Utilities Advisory Board Minutes

October 26, 2021 at 12:00 p.m.

Virtual | Winter Park, Florida

Meeting called to order

Chmn. Poole called the meeting to order at 12:00 p.m.

Present

Michael Poole (Chair), Paul Conway, Mary Dipboye, Linda Lindsey, Jack Miles

City of Winter Park Staff

Dan D'Alessandro, Director of Electric Utility

Justin Isler, Operations Manager

Michael Passarella, Engineer Electric Utility

David Zusi, Director of Water & Wastewater Utility

Jason Riegler, Asst. Director of Water & Wastewater Utility

Wes Hamil, Director of Finance

Vanna Lawitzke, Chief Accountant

Vanessa A. Balta, Sustainability Program Manager

Guest

Navid Nowakhtar, FMPA

Craig Shepard, Leidos

Absent

Fred Guitton

Leon Huffman

Karen Hood, Recording Secretary

Agnieszka Tarnawska, Sustainability Specialist

Approval of minutes

Minutes for September 28, 2021 - Paul Conway suggested an amendment to the minutes under Action Items, Paragraph B; the word ***government*** should be ***governance***. Motion made by Paul Conway and seconded by Mary Dipboye to approve the minutes as amended from the September 28, 2021 meeting. Motion carried 5-0.

Minutes for October 12, 2021 - Discussion ensued, and it was decided there would be a summary added stating there was a consensus of the direction of where the board was headed. We will send the amended minutes out to the board ahead of time for their review and comments.

Staff Updates

A. Water & Wastewater Utility - David Zusi discussed residential septic tank conversions and possible incentives on the impact fees. Comments were made, and a discussion ensued. Chmn. Poole will work on arranging for a presentation to the UAB regarding the new Tyler system and what it will do for the utility departments.

B. Electric Utility - Dan D'Alessandro reported the Electric Utility met the eight-mile goal this year. He then discussed his monthly report. Questions were asked and answered.

C. Performance Measurements - report was attached.

D. Financial - Wes Hamil reviewed and discussed the financial report. Questions were asked and commented on.

Citizen Comments

None

Non-Action Items

A. Update on Hiring Consultant to Address Governance by the UAB - Chmn. Poole reported Dan D'Alessandro would be presenting a timeline and process to move forward with hiring a consultant at the next UAB meeting.

B. Broadband & Smart City Ad Hoc Committee - Paul Conway gave UAB an update on Ad Hoc Committee. Questions were asked and commented on.

Action Items

A. Undergrounding Service Lines - Wes Hamil presented six options to fund the remaining lines to be undergrounded. The consensus of the UAB at the last meeting was to go with option F. A lengthy discussion took place. Staff will prepare cash flow projections that include all costs and expenses using those revenues from option F as a basis. Wes Hamil will present projections at the next UAB meeting.

B. Timeline for Updating Electric Cost of Service Study and Addressing Time of Use Rates - Wes Hamil presented a timeline beginning November 2021 through May 2022. Discussion ensued, and there were questions about the criteria and assumptions used in the previous Cost of Service Study. Chmn. Poole suggested the UAB have a work session in January focusing on the Cost of Service Study assumptions.

Discussion Items

None

Board Comments

Mary Dipboye asked in what context and what way as a Board want to take a look at electrification of transportation and what load implications that has for the utility? Where and when can we look at this? Chmn. Poole responded, saying we need to put that into the Board's planning conversation and add it to the calendar.

Adjournment

Chmn. Poole adjourned the meeting at 1:32 p.m. Next meeting is December 7, 2021.

Respectfully Submitted,
Karen Hood Karen J. Hood
Recording Secretary
Approved December 7, 2021