



Transportation Advisory Board Regular Meeting

Agenda

April 18, 2022 @ 4:00 pm

City Hall Commission Chambers
401 S. Park Avenue

welcome

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assistance & appeals

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please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Consent Agenda**
 - a. [Approval of the February 21, 2022 Meeting Minutes.](#) 1 minute
 - b. [Consideration of Chair and Vice Chair](#) 5 minutes
 3. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 4. **Action Items**
 5. **Non-Action Items**
 6. **Staff Updates**
 - a. [Winter Park Police Department](#) 5 minutes
 - b. [New York Avenue Streetscape - Phase I & Phase II](#) 5 minutes
 - c. [ADA Transition Plan](#) 5 minutes
 - d. [Traffic Study Policy](#) 5 minutes
 - e. [Melrose Avenue Traffic Calming](#) 5 minutes
 - f. [Winter Park Road Traffic Calming](#) 5 minutes
 7. **Board Comments**
 8. **Adjournment**
 - a. [Next TAB Regular Meeting: Monday, May 16, 2022 @ 4:00 PM](#) 1 minute



Transportation Advisory Board

agenda item

item type	Consent Agenda	meeting date	April 18, 2022
prepared by	Aaron Hull	approved by	
board approval	Completed		
strategic objective			

subject

Approval of the February 21, 2022 Meeting Minutes.

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[TAB - February 21 2022 Draft Minutes.pdf](#)



Transportation Advisory Board Minutes

February 21, 2021 at 4:00 p.m.

Virtual Meeting
Winter Park, Florida

Call to Order

Chairman Alexander Trauger called the virtual meeting to order at 4:00 p.m. Present: Mira Lines, Jeffrey Osleeb, Katie Reischmann, Michael Sasse, and Jeffrey Sievers. Absent: Rachel Andre. Staff: Transportation Manager Sarah Walter, Engineer I Hongmyung Lim, Transportation Planner Keith Moore, Lieutenant Tim Scott Williams, Planner I Nicholas Lewis, and Recording Secretary Mary Bush.

Consent Agenda

Motion made by Katie Reischmann, seconded by Jeffrey Sievers, to approve the January 24, 2022 meeting minutes with an amendment to correct the spelling of pole in section C of Staff Updates and to correct the wording in the Public Comments section to state "sidewalk milling machine" and not tree cutting machine.

Motion carried unanimously with a 6-0 vote. (Rachel Andre was not present for the meeting.)

Staff Updates

- a) New York Streetscape - Phase I
 - a. Hongmyung Lim informed the Board about the plans for Phase I of the New York Streetscape. Mr. Lim updated the Board, showing pictures of the project, stating they would like to underground two utility lines. Mr. Lim told the Board that the conduits have been installed and utility services need to complete the lines. Mr. Lim mentioned that landscaping would be completed on the project and stated that the project would be completed before April 15, 2022.
- b) Killarney Parklet
 - a. Hongmyung Lim gave an update to the Board on the project. Mr. Lim stated that the City Commission held a dedication on February 11, 2022, with the public. Mr. Lim provided photos of the work and the dedication ceremony.
- c) Rectangular Rapid Flashing Beacon (RRFB) Update
 - a. Keith Moore updated the Board on installing the rectangular rapid flashing beacons. Mr. Moore indicated that the team has preliminarily located the location for the upcoming six installations. Mr. Moore showed location photos and informed the Board that the installations had been scheduled.
- d) Old England Avenue
 - a. Keith Moore reported on a constructed bump-out at Old England Avenue. Mr. Moore stated that calls were made about issues with Old England Avenue leading to the Transportation Division's construction of a bump-out to help with traffic calming. Mr. Moore informed the Board that the Transportation Division fixed the ADA ramps on Old England Avenue and showed pictures of the finished project.
- e) Welbourne Avenue Midblock Crossing
 - a. Keith Moore informed the Board that the Welbourne Avenue Nursery & Kindergarten, Inc. contacted the Transportation Division to construct a midblock crossing to a garden across the street from the nursery for safety and educational purposes. Mr. Moore reported that they had installed a midblock crosswalk and showed pictures of the finished project.

Mira Lines asked Mr. Moore if an assessment would be done to see if this Midblock Crossing addition would help with traffic calming or any traffic issues. Mr. Moore responded that an evaluation has not been done yet but could be done. Mr. Moore informed the Board that the road is not that busy, and

the Midblock Crossing was requested as more of an educational tool for the kids at the nursery. Mr. Moore stated that traffic hoses could be installed to see how busy the road is.

f) Bike Fix-It and Ride Day

- a. Keith Moore updated the Board that the Bike Fix-It and Ride Day new date will be May 14, 2022. The ride will include a bike ride, a fun ride for kids, chances for bike repairs, and a safety equipment handout table. Mr. Moore stated that the Transportation Division is there to provide safety to the community in transportation matters.

g) Brewer's Curve Neighborhood Meeting

- a. Sarah Walter updated the Board on how the public meeting for Brewer's Curve went. Mrs. Walter informed the Board that feedback was given from residents and neighbors. Mrs. Walter spoke on what FDOT has done to date, including the reflective tape installation on the guardrails. Mrs. Walter talked about the future projects for Brewer's Curve, including speed tables and curbs.

Chairman Alexander Trauger had a question about the speed tables and the strategic spacing needed for emergency vehicles tables.

Mrs. Walter answered that speed cushions would be ordered for the fire department to test.

h) Lakemont Avenue & Glenridge Way

- a. Sarah Walter updated the Board that the intersection has some deficiencies, and Kimley-Horn will be doing some studies on the traffic peaks. Mrs. Walter exclaimed that these studies would provide good data and options for improvements.

Chairman Trauger asked if the intersection at Glenridge Way is the responsibility of the City of Winter Park to maintain. Mrs. Walter replied that both intersections on Glenridge are the cities to maintain.

Chairman Alexander Trauger stated the sidewalks at that intersection could be improved. Mrs. Walter agreed that the intersection could be improved for all modes of transportation.

Michael Sasse asked where the existing sidewalk on the east side is if the right-of-way for the cemetery sits behind that sidewalk. Mrs. Walter answered that looking at the right-of-ways is part of Kimley Horn's study on these intersections.

Mrs. Walter informed the Board of her resignation and thanked the Board for their work. Chairman Alexander Trauger wished Mrs. Walter the best of luck in her new role and said the Board would miss her.

Public Comments (for items not on the Agenda)

No one from the public wished to speak. The public hearing was closed.

Non-Action Items

1. Transportation Master Plan - Technology & Emerging Technology Section

Sarah Walter summarized the progress so far on the Transportation Master Plan. Mrs. Walter informed the Board that they would be discussing the Technology and Emerging Technologies section of the Transportation Master Plan. Hongyung Lim gave a summary update to the Board on the progress of the Transportation Master Plan. Mr. Lim discussed Intelligent Transportation Systems (ITS), Rectangular Rapid Flashing Beacons (RRFBs), Leading Pedestrian Interval (LPI), Traffic Management Centers (TMCs), Smart Cities, emergency vehicle preemption, traffic signals, Global Positioning System (GPS)/Navigation Applications (APPs), connected autonomous vehicles (CAV), wireless & fiber connectivity, and electric vehicles (EVs). Mrs. Walter noted that any information presented at the meeting would be sent out to the Board to review at their own pace.

Jeffery Osleeb questioned the extent of traffic signal interconnections in Winter Park. Mr. Lim responded that the city has some coordinated traffic signals, primarily on FDOT roads, Glenridge, and Howell Branch. Mr. Osleeb asked to what extent the city has control over state roads. Mr. Lim stated that the city does not have any control over state roads but can give recommendations to the state.

Action Items

No Action Items

Board Comments

Katie Reischmann wished Sarah Walter well on her new opportunity.

Adjournment

Meeting adjourned at 4:54 p.m.

/s/ Aaron Hull

DRAFT



item type	Consent Agenda	meeting date	April 18, 2022
prepared by	Hongmyung Lim	approved by	Jeffrey Briggs
board approval	Completed		
strategic objective			

subject

Consideration of Chair and Vice Chair

motion / recommendation

Former Chairman Alex Trauger resigned. New Chair and Vice Chair must be appointed.

There are two options for consideration to move forward:

- Option 1 (Recommended by Staff): To allow the current Vice Chair, Jeffrey Osleeb, to Chair the next two meetings (April and May). The new Chair and Vice Chair would be appointed during the June meeting and serve through June 2023
- Option 2: Appoint the new Chair and Vice Chair at the April Meeting to serve through June 2023.

background

alternatives / other considerations

fiscal impact



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agenda item

item type	Staff Updates	meeting date	April 18, 2022
prepared by	Hongmyung Lim	approved by	Jeffrey Briggs
board approval	Completed		
strategic objective			

subject

Winter Park Police Department

motion / recommendation

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alternatives / other considerations

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agenda item

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subject

New York Avenue Streetscape - Phase I & Phase II

motion / recommendation

background

alternatives / other considerations

fiscal impact



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agenda item

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ADA Transition Plan

motion / recommendation

background

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agenda item

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Traffic Study Policy

motion / recommendation

background

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Melrose Avenue Traffic Calming

motion / recommendation

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Winter Park Road Traffic Calming

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