



Transportation Advisory Board Regular Meeting

Agenda

November 15, 2021 @ 4:00 pm

Virtual Meeting

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Consent Agenda**
 - a. [Approval of the October 18, 2021 Meeting Minutes.](#) 1 minute
 3. **Staff Updates**
 - a. [New York Avenue & Fairbanks Avenue Project](#) 5 minutes
 - b. [Killarney Parklet Project](#) 5 minutes
 - c. [Bike Five Cities](#) 5 minutes
 - d. [Multi-Modal Transportation Impact Fee](#) 5 minutes
 - e. [Discussion of changes to upcoming Transportation Advisory Board meeting schedule.](#) 5 minutes
 4. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 5. **Non-Action Items**
 - a. [Bike Walk Central Florida - Best Foot Forward](#) 30 minutes
 6. **Action Items**
 7. **Board Comments**
 8. **Adjournment**



Transportation Advisory Board

agenda item

item type	Consent Agenda	meeting date	November 15, 2021
prepared by	Sarah Walter	approved by	
board approval	Completed		
strategic objective			

subject

Approval of the October 18, 2021 Meeting Minutes.

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[TAB - October 18, 2021 Draft Minutes.pdf](#)



Transportation Advisory Board Minutes

October 18, 2021 at 04:00 p.m.

Virtual Meeting
Winter Park, Florida

Call to Order

Chairman Alexander Trauger called the virtual meeting to order at 4:00 p.m. Present: Alexander Trauger, Rachel Andre, Katie Reischmann, Mira Lines, Michael Sasse, Jeffrey Osleeb, and Jeffrey Sievers. Also Present: City Attorney Dan Langley, and Mike Woodward and Clif Tate with Kimley-Horn. Staff: Planning & Transportation Director Bronce Stephenson, Transportation Manager Sarah Walter, Transportation Planner Keith Moore, Engineer I Hongmyung Lim, Sustainability Planner Vanessa Balta, Police Sergeant Jeff Marcum, Planner I Nicholas Lewis, Planning Specialist Aaron Hull, and Recording Secretary Mary Bush.

Consent Agenda

Motion made by Katie Reischmann, seconded by Jeffrey Osleeb to approve the September 20, 2021 meeting minutes.

Motion carried unanimously with a 6-0 vote. (Rachel Andre was not present for approval of the minutes.)

Staff Updates

A. Winter Park Police Department

- a. Sergeant Marcum reported that for the third quarter there were a total of 71 injury crashes, 219 non-injury crashes, and 2 serious injury crashes. A suspect was recently arrested for DUI and charged with vehicular manslaughter regarding the fatality that occurred earlier in the year at Osceola Avenue and Osceola Court. Increased speeding enforcement has been put into place at Osceola Avenue, Aloma Avenue, and Phelps Avenue.

B. Transportation Projects

- a. New York Streetscape Project - Mr. Lim reported that the project would officially start that evening from 9:00pm to 6:00am. The previous night the striping contractor completed restriping at the intersection of Fairbanks Avenue and New York Avenue. The restriping will help buses that are completing a westbound right turn to not clip the southbound left turn lane. Gore striping was placed by Comstock Avenue and three parking spaces were eliminated to address potential bottle necking due to the relocation of the stop bar on the southbound left turn lane. The overall project will take about four to six months.

Mr. Sasse inquired if staff had to consider detection loop or vehicle detection when relocating the left turn stop bar. Mr. Lim advised that the intersection is currently loop based for the west and east bound lanes and vehicle detection (via camera) for the north and south bound lanes.

- C. Bike Five Cities - Mr. Moore reported that the Bike Five Cities event was scheduled to take place on Saturday, October 30, 2021, which kicks off Mobility week. The event is a 28-mile bike ride through the five cities of Winter Park, Casselberry, Maitland, Orlando, and Eatonville. There will be guided and self-guided rides as well as a ride from Cady Way Park for families. Each City will have food, drinks and snacks available for participants.

Chairman Trauger asked for more information about the self-guided concept to which Mr. Moore replied that it is basically where a person can leave from any of the five cities, with or without a group, and ride on their own for the 28 miles. Chairman Trauger also inquired about how long the City

checkpoints stay open. Mr. Moore advised that the City checkpoints will be open from 7:30 a.m. to around 2:00 p.m.

- D. FDOT Projects - Mrs. Walter reported that the Florida Department of Transportation (FDOT) is currently finishing a project on Fairbanks Avenue, between U.S. Highway 17-92 and Ward Park, where they extended the westbound left turn lane to decrease vehicle backup.

Mrs. Walter also reported that the City Commission along with staff have been made aware of concerns from residents along State Road 426 regarding accidents along the corridor. Staff has been working with FDOT to come up with solutions. Recently they were able to devise some short term solutions including installing chevrons on the approach to the south curb and reflective tape along its guardrail within the next 60 to 90 days.

FDOT's planning department is also preparing to do a corridor study, which funding should be confirmed in November.

Chairman Trauger inquired whether or not the chevrons are attached to the guardrails and if they reduce vehicle speeds around curbs. Mrs. Walter advised that they would be post mounted on the approach to the guardrails, which will have strips of reflective tape on them. She also noted that the chevrons make the curves noticeable to drivers.

Mr. Sasse asked if there were a lot of night time crashes and if there has been consideration for solar powering or illuminating the chevrons. Mrs. Walter advised that the crashes are occurring regardless of the time of day or night and having the chevrons solar powered or illuminated has not yet been considered.

Public Comments (for items not on Agenda)

No one from the public wished to speak. The public hearing was closed.

Non-Action Items

1. MULTI-MODAL TRANSPORTATION IMPACT FEE

Multi-Modal Transportation Impact Fee - Mrs. Walter announced that Clif Tate and Mike Woodward with Kimley-Horn as well as the City's attorney, Dan Langley were in attendance to answer questions regarding the Multi-Modal Transportation Impact Fee.

Clif Tate provided the Board a brief presentation of their analysis report for the Multi-Modal Transportation Impact Fee. Mr. Tate discussed how the proposed impact fee follows the methodology of the Orange County Multi-Modal Transportation Impact Fee, the proposed application of the fees, the legal requirements, the fee calculations and examples of them, how the fee compares with other local governments, and the next steps to take to implement the fee. Mr. Tate noted that Orange County uses a consumption based methodology. He elaborated on the items that the Multi-Modal Transportation Impact Fees can be used for and the statutory requirements for the fees. He reviewed the new legal requirements that were passed in 2021. He noted that legislation restricts increases in the fees to once every four years. Mr. Tate explained in depth how the fees are calculated, based on the amount of capacity consumed by the development multiplied by the cost of capacity and then less any applicable credit generated by the development. He also provided a detailed comparison of current local government impact fees.

Mr. Tate noted that the next steps would be:

- to present the ordinance draft to the Planning and Zoning Board at their next meeting on November 2, 2021,
- to present the draft to the City Commission for public comment and the first reading on November 10, 2021,
- and then have the effective date of the draft ordinance to be January 1, 2022.

Brief discussion ensued regarding the following:

- if the City's proposed Multi-Modal Transportation Impact Fee would be subject to the statutory requirement for multiple hearings and two-thirds vote,
- tying together the reference for being consistent with the capital improvements program in the ordinance Section 59-9 for Impact Fee Credit Agreements under subsection B with the language in subsection A,
- rewording the last sentence in subsection C regarding a parcel to be developed that has been or may be annexed into the City,
- the reasoning for inclusion of items that place requirements on the City such as time constraints and deadlines that are not in the Statute,
- clarifying what new development means in Section 59-1 of the ordinance,
- and how the unit fee amounts were developed.

Action Items

No Action Items

Board Comments

No Board Comments

Adjournment

Meeting adjourned at 5:01 p.m.

/s/ Mary Bush.



Transportation Advisory Board

agenda item

item type	Staff Updates	meeting date	November 15, 2021
prepared by	Sarah Walter	approved by	Bronce Stephenson
board approval	Completed		
strategic objective			

subject

New York Avenue & Fairbanks Avenue Project

motion / recommendation

background

alternatives / other considerations

fiscal impact



Transportation Advisory Board

agenda item

item type	Staff Updates	meeting date	November 15, 2021
prepared by	Sarah Walter	approved by	Bronce Stephenson
board approval	Completed		
strategic objective			

subject

Killarney Parklet Project

motion / recommendation

background

alternatives / other considerations

fiscal impact



Transportation Advisory Board

agenda item

item type	Staff Updates	meeting date	November 15, 2021
prepared by	Sarah Walter	approved by	
board approval	Completed		
strategic objective			

subject

Bike Five Cities

motion / recommendation

background

alternatives / other considerations

fiscal impact



Transportation Advisory Board

agenda item

item type	Staff Updates	meeting date	November 15, 2021
prepared by	Sarah Walter	approved by	
board approval	Completed		
strategic objective			

subject

Multi-Modal Transportation Impact Fee

motion / recommendation

background

alternatives / other considerations

fiscal impact



Transportation Advisory Board

agenda item

item type Staff Updates	meeting date November 15, 2021
prepared by Sarah Walter	approved by Bronce Stephenson
board approval Completed	
strategic objective	

subject

Discussion of changes to upcoming Transportation Advisory Board meeting schedule.

motion / recommendation

background

- Discussion of cancellation of December 2021 Transportation Advisory Board meeting
- Rescheduling the Monday, January 17, 2021 TAB meeting to Monday, January 24, 2022 because of MLK Jr. Day

alternatives / other considerations

fiscal impact



Transportation Advisory Board

agenda item

item type	Non-Action Items	meeting date	November 15, 2021
prepared by	Sarah Walter	approved by	
board approval	Completed		
strategic objective			

subject

Bike Walk Central Florida - Best Foot Forward

motion / recommendation

background

The City of Winter Park recently joined the Best Foot Forward coalition. Emily Hanna is the Executive Director of Bike Walk Central Florida and will presenting on the program.

alternatives / other considerations

fiscal impact