



Utilities Advisory Board Regular Meeting

Agenda

August 22, 2023 @ 12:00 pm

City Hall - Commission Chambers

401 S. Park Avenue

Winter Park, FL

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Consent Agenda**
 - a. Approve the minutes of regular meeting July, 25,2023 1 minute
 3. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 4. **Action Items**
 - a. Disconnect for Non-Pay Extreme Weather Moratorium Policy 5 minutes
 - b. Scope of services for electric strategic plan 20 minutes
 5. **Non-Action Items**
 - a. Water and Wastewater Strategic Plan Update - David Zusi 10 minutes
 6. **Staff Updates**
 - a. Electric Utility - Dan D'Alessandro 5 minutes
 - b. Educational Campaign - Clarissa Howard 5 minutes
 - c. Water and Wastewater Utility - David Zusi 5 minutes
 - d. Performance Measurement 5 minutes
 7. **Board Comments**
 - a. Broadband and Smart City Ad-Hoc Committee Update - Paul Conway 5 minutes
 - b. Discussion pertaining to Governance of the Board - Michael Poole 10 minutes
 8. **Upcoming Agenda Items**
 9. **Adjournment**



Utilities Advisory Board

agenda item

item type	Consent Agenda	meeting date	August 22, 2023
prepared by	Pamela Bracko	approved by	
board approval			
strategic objective			

subject

Approve the minutes of regular meeting July, 25,2023

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[Draft_Minutes.pdf](#)



Utilities Advisory Board Meeting Minutes

July 25, 2023 at 12:00 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Michael Poole, Linda Lindsey, Paul Conway, Leon Huffman, Mary Dipboye and Fred Guitton.

Absent

Alison Yurko.

Staff Present

Director of Electric Utility Dan D' Alessandro; Director of Finance Wes Hamil; Director of Water and Wastewater Utility David Zusi; Electric Operations Manager Miguel Cruz; Virtually: Board Coordinator Tatia Ghviniashvili.

1) Call to Order

The meeting was called to order at 12:00 p.m.

2) Consent Agenda

- a. Approve the minutes of regular meeting June 27, 2023

Motion made by Paul Conway to approve the minutes as presented; seconded by Linda Lindsey. Motion carried unanimously with a 4-0 vote.

3) Public Comments (for items not on the agenda):

There were none.

4) Action Items

Mary Dipboye arrived at 12:02 p.m.

- a. Sewer and Water Strategic Plan - David Zusi

Staff has initiated conversation with Robert (Bob) Daley and have put together a draft for a strategic plan. Mr. Daley will assist with developing the structure and framework for utility, to identify what needs to be done/what the city wants to do, and potential strategic partnerships with neighboring municipalities/other departments in the city.

Mr. Daley spoke before the board and further explained his role in the project. He highlighted that the financial plan will follow the strategic plan, and feels that instead of one report there should be individual deliverables that cover a variety of topics. Staff noted that the timeframe expected is four months, and the board will be updated every

month on the progress. The board asked various questions and a discussion was held. Board suggestions for moving forward with the plan include an added section pertaining to customer service, and a financial/profitability rate study with anticipated future financial needs with input from multiple sources. Staff highlighted that the project can proceed without having to go before the City Commission.

Fred Guitton arrived at 12:18 p.m.

Motion made by Paul Conway to accept staff recommendation on the preliminary outline of the Sewer and Water Strategic Plan, with the additional recommendations made by the board; seconded by Linda Lindsey. Motion carried unanimously with a 6-0 vote.

b. Electric Strategic Assessment - Dan D'Alessandro

Staff spoke about using Quanta Technology to help with the Electric Strategic Plan, and noted that interviews have begun for the Integrated Resource Planner position, which will play a vital role in this process. Staff will continue to work alongside Quanta Technology on the strategic plan and will draft a scope of services for Quanta Technology, as well as a strategic plan for board review.

An at-length discussion followed about the Integrated Resource Planner role and the responsibilities that fall beneath it. The board voiced concern over the role, specifically how the quantity of responsibilities is too broad for one individual.

The board asked for a status update on the financial analysis regarding impact of rates that Quanta Technology was supposed to be engaged to do. A discussion followed and staff highlighted that the process has begun and the board will be kept updated moving forward.

c. Review proposed FY 2024 budgets for Water and Wastewater and Electric

Mr. Hamil presented highlights from the FY 2024 budget pertaining to each utility. For water and wastewater, a 7.07% rate increase will take effect on October 1, 2023, which is a direct result of inflation. The proposed budget in comparison to the prior year was shown and Mr. Hamil noted that investment earnings have improved. A long discussion ensued and the board asked various questions to clarify the data presented.

The budget for the electric side was discussed, and it was noted that the Integrated Resource Planner role has already been budgeted for. 406,000,000 kilowatt hours have also been budgeted for, which is more than in the last couple of years. Despite this, twelve-month rolling data has indicated a usage of 430,000,000 kilowatt hours. A further discussion ensued and the board asked questions.

Motion made by Paul Conway to approve the proposed FY 2024 budgets for Water & Wastewater and Electric; seconded by Mary Dipboye. Motion carried unanimously with a 6-0 vote.

5) Non-Action Items

- a. Fuel rate adjustment policy - Wes Hamil

No presentation was given, and Mr. Hamil took board questions on this item. He also noted the most recent rate calculation which was put in place May 1.

Mr. D'Alessandro thanked the board for pushing for the fuel adjustment policy.

6) Staff Updates

- a. Electric Utility - Dan D'Alessandro

No presentations were given; however, the board asked questions.

- b. Water and Wastewater Utility - David Zusi

No presentations were given and no discussion was held.

- c. Performance Measurement - Wes Hamil

Mr. Hamil highlighted that receivables over sixty days past due is decreasing, and the board asked a few questions about payment arrangements. A discussion followed about the potential to draft a policy in the future that can determined cut-off points.

Staff continues work on the new bill, and will share the proofs with the board for review.

- d. Financial Report (Quarterly) - Wes Hamil

A cash buildup is present in the electric fund which was due to over-recovering on fuel.

- e. Educational Campaign - (attachment only) provided by Clarissa Howard

No discussion was held.

7) Board Comments

- a. Broadband and Smart City Ad-Hoc Committee Update - Paul Conway

The final report has been acquired from the consultants, and work on the connectivity report is in progress. The committee is also awaiting the smart city plan approach deliverable, which will hopefully be presented at their next meeting.

8) Upcoming Agenda Items

- Electric Strategic Plan
- Update on Quanta Technology Strategic Plan and Financial Analysis.
- Water and Wastewater Strategic Plan update.
- Preview of the new bill.
- Discussion pertaining to governance of the board.

All regular staff updates will carry over every month.

9) Adjournment

The meeting adjourned at 2:08 p.m.

Next meeting is scheduled for August 22, 2023.

Minutes approved by the board on _____.

/s/ Tatia Ghviniashvili, Board Coordinator.

DRAFT



Utilities Advisory Board

agenda item

item type Action Items	meeting date August 22, 2023
prepared by Wes Hamil	approved by Daniel Dalessandro, David Zusi, Jason Riegler, Justin Isler
board approval Completed	
strategic objective	

subject

Disconnect for Non-Pay Extreme Weather Moratorium Policy

motion / recommendation

Approve Disconnect for Non-Pay Extreme Weather Moratorium Policy

background

The City has long had a practice of not disconnecting utility services when temperatures are forecast to be at freezing or below. At the July meeting of the UAB, there was general consensus around developing a policy that would also address high temperatures. Staff developed the policy presented below for the board's approval:

City of Winter Park Disconnect For Non-Pay Extreme Weather Moratorium Policy

The City of Winter Park monitors the weather forecast with the National Weather Service to determine if there is a need to suspend disconnections for non-payment due to extreme weather. The Manager Utility Services and/or Customer Service Supervisor utilizes the following set of guidelines for suspension of disconnections for non-pay:

- Heat advisory issued for Orange County, Florida by the National Weather Service. A heat advisory is issued when the projected actual temperature is above 100 degrees, or the projected heat index value is expected to reach or exceed 105 degrees or greater.
- National Weather Service projects the actual temperature in Orange County, Florida to be 32 degrees or lower for a sustained period of 24 hours.

The weather policy does not apply to accounts already disconnected for non-payment.

Exception: The City of Winter Park reserve the right to disconnect accounts, regardless of temperature forecasts, that are under investigation for fraudulent activity such as identity theft, tampering, and theft of service.

alternatives / other considerations

Suggest edits to or reject proposed policy

fiscal impact

None. Accounts not disconnected for non-payment as a result of extreme weather will be disconnected when weather no longer meets the criteria established by this policy.



Utilities Advisory Board

agenda item

item type Action Items	meeting date August 22, 2023
prepared by Wes Hamil	approved by Daniel Dalessandro, David Zusi, Jason Riegler, Justin Isler
board approval Completed	
strategic objective Intelligent growth and development	

subject

Scope of services for electric strategic plan

motion / recommendation

Review draft scope of services, suggest any edits, and approve for solicitation of consultant to develop an electric strategic plan

background

Attached for the board's review is a draft scope of services for the development of an electric strategic plan (ESP). Once approved, the scope of services will be included in a Request for Proposals to be issued by the City's Procurement Division.

alternatives / other considerations

Edit proposed scope of services

fiscal impact

To be determined by responding proposals

ATTACHMENTS:

[Strategic Plan Scope - Electric_v2.docx](#)

Key Stakeholders: City Staff, City Management, City Commission, Utility Advisory Board (UAB)

Overview:

While the exact parameters of the process and plan are yet to be determined the intent is to consider a 3-5 year planning horizon. It should include such items Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis, Vision, Mission, Goals, and Objectives. The objectives should be specific, Measurable, Achievable, Realistic, and Time-Based. Action plans to be included. Due time should be spent on the political and regulatory environment and realities under which we operate along with a deep dive into technological advancements and other potentially disruptive events, include disaster planning. It should include financial planning that coexists and dovetails from the city's existing planning. The intent is to foster an honest review of challenges while developing pro-active solutions. It is a living document that will include a communication plan for both internal and external audiences. The exact timing of the completion of the annual Strategic Plan will be developed in consult with management to ensure relevance to other planning processes and avoid duplication

Process:

1. Preliminary interviews with city staff and management
2. Suggest any changes to Key Stakeholders to be identified and participate in the strategic planning process
3. Develop slide deck along with preliminary list of candidate strategic priorities consistent with Parts I, II, and III as outlined below
4. Strategic planning session(s) with UAB to present slide deck and candidate strategic plan priorities
5. Develop draft strategic plan and estimated impacts (as applicable) on customer rates/investment consistent with Part IV as outlined below
6. Present draft strategic plan to UAB
7. Edit based on input from UAB and city staff
8. Present final strategic plan to City Commission

Outline of Materials

- I. Review of Mission, Vision, Values
- II. Utility Business Overview – Customer Expectations
 - a. Low Cost
 - i. WP vs. selected benchmarks – rate trends
 1. US, Florida, Lowest in State, Southeast
 - ii. Drivers of rate differences
 1. Capital expenditures
 2. Wholesale power costs
 3. Priorities to deliver value
 4. Operating margin
 - b. Reliable
 - i. SAIDI vs. Industry avg. and muni avg.
 - ii. Key Undergrounding Achievements and Challenges
 - iii. Improvements over time and horizon targets (reliability improvement milestones and implementation plan)

- c. Environmentally Responsible
 - i. City, FL, and US emissions trends
 - ii. Market uptake of solar generation
 - 1. FL interconnection queue
 - iii. Trade-offs between renewables and reliability and cost
 - iv. Sustainability/carbon emission targets and paths to achievement (reference City Sustainability Action Plan)
 - d. Value Added Customer Services and Emerging Technology
 - i. Net metering and customer owned generation
 - ii. Conservation programs and incentives
 - iii. Electric vehicle adoption and grid impacts
 - iv. Disaster recovery plan and services
 - e. Utility Business SWOT
 - i. Matrix of SWOT Results
- III. Operational Priorities
 - a. Balance of system needs
 - i. Undergrounding
 - ii. Post undergrounding capital improvements
 - iii. Street lighting standardization plan
 - iv. Substation
 - v. Vegetation
 - vi. Other resiliency & storm hardening
 - b. Customer Service Improvements
 - i. Identify any industry best practices for current customer service statistics reporting (billing, outage communication, accessibility, etc.)
 - ii. Identify any industry best practices in customer service communications not currently being utilized by Winter Park
 - c. New Technologies and Efficiency
 - i. Outage Management System
 - ii. Automated reporting of estimated time to restore power during outage
 - iii. Automated follow up for outage cause
- IV. Isolate and Develop Consensus on Strategic Priorities
 - a. Priorities then flow into annual budget process
 - i. Management develops goals and tactics to align with priorities
 - ii. Priorities remain very high level as “seeds” for budgeting and tactic development
 - b. Financial rationalization for any priorities that require further investment
 - c. Consider impact of any improvements on customer rates
 - d. Develop financial model to support items b and c above



Utilities Advisory Board

agenda item

item type Non-Action Items	meeting date August 22, 2023
prepared by David Zusi	approved by
board approval	
strategic objective	

subject

Water and Wastewater Strategic Plan Update - David Zusi

motion / recommendation

background

alternatives / other considerations

fiscal impact



Utilities Advisory Board

agenda item

item type	Staff Updates	meeting date	August 22, 2023
prepared by	Daniel Dalessandro	approved by	
board approval			
strategic objective			

subject

Electric Utility - Dan D'Alessandro

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[July23 Electric Utility.pdf](#)

Monthly Electric Utility Update 08/01/23

Miles of Undergrounding performed

- Project J: 2.72 miles (45% complete)
- Project L: 9.57 miles (86.7% complete)
- Project Q: 5.78 miles (100% complete)
- Project R: 4.31 miles (37.8% complete) Commission approved advancement.
- Residential Service Conversions (RSC) this month: 34
- RSC YTD: 323
- RSC LTD (beginning FY22): 394

TOTAL so far for FY 2023 – 2.37 miles

- Total Citywide Project Miles- 127.5
- Total Miles Completed- 95.20
- Percentage Completed- 74.7%
- Total miles remaining- 32.30

Bldg. 14 Solar output

- Awning Capacity: 268 KW
- This month Peak: 226 KW on the 7th @ 12:30 PM
- YTD Peak: 231 KW on April 30th @ 12:30 PM

OH/UG Budget update

2023 Undergrounding budget = 7.4M

- FYTD = 5.3M

Notes of Interest

- We recently were told we have 20 transformers heading our way in the next 8 weeks so this will give us a little boost in underground completions.
- We have full staff of linemen once again
- The updated UG map has been added to the City website

Issues/Concerns

- Materials have gone up exponentially and the lead-times are extending.
 - Transformers are 12 – 18 months out for lead times. We have enough in stock for reliability purposes and handled the needs from Ian. We have very limited materials for new construction. As planned we will divert crew efforts toward service conversions to insure we continue to move forward.

2023 Goals

- Zero personal injuries within work group
- Zero controllable vehicle accidents within work group
- Mileage goal undetermined due to supply issues
- Identify and complete areas with poor reliability for targeted undergrounding advancement (stretch goal of 2 miles)
- We will utilize targeted overtime with Heart crews to accomplish the additional 2 mile stretch goal

➤ Green indicates goal has been met

- Red indicates goal will not be met
- Orange indicates still underway



Utilities Advisory Board

agenda item

item type Staff Updates	meeting date August 22, 2023
prepared by Clarissa Howard	approved by
board approval	
strategic objective	

subject

Educational Campaign - Clarissa Howard

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

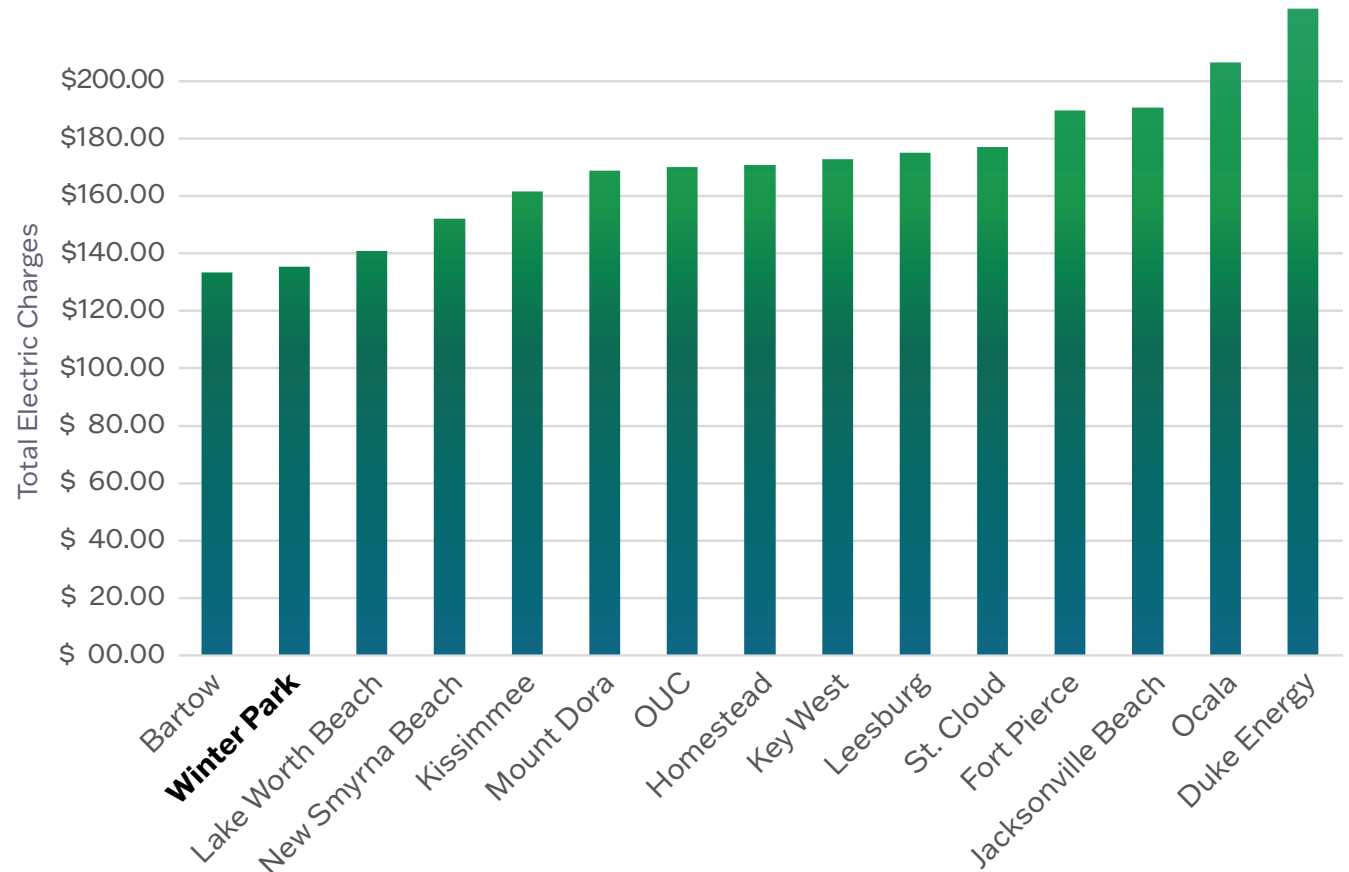
[Update-2023-09-11 Electric Chart page.pdf](#)

ATTACHMENTS:

[8.5x11utility-2023-september bill insert.pdf](#)

How does our electric rates look?

The city is proud to show that its electric utility rates **continue to be one of the lowest in the state**. Please note the chart (right) showing **1,000 kWh Residential Bill Comparisons for Florida municipal utilities with customer counts between 5,000 and 100,000, including neighboring Orlando Utilities Commission (OUC) and Duke Energy® of Florida for June 2023.**



Need to get a boat permit?

annual permits are now online [+ daily permits too]
cityofwinterpark.org/lakes

also available @ **City Hall**
 or **Winter Park Library**
 401 S. PARK AVE. or 1052 W. MORSE BLVD.



annual or daily permits are required for all motorized boats on the Winter Park Chain of Lakes



saturday
September 23
 9 to 11 a.m.


Central Park West Meadow
 150 W. Morse Blvd.

featuring Electric vehicles + Sustainable vendors
 Natural Resources & Sustainability Dept.

got an EV? [limited spaces available]

To display your electric vehicle, please contact
sustainability@cityofwinterpark.org
 by Friday, September 8.



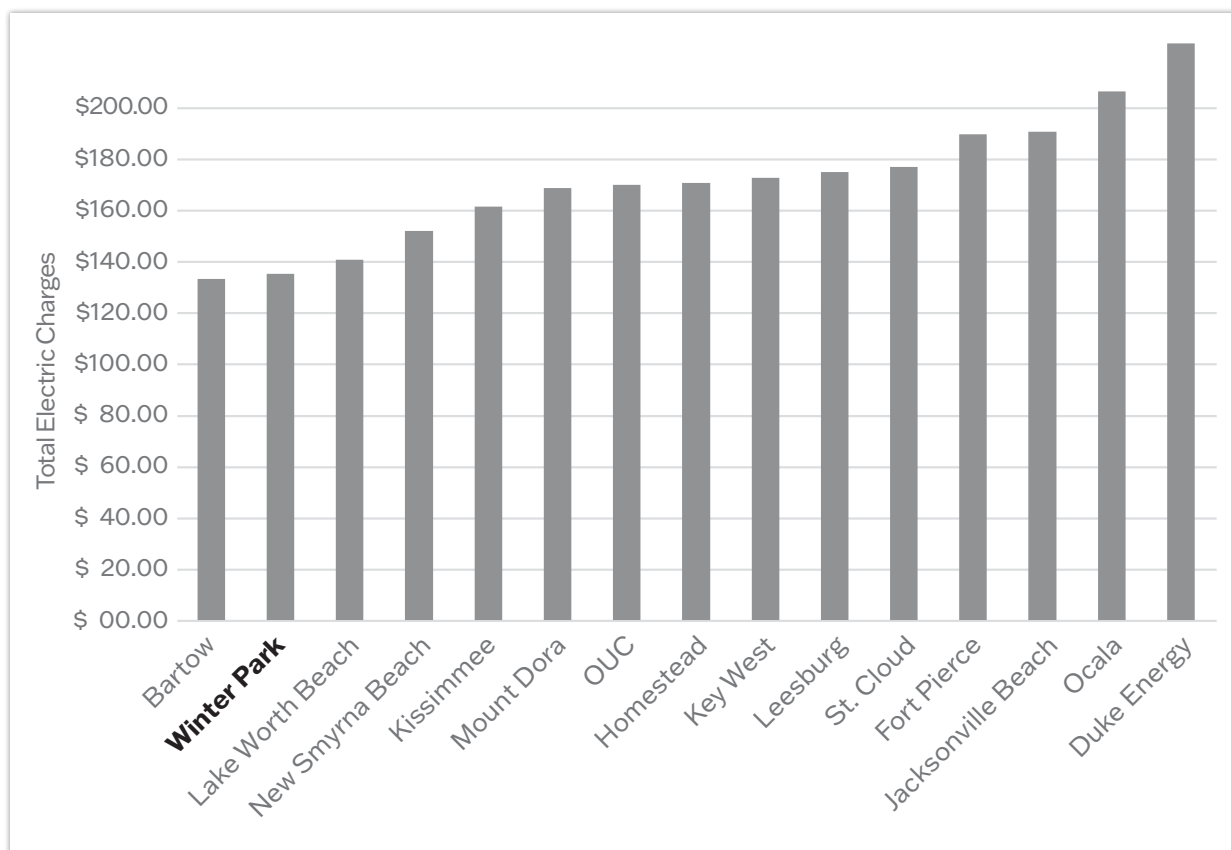
info & updates

September utility bill insert



How do our electric rates look?

The city is proud to show that its electric utility rates continue to be one of the lowest in the state. Please note the chart below showing 1,000 kWh Residential Bill Comparisons for Florida municipal utilities with customer counts between 5,000 and 100,000, including neighboring Orlando Utilities Commission (OUC) and Duke Energy® of Florida for June 2023.



Join us for CoffeeTalk

Mark your calendars to join your city leaders for a cup of conversation and coffee at this year's CoffeeTalk series. Unable to attend in person? Virtual link registration will be available approximately one week prior to each date by accessing cityofwinterpark.org/meetings.

brewing

Thursdays
8:30-9:30 a.m.

Commission Chambers
@ 401 S. Park Ave.

SEP 21	Vice Mayor Sheila DeCiccio
OCT 05	Commissioner Marty Sullivan
NOV 02	Commissioner Kris Cruzada
DEC 07	Commissioner Todd Weaver
JAN 11 2024	Mayor Phil Anderson



for updates on upcoming things to enjoy, please access
cityofwinterpark.org/events

special thanks to
our coffee provider



»»» NOW SERVING LUNCH



See a problem? Report it.

@YourRequest allows users to easily submit questions and requests for city services from their mobile device or computer by accessing cityofwinterpark.org/AtYourRequest. Upon submission, requests will be routed to the appropriate city department to address.

• @your •

REQUEST

== WINTER PARK ==

assisting residents & guests

Non-emergency questions & requests can be submitted for items such as:

- street light outages
- code compliance concerns
- potholes and broken or cracked sidewalks
- repairs or maintenance of city facilities/amenities

For all emergency-related calls, please call 911.
Winter Park is always @YourRequest.

Free tree delivery

The Urban Forestry Division has partnered with the National Arbor Day Foundation and Florida Forest Service to showcase the Community Canopy Program. Winter Park residents can order a FREE tree by accessing cityofwinterpark.org/urbanforestry and clicking on the Community Canopy Program Information tab, beginning **Tuesday, September 5, through Saturday, November 25** (while supplies last).

City residents have the option to choose from several different tree species including red maple, sweetbay magnolia and Muskogee crape myrtle. The one-gallon containerized tree will then be delivered directly to each resident's doorstep along with instructions on planting and care.

For additional information regarding the city's tree canopy efforts, please contact urbanforestry@cityofwinterpark.org.

COMMUNITY
CANOPY

An Arbor Day Foundation Program



OCTOBER 7
first saturday 8 to 10a.m.

Lake Island @
Martin Luther King, Jr. Park
255 S. Denning Drive

FAMILY
FISHING
EVENT
2023

snacks | giveaways
raffle | fun & more

FREE bait & poles ARE PROVIDED

more info @ 407.599.3463 or jmiller@cityofwinterpark.org

Need to get a boat permit?

annual permits are now
online [+ daily permits too]
cityofwinterpark.org/lakes

also available @ City Hall
or Winter Park Library

401 S. PARK AVE. or 1052 W. MORSE BLVD.



annual or daily permits
are required for all
motorized boats on the
Winter Park Chain of Lakes

2024 Mayoral election information

- **qualifications** » candidates must be a qualified elector AND reside within Winter Park city limits [per City Charter]

For pre-qualification documents, please make an appointment by contacting 407-599-3447 or cityclerk@cityofwinterpark.org.

- **candidate packet** » available after Monday, September 11

- **qualifying** » Monday, December 4 @ noon through Monday, December 11 @ noon

- **general election** » Tuesday, March 19, 2024

- **run-off election** » Tuesday, April 16 [if necessary]



Utilities Advisory Board

agenda item

item type	Staff Updates	meeting date	August 22, 2023
prepared by	David Zusi	approved by	
board approval			
strategic objective			

subject

Water and Wastewater Utility - David Zusi

motion / recommendation

background

alternatives / other considerations

fiscal impact



Utilities Advisory Board

agenda item

item type Staff Updates	meeting date August 22, 2023
prepared by Wes Hamil	approved by Daniel Dalessandro, David Zusi, Jason Riegler, Justin Isler
board approval Completed	
strategic objective Fiscal stewardship	

subject

Performance Measurement

motion / recommendation

No action is necessary. Performance measurements are reported for the board's information.

background

Monthly performance measurements are presented for the board's information

alternatives / other considerations

fiscal impact

None

ATTACHMENTS:

[Utility PM Aug2023.pdf](#)

Utility Monthly Performance Measurements

The Utility Advisory Board identified performance measurements for the Electric and Water Utilities. These are activity and profitability measures used as management tools to set baseline performance measures to be reviewed monthly to implement strategies for improved performance on those baselines. This report organizes the performance measurements by service type.

Electric Utility

Service Type	Measure	Goal	Apr	May	June	On Target
Efficiency	Rate Comparison to Duke	<100%	86.6%	84.3%	81.3%	Met Goal
	Rate Comparison to State Avg	<105%	98.9%	96.3%	93.7%	Met Goal
Financial	Rolling 12 month kWh	421 (FY23)	435,656,616	434,161,998	432,107,797	Met Goal
Operational	Heart of Florida United Way Emergency Utility Assistance Program: Assistance provided to customers		\$1,061	\$0	\$251	
	Heart of Florida United Way Emergency Utility Assistance Program: Available balance		\$30,739	\$30,739	\$30,488	
	Heart of Florida United Way Emergency Utility Assistance Program: Number of customers approved for assistance		2	0	1	
	Underground System Complete (%)		74.50%	74.50%	74.7%	
Reliability	L-Bar		147.8	104.3	99.0	
	L-Bar Rank to Peers (12 mo rolling)	Top 5	TBD	TBD	TBD	
	SAIDI		.5	1.6	1.9	
	SAIDI Rank to Peers (12 mo rolling)	Top 5	TBD	TBD	TBD	
	SAIDI Sum	<52	50.01	46.20	41.51	
	Outage Occurrences		14	12	9	
Environmental	Total MWh generated from Aloma solar system (rolling 12 month average)	>15 MWh	15.33	18.35	N/A	
	Total MWh generated from WP garage solar system (rolling 12 month average)		7.1	9.6	9.1	
	Total MWh generated from WP Events Center (rolling 12 month average)		2.46	3.56	N/A	
	Total MWh generated from Electric Solar Awning (rolling 12 month average)		36.28	43.50	41.46	

Both

Service Type	Measure	Goal	Apr	May	June	On Target
Customer Service	Total calls to customer service queue:		7,753	7,780	7,402	
	Customer hangup without selecting a queue		1,493	1,490	1,540	
	Turn on/off service		827	1,073	908	
	Billing info		1,549	1,520	1,321	
	Pay utility bill		1,040	962	1,331	
	Paymentus information		196	126	75	
	Report power outage		617	487	475	
	System error and flow disconnect		138	136	130	
	Demolition		19	26	26	
	Commercial garbage		36	38	35	
	Transfer to water and wastewater		53	38	44	
	Spectrum service		155	136	126	
	Permits		1,535	1,634	1,304	
	Engineering inspections		95	114	87	
	Average wait time for customers selecting a queue		2m28s	1m53s	1m26s	
	Abandoned call % for customers selecting a queue		10%	7%	5%	
	Number of disconnects for non-pay		134	90	86	
Financial	Accounts receivable/billed revenue – FYTD	<8%	6.18%	5.06%	5.14%	Met Goal
	Average cost of purchased power per kWh – FYTD – Fuel		\$0.0327	\$0.0312	\$0.0309	
	Average cost of purchased power per kWh – FYTD – Non-Fuel	<\$0.03	\$0.0210	\$0.0257	\$0.0222	Met Goal
	Average revenue per kWh-FYTD-Fuel		\$0.0453	\$0.0428	\$0.0404	
	Average revenue per kWh-FYTD-Non-Fuel		\$0.0826	\$0.0828	\$0.0825	
	Bad debt expense/billed revenue – FYTD	<0.25%	N/A	N/A	N/A	
	Debt service coverage ratios - W&S - FYTD	>1.5	2.75	2.70	2.57	Met Goal
	Debt service coverage ratios - Electric - FYTD	>2.75	4.81	4.18	4.37	Met Goal
	Percentage of utility accounts receivable over 60 days past due		16.09%	15.68%	10.97%	
	Utility accounts receivable over 60 days past due		\$1,246,147	\$1,001,485	\$703,521	
	Fuel cost stabilization fund (minimum balance trigger point for adjustment is \$1,425,000 and maximum balance trigger point is \$2,375,000)	\$1,900,000 target balance	\$3,082,113	\$2,918,641	\$2,755,955	Max exceeded, rate reduced 05/01/23

Water Sewer Utility

Service Type	Measure	Goal	Apr	May	June	On Target
Environment	Count of Rebates Processed		0	3	N/A	
Operational	Average % Water meters reporting	>98.5%	96.34%	95.69%	94.98%	Near Goal
	Count of Wastewater Incidents	0	0	0	N/A	
	Wastewater Incident Overflow in 1,000s Gallons	0	0	0	N/A	
	Water pumped compared to CUP allocation	<12.4 mgd	11.53	11.67	N/A	

**FMPA and FMEA data often lag 1or2 months. Count of wastewater incidents impacted by Hurricane Ian in Oct and Nicole in Nov.*

Index Key- the monthly data text is colored green when the change from the previous month is an improvement, and red when it is not. The On Target column is highlighted comparing the most recent monthly data to the Goal: Red if below, Yellow if Near, Green if Above.



Utilities Advisory Board

agenda item

item type Board Comments	meeting date August 22, 2023
prepared by Pamela Bracko	approved by
board approval	
strategic objective	

subject

Broadband and Smart City Ad-Hoc Committee Update - Paul Conway

motion / recommendation

background

alternatives / other considerations

fiscal impact



Utilities Advisory Board

agenda item

item type Board Comments	meeting date August 22, 2023
prepared by Pamela Bracko	approved by
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strategic objective	

subject

Discussion pertaining to Governance of the Board - Michael Poole

motion / recommendation

background

alternatives / other considerations

fiscal impact