



Transportation Advisory Board Minutes

April 18, 2022 at 4:00 p.m.

In-Person Meeting
401 S. Park Avenue
Winter Park, Florida

Call to Order

Vice-Chair Jeffrey Osleeb called the in-person meeting to order at 4:00 p.m. Present: Katie Reischmann, Rachel Andre, Michael Dively, and Jeffrey Sievers. Absent: Michael Sasse and Mira Lines. Staff: Engineer I Hongmyung Lim, Transportation Planner Keith Moore, Sergeant Jeff Marcum, Planner I Nicholas Lewis, Planning Technician Aaron Hull, and Recording Secretary Mary Bush.

Consent Agenda

- a) Approval of the February 21, 2022, Meeting Minutes.
 - a. Motion made by Michael Dively, seconded by Katie Reischmann, to approve the February 21, 2022 meeting minutes.

Motion carried unanimously with a 5-0 vote. (Michael Sasse and Mira Lines were not present for the meeting.)

- b) Consideration of Chair and Vice-Chair.
 - a. Hongmyung Lim discussed voting for a new vice-chair and chair for the Transportation Advisory Board due to Alexander Trauger's departure from the Board. Mr. Lim stated that there are two options that the Board can take, which is to wait until the Board is full to vote or vote at the recent meeting. Discussion ensued about whether to vote for the chair at the current meeting or not.

Motion made by Rachel Andres, seconded by Jeffrey Sievers, to wait until the June meeting when the Board is full to vote and have the current Vice-Chair act as the Chair until the June meeting.

Motion carried unanimously with a 5-0 vote. (Michael Sasse and Mira Lines were not present for the meeting.)

Staff Updates

- a) Winter Park Police Department
 - a. Sergeant Jeff Marcum spoke about traffic accidents and scenarios in the last quarter of the year. Sergeant Marcum talked about how there has been an increase in traffic accidents in the last quarter of the year, including around 317 crashes and severe motorcycle accidents. Sergeant Marcum emphasized that the Winter Park Police Department has been stepping up enforcement to counteract this increase in accidents.

Jeffrey Sievers asked if this increase in accidents was usual for the region. Sergeant Marcum stated that this is normal and hard to predict the increased volume of cars.

Katie Reischmann asked if someone asked for a speed study and how they would receive that information. Sergeant Marcum responded that they do the measurements and studies to look at violations in the area, and recently enforcement has been looking at the Aloma/Brewers Curve area.

Vice-Chair Osleeb asked if the police department had the locations of the recent accidents. Sergeant Marcum responded that the accidents mostly happen around the corridor roads with people who are not paying attention or being careless.

b) New York Avenue Streetscape - Phase I & Phase II

- a. Hongmyung Lim presented on the New York Avenue Streetscape project and showed pictures of the project. Mr. Lim explained that Phase I work is completed, and a few revisions are completed. Mr. Lim clarified that Phase II would be starting at Comstock and two other locations on New York Avenue shortly.

c) ADA Transition Plan

- a. Hongmyung Lim spoke about the ADA Transition Plan that the department is finishing for grant money. Mr. Lim explained an ongoing plan to look at ADA deficiencies and plan for them as the problems are identified. Mr. Lim explained that the City would incorporate the Board into the plan and get citizen feedback.

Michael Dively asked about when the ADA Transition Plan will be brought back. Mr. Lim confirmed around October after finalizations that it will be brought back to the Board.

Vice-Chair Osleeb asked about the federal funding received from the grant from the ADA Transition Plan. Mr. Lim stated that this plan is for a specific grant that is required to be able to qualify for other grants.

d) Traffic Study Policy

- a. Hongmyung Lin discussed the Traffic Study Policy. Mr. Lim explained that the policy was brought to the Board recently and was discussed among Staff internally. Mr. Lim stated that Staff discussed changing the bottom threshold from 5 MPH to 7 MPH and getting feedback from the Board. Discussion ensued about the policy for requesting a study. Keith Moore stated that Staff confers with the citizen who makes the traffic study request the study results.

e) Melrose Avenue Traffic Calming

- a. Keith Moore spoke about the traffic study done on Melrose Avenue. Mr. Moore discussed the history of the traffic study for Melrose Avenue. Mr. Moore explained that the traffic study found an issue with speeding on Melrose Avenue, and about 500 vehicles use Melrose Avenue as a cut-through. Mr. Moore clarified that a speed table would be installed at Washington. Mr. Moore stated that another traffic study would be done after installing the speed table. Mr. Moore emphasized that the Fire, Police, and Planning and Zoning Board will be notified of roads that need speed tables.

Vice-Chair Osleeb spoke about the issue on Melrose Avenue that there is a stop sign on the south side of Azalea but not on the western side of the intersection. Vice-Chair Osleeb stated that this stop sign is ineffective and causes issues with a parking lot next to that intersection. Vice-Chair Osleeb explained that the Board had previously looked at a bicycle path near that intersection that could be dangerous. Vice-Chair Osleeb suggested looking into adding more stop signs at that intersection. Mr. Moore responded that Staff could look into that intersection, and discussion ensued on what should be done.

f) Winter Park Road Traffic Calming

- a. Keith Moore spoke on the traffic calming on Winter Park Road. Mr. Moore clarified that RFBs had been installed on the road. Mr. Moore explained that 15% of vehicles on Winter Park Road go 35+ MPH over the limit and that a speed cushion has been recommended for installation. Mr. Moore stated that recently speeding has been down due to construction on the road, but speed feedback signs have been installed to help combat speeding. Mr. Moore explained that after construction has been completed, the speed cushion will be installed, and a traffic study will be conducted to see if the speed cushion works.

Mr. Moore announced that the Bike/Fix It event will be moved to November.

Mr. Lim updated the Board that Bronce Stephenson has resigned from his position with the City of Winter Park as the Director of Planning and Transportation and that Jeffrey Briggs will be the new Director.

Public Comments (for items not on the Agenda)

Kimberly Shepard, 1211 South Pennsylvania Avenue, wanted to thank the Board for their hard work and duty performed by being on this Board. No one else from the public wished to speak. The public hearing was closed.

Non-Action Items

No Non-Action Items

Action Items

No Action Items

Board Comments

Michael Dively discussed his love for bicycling and had been looking into options with the Public Art Advisory Board about installing bike racks throughout the City. Mr. Dively explained that the Transportation Advisory Board held meetings in 2020 and 2021 about installing bike racks and met with other departments in the City about the installation of bike racks and their locations. Mr. Dively stated that Keith Moore had identified locations throughout the City for bike racks. Mr. Dively suggested an RFP or an art contest to get a unique bike rack design in the City. Mr. Dively recommended doing test fits for temporary locations of bike racks and suggested having the bikes provided by the library at the racks to help identify them for people. Discussion ensued on the design of the bike racks and having the Communications department help with promotion. Mr. Dively asked for any reactions or suggestions from Board members.

Vice-Chair Osleeb asked if the locations would be away from thoroughways not to affect pedestrians. Mr. Moore answered that the bike racks would be away from thoroughways. Mr. Dively suggested changing out old newspaper boxes with bike racks, and Vice-Chair Osleeb asked who owned the newspaper boxes. Mr. Moore replied that the City most likely owns the boxes. Mrs. Andres warned that locations around newspaper boxes might not be the best idea. Mr. Moore responded that the locations would be chosen appropriately. Mrs. Reischmann agreed with the concept of the bike racks but disagreed with the removal of the boxes as there might be legality issues with removing them. Mr. Moore explained that he would bring more information about this topic to the next Board meeting. Vice-Chair Osleeb stated that this topic had been discussed before by the Board. Discussion ensued on the designs and the idea of installing bike racks around the City. Vice-Chair Osleeb suggested setting up a feedback system when installing the bike racks. Mr. Dively responded that a feedback system would be helpful for the plan.

Vice-Chair Osleeb thanked the previous Chairman, Alex Trauger, for his service on the Board and his time. Rachel Andre agreed with Vice-Chair Osleeb, and the rest of the Board thanked Chairman Trauger for his time on the Board.

Adjournment

Meeting adjourned at 4:46 p.m.

Approved by the Board on May 16, 2022.

/s/ Aaron Hull