



Public Art Advisory Board Regular Meeting

Agenda

March 20, 2023 @ 12:00 pm

City Hall Commission Chambers
401 S. Park Avenue

welcome

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assistance & appeals

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"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Upcoming Agenda Items**
 2. **Call to Order**
 3. **Consent Agenda**
 - a. [Approve the minutes of regular meeting February 20, 2023](#) 1 minute
 - b. [Approve the minutes of regular meeting January 09, 2023](#) 1 minute
 4. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 5. **Action Items**
 - a. [Public Art Dedicated Funding Source](#) 15 minutes
 - Review proposed language to present to City Commission in near future.
 - b. [Florida Association of Public Art Professionals Annual Conference](#) 5 minutes
 - Determine board member attendance for the FAPAP Annual Conference May 9 - 11, 2023, in Orlando.
 6. **Non-Action Items**
 7. **Staff Updates**
 - a. [Florida Association of Public Art Professionals Annual Conference](#) 5 minutes
 - PAAB is sponsoring Farmers' Market venue and lunch for Wednesday, May 10.
 - PAAB members are welcome to attend luncheon to meet FAPAP attendees.
 8. **Board Comments**
 - a. [Potential event idea presented by Elizabeth Ingram.](#) 10 minutes
 9. **Adjournment**



Public Art Advisory Board

agenda item

item type	Consent Agenda	meeting date	March 20, 2023
prepared by	Tatia Ghviniashvili	approved by	
board approval			
strategic objective			

subject

Approve the minutes of regular meeting February 20, 2023

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[Draft Minutes.pdf](#)



Public Art Advisory Board Meeting Minutes

February 20, 2023 at 12:00 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Chair Danny Humphress, Lisa "Tinker" Marsh and Sara Segal.

Absent

Laurie Havel, Charles Hamilton and Elizabeth Ingram.

Staff Present

Assistant Director of Communications Craig O'Neil; Director of Finance Wes Hamil; Office of Management & Budget Division Director Peter Moore; Deputy City Clerk Kim Breland.

1) Call to Order

The meeting was called to order at 12:09 p.m.

2) Consent Agenda

- a. Approve minutes of regular meeting January 9, 2023

Due to the absence of Laurie Havel, Charles Hamilton and Elizabeth Ingram, a physical quorum was not met; therefore, no action was taken. Approval of minutes deferred to next meeting.

3) Public Comments (for items not on the agenda):

Forrest Michael, 358 West Comstock Avenue, spoke on ways to fund public art, and gave background on his involvement in funding public art for an assortment of areas throughout the city. He also noted public art potential for the proposed FDOT roundabout, opportunities for art at the sinkhole, and the potential to combine FDOT and Department of State Cultural Grant for the east/west gateway of Winter Park.

Staff advised Mr. Michael to reach out after the meeting about presenting on the subject in further detail at a future date.

4) Action Items

a. Public Art Dedicated Funding Source

Staff briefly presented the proposal- although no action was to be taken. Mr. Hamil explained the meaning behind the language of the proposal, indicating that the funding for public art would come from taking a portion of the increase in the unreserved City's general fund. With this proposal, there will not be budgetary pressure of competing with other goals and fiscal constraints. Public art would simply be using a portion of the surplus, with rollover to the following year.

The floor opened for questions and staff answered with appropriate clarifications, whilst highlighting the advantages/disadvantages of the proposal. Once this board approves the proposal, it will go before the City Commission for further discussion and approval.

A brief discussion followed.

5) Non-Action Items

6) Staff Updates

a. Florida Association of Public Art Professionals Annual Conference Update.

Mr. O'Neil shared that the Library and Events Center is no longer available to host the Florida Association of Public Art Professionals (FAPAP), as discussed in previous meetings. FAPAP will now be hosted at the Winter Park Farmers Market on May 10. In exchange for sponsoring this event, interested board members will be given admission to the conference free of charge. Mr. O'Neil will distribute all necessary information, and board members must register ahead of time to attend the FAPAP Conference, but are more than encouraged to attend the luncheon at the Farmers Market for free.

b. Winter Park Public Art online brochure

Mr. O'Neil gave a brief update on the Winter Park Public Art online brochure, noting that the deadline for submittal of didactics was February 15, however, staff will accept them up to next week. The board asked questions about the content of the didactics, and staff made the necessary clarifications.

7) Board Comments

Ms. Segal shared that she had attended the meeting of the Arts and Culture Alliance (ACA) as a liaison of this board, and was impressed by the representation and collection of data by the ACA. A brief discussion with staff followed, in which

Mr. O'Neil brought up goals of the ACA subcommittee, which has successfully joined four Chambers of Commerce and has grown their involvement.

8) Adjournment

The meeting adjourned at 12:42 p.m.

9) Upcoming Agenda Items

Minutes approved by the board on _____.

/s/ Tatia Ghviniashvili, Board Coordinator

DRAFT



Public Art Advisory Board

agenda item

item type	Consent Agenda	meeting date	March 20, 2023
prepared by	Tatia Ghviniashvili	approved by	
board approval			
strategic objective			

subject

Approve the minutes of regular meeting January 09, 2023

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[Minutes Draft.pdf](#)



Public Art Advisory Board Regular Meeting Minutes

January 09, 2023 at 12:00 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Chair Danny Humphress, Elizabeth Ingram, Laurie Havel, Lisa "Tinker" Marsh, Sara Segal, and Charles Hamilton (arrived late); Board Coordinator Tatia Ghviniashvili.

Staff Present

Assistant Director of Communications Craig O'Neil.

1) Call to Order

The meeting was called to order at 12:04 p.m.

2) Consent Agenda

- a. Approve the minutes of regular meeting, November 21, 2022.

Mr. Humphress noted a spelling error under item c in staff updates. The word employees (noun) should be changed to employs (verb).

Motion made by Sara Segal to approve the minutes with amendment; seconded by Elizabeth Ingram. Motion carried unanimously with a 5-0 vote.

3) Public Comments (for items not on the agenda):

Mikayla Miller, 1052 W Morse Blvd, updated the board on events hosted by the Winter Park Library such as pottery and drawing for tweens, and adult coloring and crafting. She invited the board to an upcoming fundraising gala at the library on February 11, 2023. The gala will include live music, eating stations, and a silent auction. All proceeds will go toward general operating funds for the library.

4) Action Items

- a. Does board approve of \$2,000 to support Florida Association of Public Art Professionals event May 10 or 11, 2023? Available funds are currently at \$19,000.

Mr. O'Neil suggested the board allocate up to \$2,000 out of its annual budget to host the Florida Association of Public Art Professionals (FAPAP) at the Library and Events Center for a luncheon, or cocktail hour, while the group is in town attending

their annual conference. The event would consist of 100-150 people and is an opportunity for the board to meet other public art professionals from Florida.

Laurie Havel arrived at 12:08 p.m.

The floor opened for discussion and the board asked questions about the event and the FAPAP Annual Conference. Per board request, Mr. O'Neil will provide further information about the conference.

Mr. Humphress expressed some hesitation in allocating 10% of the annual budget to host FAPAP. The board discussed the next item on the agenda before acting on this item.

Motion made by Lisa "Tinker" Marsh to approve \$2,000 to host FAPAP at the Library and Events Center; seconded by Elizabeth Ingram. Motion carried unanimously with a 5-0 vote.

- b. List of priority items for 2023.

Staff will work with City Management to get input on necessary steps needed prior to discussing public arts funding with the City Commission. Mr. O'Neil opened the floor for discussion on ideas for other priorities/initiatives the board might want to see accomplished in 2023.

Some suggestions/ideas were as followed:

- Small-scale events to promote the board to the community.
- Table at the Winter Park Farmer's Market with information pertaining to the board.
- A stronger social media presence and involvement.
- Collaborating with other organizations/people in the arts.
- Renting a tent at the Winter Park Sidewalk Art Festival to engage with the community.
- Purchase a page within the Sidewalk Art Festival's program to advertise the boards online brochure.
- Promote the online brochure through an event.

All Best of Show art pieces from the 2022 Sidewalk Art Festival have been transferred and installed in their permanent locations. Mr. O'Neil will also provide the board more information on the six pieces they will be writing an informative blurb for, as discussed in the previous meeting.

The board asked questions about various expenses within the budget, and Ms. Segal brought up concerns about the poor condition of the Molecular Dog sculpture didactic. Staff will examine the condition of the didactic, and will provide

the official sculpture cleaning schedule to the board. A brief discussion followed and the board agreed to prioritize attaining funding from City Commission and promoting the online brochure, once available.

5) Non-Action Items

6) Staff Updates

- a. Winter Park Sidewalk Art Festival Best of Show installation is completed.

Mr. O'Neil gave a brief update on the completion of the Winter Park Sidewalk Art Festival Best of Show installation. He noted that the didactics will be completed by the end of this week and the online brochure is in the process of being completed as well.

- b. Elizabeth Ingram will serve on the selection committee for MLK, Jr. Park Memorial Corner. Kyle Dudgeon in CRA is city staff contact person.

Ms. Ingram gave a brief update to the board about her involvement with the selection committee for MLK, Jr. Park Memorial Corner project. The application for artist is live, and she will meet with the committee on February 16 and February 20 to begin the selection process. A brief discussion followed about the process for a call to artist.

- c. PAAB liaisons to Arts & Culture Alliance. Are Charles Hamilton and Elizabeth Ingram still willing and able to serve as the liaisons for the upcoming year?

Ms. Ingram announced she will be stepping down as a liaison to the Arts & Culture Alliance due to scheduling conflicts. Ms. Segal volunteered to replace Ms. Ingram as the second liaison alongside Mr. Hamilton.

Charles Hamilton arrived at 12:38 p.m.

Motion made by Danny Humphress to appoint Sara Segal as a liaison to the Arts & Culture Alliance; seconded by Elizabeth Ingram. Motion carried unanimously with a 6-0 vote.

7) Board Comments

There were no board comments.

8) Adjournment

The meeting adjourned at 12:43 p.m.

9) Upcoming Agenda Items

Minutes approved by the board on _____.

/s/ Tatia Ghviniashvili, Board Coordinator



item type Action Items	meeting date March 20, 2023
prepared by Craig O'Neil	approved by Clarissa Howard
board approval Completed	
strategic objective	

subject

Public Art Dedicated Funding Source

item list

- Review proposed language to present to City Commission in near future.

motion / recommendation

- Proposed language to be reviewed by the Public Art Advisory Board for discussion and approved language will be presented to the City Commission for consideration.

background

- This item was presented to the board at their 02.20.23 meeting. However, due to a lack of quorum, the board was unable to vote on the item.

alternatives / other considerations

fiscal impact

- This formula is similar to the Parks Acquisition Fund as outlined in attachment.
- Finance Director and Budget & Management Division Director to assist with questions.



Public Art Advisory Board

agenda item

item type	Action Items	meeting date	March 20, 2023
prepared by	Craig O'Neil	approved by	Clarissa Howard
board approval	Completed		
strategic objective			

subject

Florida Association of Public Art Professionals Annual Conference

item list

- Determine board member attendance for the FAPAP Annual Conference May 9 - 11, 2023, in Orlando.

motion / recommendation

background

alternatives / other considerations

fiscal impact



Public Art Advisory Board

agenda item

item type	Staff Updates	meeting date	March 20, 2023
prepared by	Craig O'Neil	approved by	Clarissa Howard
board approval	Completed		
strategic objective			

subject

Florida Association of Public Art Professionals Annual Conference

item list

- PAAB is sponsoring Farmers' Market venue and lunch for Wednesday, May 10.
- PAAB members are welcome to attend luncheon to meet FAPAP attendees.

motion / recommendation

background

alternatives / other considerations

fiscal impact



Public Art Advisory Board

agenda item

item type Board Comments	meeting date March 20, 2023
prepared by Craig O'Neil	approved by
board approval	
strategic objective	

subject

Potential event idea presented by Elizabeth Ingram.

motion / recommendation

background

alternatives / other considerations

fiscal impact