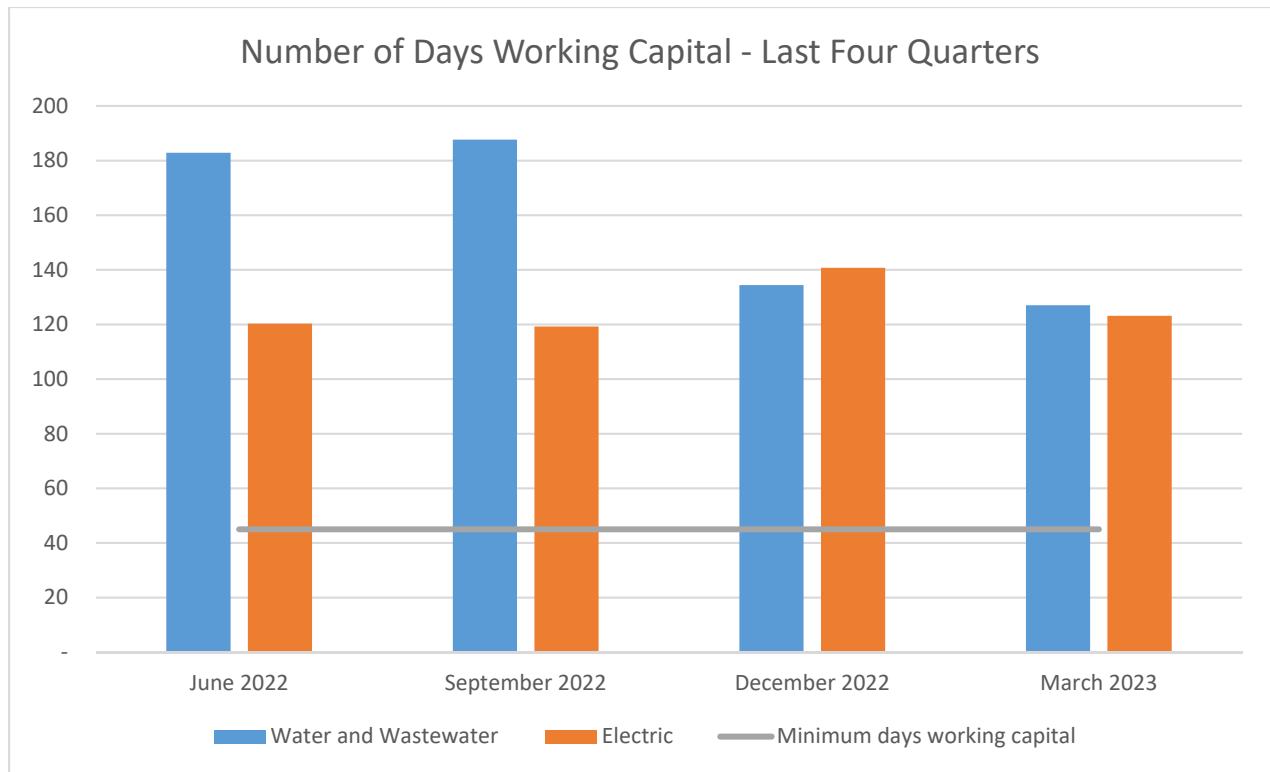
Water and wastewater operating expenses are within budget



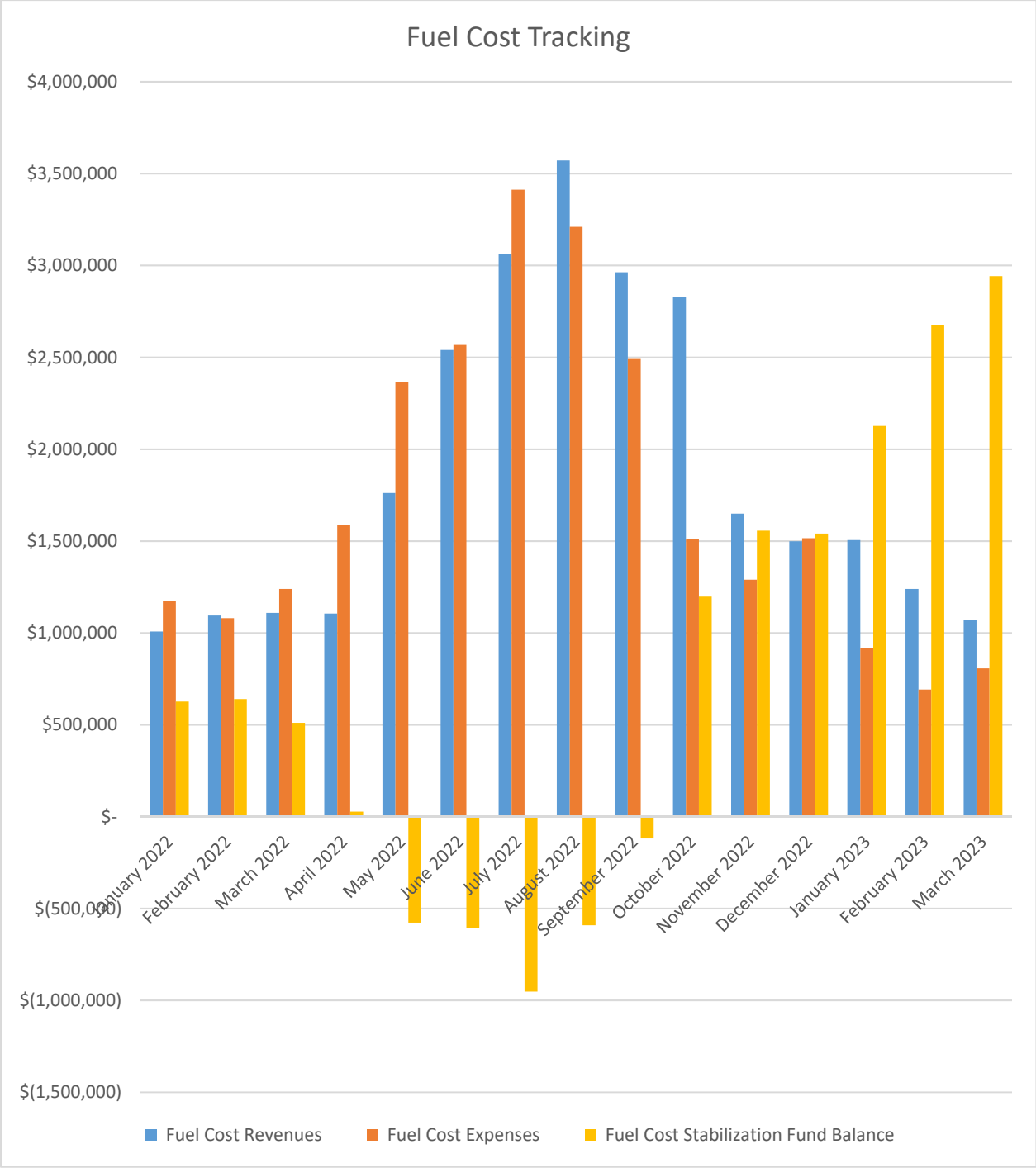
Electric operating revenues (non-fuel) are 2.37% greater than budget for the first half of the fiscal year. Higher fuel rates are the reason for the significant variance in fuel revenues.



Operating expenses are within budget for both fuel and non-fuel.

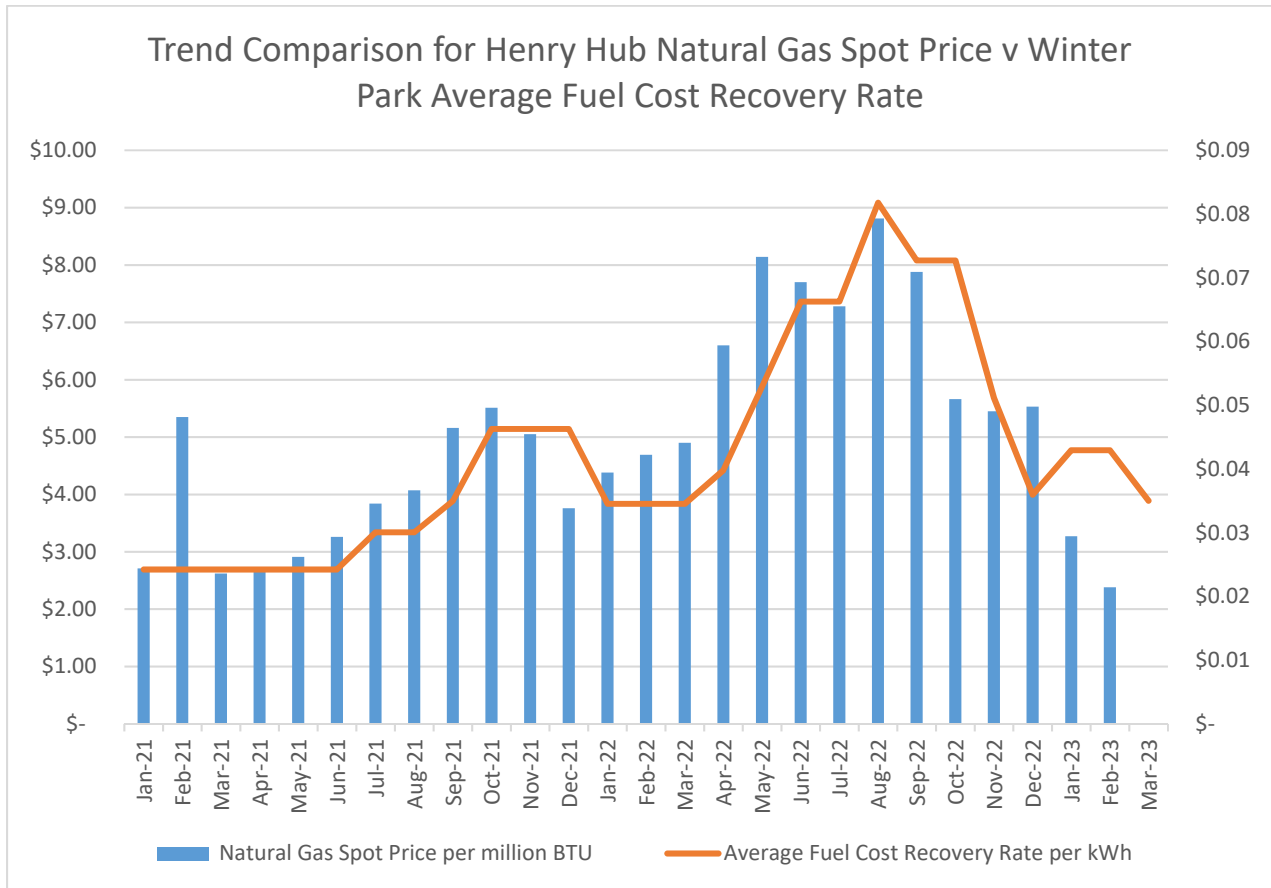


Number of days of working capital exceed the minimum of 45 days in both Water and Wastewater and Electric.



The City continues to lower its fuel cost recovery rates in response to decreasing costs of fuel

The chart below illustrates the marked increase in natural gas prices (the fuel used to produce most of the electricity the City purchases) with a corresponding trend line for the City's average fuel cost recovery rate:



## Management's Discussion and Analysis (Unaudited)

The following discussion and analysis provide an overview of Winter Park's unaudited and preliminary financial position and results of operations in comparison to the approved budget and prior year equivalent period.

### Operating Revenues Analysis:

|                                    | As of March 31 |                       |                |  | Variances        |         |              |        |
|------------------------------------|----------------|-----------------------|----------------|--|------------------|---------|--------------|--------|
|                                    | Actual<br>2023 | YTD<br>Budget<br>2023 | Actual<br>2022 |  | Actual vs Budget |         | 2023 vs 2022 |        |
|                                    |                |                       |                |  |                  |         |              |        |
| Water                              | 8,269,064      | 8,350,063             | 8,106,812      |  | (80,999)         | (0.97%) | 162,252      | 2.00%  |
| Wastewater                         | 7,749,004      | 7,575,100             | 7,378,843      |  | 173,904          | 2.30%   | 370,161      | 5.02%  |
| Electric                           | 26,630,983     | 24,633,876            | 24,196,239     |  | 1,997,107        | 8.11%   | 2,434,744    | 10.06% |
| Other -<br>Water and<br>Wastewater | 723,047        | 721,641               | 673,731        |  | 1,407            | 0.19%   | 49,316       | 7.32%  |
| Other -<br>Electric                | 546,983        | 351,500               | 278,523        |  | 195,483          | 55.61%  | 268,460      | 96.39% |

### Budget Analysis:

Water revenues have a negative budget variance of 0.97% and wastewater has a positive 2.30% variance in comparison to budget. \$1,338,933 of the budget variance for electric revenues is due to fuel revenues. Contributions in aid of construction (charges to developers to connect to the City's electric grid) are reported in Other – Electric and are \$210,295 ahead of budget.

### Prior Year Analysis:

Water and wastewater rates were increased by 4.53% effective October 1, 2022. Water sales were 1.24% less than the prior year and wastewater sales were 8.76% higher.

Electric fuel revenues were \$1,746,563 higher than the prior year due to the fuel rate increases discussed above. Higher fuel rates also increase the franchise fee equivalent and gross receipts tax revenues which were \$202,376 greater than the prior year in total.

Contributions in aid of construction revenues were \$220,777 greater than the prior year.

## Operating Expenses Analysis:

|                                     | As of March 31 |                       |                |  | Variances        |        |              |          |
|-------------------------------------|----------------|-----------------------|----------------|--|------------------|--------|--------------|----------|
|                                     | Actual<br>2023 | YTD<br>Budget<br>2023 | Actual<br>2022 |  | Actual vs Budget |        | 2023 vs 2022 |          |
|                                     |                |                       |                |  |                  |        |              |          |
| Water:                              |                |                       |                |  |                  |        |              |          |
| Admin                               | 933,726        | 1,295,909             | 920,623        |  | 362,183          | 27.95% | 13,103       | 1.42%    |
| Operating                           | 10,578,637     | 11,016,092            | 8,558,369      |  | 437,455          | 3.97%  | 2,020,268    | 23.61%   |
| Depreciation<br>and<br>amortization | 1,814,244      | 0                     | 1,800,203      |  |                  |        | 14,041       | 0.78%    |
|                                     |                |                       |                |  |                  |        |              |          |
| Electric:                           |                |                       |                |  |                  |        |              |          |
| Admin                               | 1,117,626      | 1,181,362             | 1,679,176      |  | 63,736           | 5.40%  | (561,550)    | (33.44%) |
| Operating                           | 13,694,605     | 15,467,451            | 13,602,998     |  | 1,772,846        | 11.46% | 91,607       | 0.67%    |
| Depreciation<br>and<br>amortization | 2,191,295      | 0                     | 2,081,468      |  |                  |        | 109,827      | 5.28%    |

## Budget Analysis:

### Water and Wastewater:

The Water and Wastewater admin budget includes funding for master planning, design, and engineering services that has not been spent yet.

### Electric:

\$1,669,011 of the Electric operating expense savings is the fuel portion of bulk power purchases.

## Prior Year Analysis:

### Water and Wastewater:

Current year water and wastewater costs that are significantly higher than the prior year include wastewater treatment (\$928,504), personnel (\$142,840; some vacancies filled), electricity (\$161,789; higher fuel rates), generator maintenance (\$131,721; rental for Swoope Water Treatment Plant while the main generator is being repaired), and chemicals (\$41,298).

### Electric:

Prior year admin costs include \$603,642 for refunds of the electric undergrounding fees paid while crews were working in their neighborhood. On a go forward basis, no direct payment is required from the customer to underground their service line.

**The City of Winter Park, Florida**  
**Statement of Net Position**  
**Proprietary Funds**  
**March 31, 2023**

| <b>Unaudited</b>                                          |                             |                       |                       |                       |
|-----------------------------------------------------------|-----------------------------|-----------------------|-----------------------|-----------------------|
|                                                           | <b>Water and Wastewater</b> |                       | <b>Electric</b>       |                       |
|                                                           | <b>March 31, 2023</b>       | <b>March 31, 2022</b> | <b>March 31, 2023</b> | <b>March 31, 2022</b> |
| <b>ASSETS</b>                                             |                             |                       |                       |                       |
| <b>Current Assets:</b>                                    |                             |                       |                       |                       |
| Cash, Cash Equivalents and Investments                    | \$ 6,287,554                | \$ 9,329,834          | \$ 8,340,802          | \$ 4,201,029          |
| Restricted Cash, Cash Equivalents and Investments         | 64,128                      | 35,623                | -                     | -                     |
| Accounts Receivable - Net                                 | 2,007,120                   | 744,323               | 4,015,913             | 2,635,242             |
| Unbilled Service Charges                                  | 2,894,436                   | 2,773,860             | 5,430,745             | 5,051,195             |
| Accrued Interest Receivable                               | 20,134                      | 20,664                | -                     | 5,547                 |
| Due from Other Funds                                      | -                           | -                     | -                     | -                     |
| Due from Other Governments                                | -                           | -                     | -                     | -                     |
| Inventories                                               | 1,217,056                   | 1,020,388             | 5,699,726             | 4,111,646             |
| Prepaid Items                                             | 128,395                     | 128,395               | -                     | (725)                 |
| Advances to Other Funds                                   | 2,240,000                   | 2,520,000             | -                     | -                     |
| <b>Total current assets</b>                               | <b>14,858,823</b>           | <b>16,573,087</b>     | <b>23,487,186</b>     | <b>16,003,934</b>     |
| <b>Non-Current Assets:</b>                                |                             |                       |                       |                       |
| Restricted Assets:                                        |                             |                       |                       |                       |
| Cash, Cash Equivalents and Investments:                   |                             |                       |                       |                       |
| Sinking/Debt Reserve Funds                                | 1,583,927                   | 1,588,962             | 2,373,197             | 2,380,720             |
| Renewal and Replacement Funds                             | 8,368,965                   | 7,502,108             | -                     | -                     |
| Impact Fee Funds                                          | 11,563,300                  | 14,918,988            | -                     | -                     |
| Capital Project Funds                                     | 14,760                      | 14,969                | -                     | -                     |
| Customer Deposits                                         | 1,948,689                   | 1,883,705             | 2,013,179             | 2,111,214             |
| Accrued Interest Receivable:                              |                             |                       |                       |                       |
| Impact Fee Funds                                          | 42,316                      | 36,010                | -                     | -                     |
| Renewal and Replacement Funds                             | 23,376                      | 10,554                | -                     | -                     |
| Special Assessments Receivable                            | -                           | -                     | 4,912                 | 9,485                 |
| Capital Assets:                                           |                             |                       |                       |                       |
| Non-depreciable                                           | 4,554,447                   | 4,183,708             | 10,981,584            | 10,134,277            |
| Depreciable - Net                                         | 96,560,619                  | 94,591,751            | 88,135,227            | 85,678,820            |
| Other Assets:                                             |                             |                       |                       |                       |
| Deposits                                                  | 274,000                     | 274,000               | -                     | -                     |
| <b>Total non-current assets</b>                           | <b>124,934,399</b>          | <b>125,004,755</b>    | <b>103,508,099</b>    | <b>100,314,516</b>    |
| <b>Total Assets</b>                                       | <b>139,793,221</b>          | <b>141,577,842</b>    | <b>126,995,285</b>    | <b>116,318,450</b>    |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>                     |                             |                       |                       |                       |
| Deferred Expense on Refunding Bonds                       | 3,017,319                   | 3,455,230             | 2,949,936             | 3,383,315             |
| Deferred Expense Other Postemployment Benefits Obligation | 529,736                     | 578,079               | 207,533               | 226,355               |
| <b>Total Deferred Outflows of Resources</b>               | <b>3,547,055</b>            | <b>4,033,309</b>      | <b>3,157,469</b>      | <b>3,609,670</b>      |
| <b>LIABILITIES</b>                                        |                             |                       |                       |                       |
| <b>Current Liabilities:</b>                               |                             |                       |                       |                       |
| Accounts Payable                                          | 973,969                     | 111,053               | 2,258,935             | 2,140,629             |
| Accrued Liabilities                                       | 107,035                     | 107,035               | 17                    | 12                    |
| Due to Other Funds                                        | -                           | -                     | -                     | -                     |
| Due to Other Governments                                  | 44,328                      | 38,468                | 186,522               | 99,224                |
| Accumulated Unused Compensated Absences                   | 212,917                     | 213,003               | 73,493                | 71,317                |
| Accrued Interest Payable                                  | 766,081                     | 371,625               | 637,074               | 818,219               |
| Current Portion of Revenue Bonds Payable                  | 3,695,000                   | 3,620,000             | 6,350,000             | 3,125,000             |
| Customer Deposits                                         | 1,948,689                   | 1,883,705             | 2,013,179             | 2,111,214             |
| <b>Total current liabilities</b>                          | <b>7,748,019</b>            | <b>6,344,889</b>      | <b>11,519,220</b>     | <b>8,365,615</b>      |
| <b>Noncurrent Liabilities:</b>                            |                             |                       |                       |                       |
| Bonds Payable                                             | 38,331,027                  | 42,025,001            | 41,368,705            | 47,800,106            |
| Other Postemployment Benefits                             | 2,087,163                   | 2,045,219             | 802,339               | 786,008               |
| Accumulated Unused Compensated Absences                   | 376,943                     | 432,510               | 102,669               | 100,441               |
| <b>Total noncurrent liabilities</b>                       | <b>40,795,133</b>           | <b>44,502,730</b>     | <b>42,273,713</b>     | <b>48,686,555</b>     |
| <b>Total Liabilities</b>                                  | <b>48,543,152</b>           | <b>50,847,619</b>     | <b>53,792,933</b>     | <b>57,052,170</b>     |
| <b>DEFERRED INFLOW OF RESOURCES</b>                       |                             |                       |                       |                       |
| Other Postemployment Benefits Related Deferred Inflows    | 435,600                     | 367,410               | 170,317               | 143,768               |
| <b>NET POSITION</b>                                       |                             |                       |                       |                       |
| Net Investment in Capital Assets                          | 62,121,118                  | 56,600,657            | 54,348,042            | 48,271,306            |
| Restricted for:                                           |                             |                       |                       |                       |
| Capital Projects (expendable)                             | 11,598,839                  | 14,948,194            | -                     | -                     |
| Renewal and Replacement (expendable)                      | 8,338,086                   | 7,461,524             | -                     | -                     |
| Unrestricted                                              | 12,303,482                  | 15,385,747            | 21,841,462            | 14,460,876            |
| <b>Total Net Position</b>                                 | <b>\$ 94,361,524</b>        | <b>\$ 94,396,122</b>  | <b>\$ 76,189,504</b>  | <b>\$ 62,732,182</b>  |

Note: the information above does not include all journal entries that would be completed for the comprehensive annual financial report

**The City of Winter Park, Florida**  
**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**Proprietary Funds**  
**March 31, 2023**

| Unaudited                                          |                          |                              |                          |                          |                              |                          |
|----------------------------------------------------|--------------------------|------------------------------|--------------------------|--------------------------|------------------------------|--------------------------|
|                                                    | Water and Wastewater     |                              |                          | Electric                 |                              |                          |
|                                                    | Actual<br>March 31, 2023 | YTD Budget<br>March 31, 2023 | Actual<br>March 31, 2022 | Actual<br>March 31, 2023 | YTD Budget<br>March 31, 2023 | Actual<br>March 31, 2022 |
| <b>Operating Revenues:</b>                         |                          |                              |                          |                          |                              |                          |
| Water                                              | \$ 8,269,064             | \$ 8,350,063                 | \$ 8,106,812             | \$ -                     | \$ -                         | \$ -                     |
| Wastewater                                         | 7,749,004                | 7,575,100                    | 7,378,843                | -                        | -                            | -                        |
| Electric                                           | -                        | -                            | -                        | 26,630,983               | 24,633,876                   | 24,196,239               |
| Other                                              | 723,047                  | 721,641                      | 673,731                  | 546,983                  | 351,500                      | 278,523                  |
| <b>Total Operating Revenues</b>                    | <b>16,741,115</b>        | <b>16,646,804</b>            | <b>16,159,386</b>        | <b>27,177,966</b>        | <b>24,985,376</b>            | <b>24,474,762</b>        |
| <b>Operating Expenses:</b>                         |                          |                              |                          |                          |                              |                          |
| General and Administrative                         | 933,726                  | 1,295,909                    | 920,623                  | 1,117,626                | 1,181,362                    | 1,679,176                |
| Operations                                         | 10,578,637               | 11,016,092                   | 8,558,369                | 13,694,605               | 15,467,451                   | 13,602,998               |
| Depreciation and Amortization                      | 1,814,244                | -                            | 1,800,203                | 2,191,295                | -                            | 2,081,468                |
| <b>Total Operating Expenses</b>                    | <b>13,326,607</b>        | <b>12,312,001</b>            | <b>11,279,195</b>        | <b>17,003,526</b>        | <b>16,648,812</b>            | <b>17,363,642</b>        |
| <b>Operating Income</b>                            | <b>3,414,508</b>         | <b>4,334,803</b>             | <b>4,880,191</b>         | <b>10,174,440</b>        | <b>8,336,564</b>             | <b>7,111,120</b>         |
| <b>Nonoperating Revenues (Expenses):</b>           |                          |                              |                          |                          |                              |                          |
| Investment Earnings/(Losses)                       | 457,016                  | 2,716                        | (1,612,908)              | 118,738                  | (100,000)                    | (345,091)                |
| Gain on Disposal of Assets                         | -                        | -                            | -                        | 31,658                   | 12,500                       | 24,697                   |
| Interest and Fiscal Charges                        | (1,181,570)              | (550,917)                    | (798,718)                | (932,383)                | (800,459)                    | (1,010,678)              |
| Miscellaneous Revenue                              | 8,199                    | 15,000                       | 13,653                   | 314,648                  | 10,000                       | 13,653                   |
| <b>Total Nonoperating Revenues (Expenses)</b>      | <b>(716,355)</b>         | <b>(533,202)</b>             | <b>(2,397,973)</b>       | <b>(467,339)</b>         | <b>(877,959)</b>             | <b>(1,317,419)</b>       |
| <b>Income Before Contributions and Transfers</b>   | <b>2,698,153</b>         | <b>3,801,602</b>             | <b>2,482,218</b>         | <b>9,707,101</b>         | <b>7,458,605</b>             | <b>5,793,701</b>         |
| <b>Contributions and Transfers:</b>                |                          |                              |                          |                          |                              |                          |
| Capital Contributions                              | 302,573                  | -                            | 388,388                  | -                        | -                            | -                        |
| Transfers In                                       | -                        | -                            | -                        | -                        | -                            | -                        |
| Transfers Out                                      | (1,530,284)              | (1,530,284)                  | (1,453,432)              | (1,575,571)              | (1,575,571)                  | (1,338,893)              |
| <b>Total Contributions and Transfers</b>           | <b>(1,227,711)</b>       | <b>(1,530,284)</b>           | <b>(1,065,044)</b>       | <b>(1,575,571)</b>       | <b>(1,575,571)</b>           | <b>(1,338,893)</b>       |
| <b>Change in Net Position</b>                      | <b>1,470,442</b>         | <b>2,271,318</b>             | <b>1,417,174</b>         | <b>8,131,530</b>         | <b>5,883,035</b>             | <b>4,454,808</b>         |
| <b>Total Net Position - Beginning, as Restated</b> | <b>92,891,082</b>        |                              | <b>92,978,948</b>        | <b>68,057,974</b>        |                              | <b>58,277,374</b>        |
| <b>Total Net Position - Ending</b>                 | <b>\$ 94,361,524</b>     |                              | <b>94,396,122</b>        | <b>76,189,504</b>        |                              | <b>62,732,182</b>        |

Note: the information above does not include all journal entries that would be completed for the comprehensive annual financial report



## Utilities Advisory Board

# agenda item

|                     |                 |              |                |
|---------------------|-----------------|--------------|----------------|
| item type           | Staff Updates   | meeting date | April 25, 2023 |
| prepared by         | Clarissa Howard | approved by  |                |
| board approval      |                 |              |                |
| strategic objective |                 |              |                |

### subject

Educational Campaign - Clarissa Howard

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact

### ATTACHMENTS:

[8.5x11utility-2023-may bill insert NEW.pdf](#)

### ATTACHMENTS:

[Community Meeting - Utilities & Hurricane Preparedness 05.23.23.pdf](#)

# info & updates

May utility bill insert



## City breaks ground on new Seven Oaks Park

On April 13, city officials broke ground on the greenspace newly named Seven Oaks Park. This ceremonial ground breaking marked the official start of construction at the corner of Denning Drive and Orange Avenue. The official name honors the seven large live oaks planted in March of last year and pays tribute to one of the city's most treasured assets, its urban forest.



The grand opening of this beautiful 2.4 acre Seven Oaks Park is expected in early 2024. To keep up-to-date on the city's newest extraordinary outdoor experience, please access [cityofwinterpark.org/sevenoakspark](https://cityofwinterpark.org/sevenoakspark).



renderings by ACI Architects + LandDesign



for updates on upcoming things to enjoy, please access  
[cityofwinterpark.org/events](https://cityofwinterpark.org/events)

please  
note

City Hall **CLOSED**  
**monday May 29** in observance of  
**Memorial Day**



# Power of Self-Resilience

*gentle chair yoga & self-regulation techniques*

*fridays* March 24 *thru* June 23 🌸 noon to 1:30 p.m.

Winter Park Library Community Room 🌸 1052 W. Morse Blvd.

*workshop will help you*

- 🌸 Reduce stress & fatigue
- 🌸 Boost immune system
- 🌸 Ease social interactions

- 🌸 Decrease fatigue & exhaustion
- 🌸 Assist with emotional regulation

**FREE** *for everyone* 🌸 **sign up required** 🌸 **scan** »  
*or access* [natural-resources-sustainability.eventbrite.com](https://natural-resources-sustainability.eventbrite.com)



**KWPB**  
keep winter park beautiful  
KEEP AMERICA BEAUTIFUL AFFILIATE

*Gardens of  
Healing Light*  
RESILIENCE TECHNIQUES  
& YOGA THERAPY

WINTER PARK  
LIBRARY

## Careful with your grass clippings

It is that time of year again when yard work kicks into high gear. Grass clippings and leaves make their way into our stormwater systems when homeowners and contractors blow them into the street. This adds nutrients to our lakes and increases the potential for algae blooms. Please ensure you or your landscapers dispose of leaves and grass clippings properly.

**pro tip** mulch leaves and clippings and use as flower bed fertilizer and return the nutrients back into the lawn.

## Shoreline Alteration Permits

Central Florida is entering the growth period for aquatic vegetation and shoreline owners who want to maintain an access corridor will need a Shoreline Alteration Permit. Permits are required whether you do the work yourself or contract it out. Vegetation removed by contractors should be disposed of by the contractor.

Access the Shoreline Alteration Permit via the city's Self Service Portal at [cityofwinterpark.org/selfservice](https://cityofwinterpark.org/selfservice).

Receive email notifications about your lake, herbicide associated irrigation restrictions, and other important news:



««« scan the code or access  
[cityofwinterpark.org/lakes](https://cityofwinterpark.org/lakes) &

**SIGN UP FOR LAKE NOTIFICATIONS**

## savethesedates

### Tuesday, May 23

**what** city blood drive

**when** 9 a.m. to 2 p.m.

**where** City Hall | 401 S. Park Ave.

Must be at least 16 years of age, 110+ pounds, in good health, AND bring a photo ID. Each donation saves three lives.

**what** community meeting  
**presented by the**  
**utilities advisory board**

**when** 5:30 to 7 p.m.

**where** Edyth Bush Theatre @  
Winter Park Library  
1052 W. Morse Blvd.

**info** [cityofwinterpark.org/events](https://cityofwinterpark.org/events)

Meet the city's Water & Wastewater Utilities and Electric Utility departments and receive hurricane preparedness info.

### learn CPR & save a life

**when** saturday, june 17

9 a.m. to noon

**OR** tuesday, june 27

6 to 9 p.m.

**where** 343 W. Canton Ave.

**info** [rmattingly@](mailto:rmattingly@cityofwinterpark.org)  
[cityofwinterpark.org](https://cityofwinterpark.org)

registration required | \$40  
[wpfd.org/classes](https://wpfd.org/classes)





401 South Park Avenue • Winter Park, Florida 32789

Communications

**Media Inquiries: Clarissa Howard**  
407-599-3428 • 407-948-2044 cell

# PRESS RELEASE

## Community meeting to discuss city utility projects and hurricane preparedness

**WINTER PARK, FL, an internationally recognized, award winning city with multiple accredited agencies (April 25, 2023)** The [City of Winter Park](#) and its Utilities Advisory Board will host a community meeting **Tuesday, May 23, from 5:30 to 7 p.m.**, in the **Edyth Bush Theatre** located on the first floor of the Winter Park Library at 1052 W. Morse Blvd. The purpose of this meeting is to hear from the city's utilities team to receive updates about current electric and water & wastewater utilities projects. In addition, city staff will be offering [hurricane preparedness](#) information as the 2023 season approaches.

Seating is limited, please register your attendance from the Winter Park Library event webpage accessed at [winterparklibrary.org](#) and view their Upcoming Events for the month of May.

Hurricane preparedness information can be accessed year-round at [cityofwinterpark.org/hurricanes](#).

###



## Utilities Advisory Board

# agenda item

|                     |                    |              |                |
|---------------------|--------------------|--------------|----------------|
| item type           | Staff Updates      | meeting date | April 25, 2023 |
| prepared by         | Daniel Dalessandro | approved by  |                |
| board approval      |                    |              |                |
| strategic objective |                    |              |                |

### subject

Covanta Speaker - Dan D'Alessandro - May 23rd meeting

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact



## Utilities Advisory Board

# agenda item

|                           |                             |
|---------------------------|-----------------------------|
| item type Board Comments  | meeting date April 25, 2023 |
| prepared by Pamela Bracko | approved by                 |
| board approval            |                             |
| strategic objective       |                             |

### subject

Broadband and Smart City Ad-Hoc Committee Update - Paul Conway

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact



## Utilities Advisory Board

# agenda item

|                                 |                             |
|---------------------------------|-----------------------------|
| item type Board Comments        | meeting date April 25, 2023 |
| prepared by Tatia Ghviniashvili | approved by                 |
| board approval                  |                             |
| strategic objective             |                             |

### subject

Chair and Vice Chair Appointments

### motion / recommendation

### background

### alternatives / other considerations

### fiscal impact