



Transportation Advisory Board Regular Meeting Minutes

August 15, 2022, at 4:00 p.m.

City Hall | Commission Chambers
401 S. Park Ave. | Winter Park, Florida

Present

Vice-Chair Rachel Andre and remaining members: Michael Dively, Jeffrey Sievers, Michael Sasse, and Katie Reischmann. Absent Members: Jeffrey Osleeb and Ruben Paige. Staff: Recording Specialist Aaron Hull, Administrative Assistant Mary Bush, Director of Planning and Transportation Jeffrey Briggs, Assistant Director of Planning and Transportation Allison McGillis, Transportation Planner Keith Moore, and Engineer II Hongmyung Lim.

(1) Call to Order

Vice Chair Andre called the meeting to order at 4:01 p.m.

(2) Consent Agenda

- a. Approval of July 28, 2022, Meeting Minutes.

Motion made by Michael Dively and seconded by Michael Sasse to approve the July 28, 2022 meeting minutes.

Motion carried unanimously with a 5-0 vote (Jeffrey Osleeb and Ruben Paige were absent for the vote of approval of the June 20, 2022, Meeting Minutes.)

(3) Public Comments (for items not on the Agenda)

No one from the public wished to speak. The public hearing was closed.

(4) Action Items

- a. No action items.

(5) Non-Action Items

- a. No non-action items.

(6) Staff Updates

- a. Rectangular Rapid Flashing Beacons

Keith Moore presented the item to the Board, stating that RFBs are being installed this week and should be completed over the weekend. Mr. Moore explained that Staff has also purchased six-speed box calculators to monitor the city's speeds.

- b. New York Streetscape

Hongmyung Lim gave a descriptive update to the Board on this project and showed pictures of the proposed plan. Mr. Lim explained that progress is being made at New York and Comstock. Mr. Lim updated the Board that pavers will be installed for aesthetics at the Comstock intersection. Michael Dively asked about a physical therapy business contracted across the street from the post office. Mr. Lim mentioned that the next step is to start the New York & Morse intersection streetscape.

c. Camellia Ave Sidewalk

Hongmyung Lim showed pictures of an aerial, map of the location, and the area. Mr. Lim explained that residents did a scoping study, and the study passed, showing the need for sidewalks. Mr. Lim stated that Staff is preparing plans for a new sidewalk. Hong updated the Board on the objective of this sidewalk and the plans for installations. Jeffrey Sievers asked when construction would begin, and Mr. Lim stated later this week that the actual project should start in two to four weeks.

(7) Board Comments

Based on the last meeting and the work session, Michael Dively asked what happened to what the Board had previously discussed. Mr. Lim stated that the Board wanted the minutes to send along with the recommendation, so once the minutes are drafted, the list will be provided to city management. Mr. Dively asked what would happen next. Mr. Lim noted that the next step was to request an RFP.

Hongmyung Lim updated the Board that there will be two policy items on next month's agenda and that the Parks Board wants to have a joint work session with TAB to discuss greenway connectivity.

Michael Dively asked about the items on the September meeting and September's work session because he will not be able to make it to the September meeting. Mr. Dively also wanted to discuss with the Board what should be addressed in the following work session and if the work session could be moved so he could attend. Discussion ensued on moving the date of the work session, and the Board agreed to move the work session to October 17, 2022.

Michael Dively distributed paperwork with ideas of what could be discussed at the work session to the rest of the Board and wanted to discuss what should be addressed in the next work session. Mr. Dively discussed the topics on the paperwork. Discussion ensued on what topics should be addressed in the work session, which included: pedestrian/bicycle safety and transit, work sessions with Parks Board, greenway connectivity, the ordinance against bicycles in the Park Avenue District, speed reduction practices, roads that could have a study done on them, road diets, traffic calming practices, and looking at Palmer Avenue.

Mr. Lim stated that the work session with the Parks Board would be scheduled, and Mr. Dively noted that the work session with just TAB is to figure out the Board's priorities for Staff. Discussion ensued on the Transportation Master Plan. Katie Reischmann asked, based on Mr. Dively's paper, what does Staff think October's work session would be about. Discussion ensued on what the work session topics should be. Allison McGillis discussed Mr. Dively's paper with the Board and what Staff could do for the following work session. Discussion ensued on Mr. Dively's paper and ideas for the work session. Michael Sasse asked for a map of the pedestrian accidents to be provided, and Mr. Lim stated that Staff could get that for the Board.

(8) Upcoming Agenda Items

No discussion occurred for the upcoming agenda items for the following Transportation Advisory Board meeting scheduled for September 19, 2022.

(9) Adjournment

- a. Next TAB Work Session: Monday, September 19, 2022, @3:00 PM
- b. Next TAB Regular Meeting: Monday, September 19, 2022, @4:00 PM

Vice Chair Andre adjourned the meeting at 4:57 p.m.

Approved by Board on September 19, 2022.

/s/ Recording Secretary Aaron Hull