



# Public Art Advisory Board Meeting Minutes

April 17, 2023 at 12:00 p.m.

City Hall, Commission Chambers  
401 S. Park Avenue | Winter Park, Florida

## Present

Sara Segal, Betsy Gwinn, and Lisa "Tinker" Marsh; Board Coordinator Tatia Ghviniashvili; Virtually: Elizabeth Ingram.

## Absent

Danny Humphress, Laurie Ellen Havel, and Charles Hamilton.

## Staff Present

Assistant Director of Communications Craig O'Neil; Content & Graphics Specialist Meghan McNeil.

### 1) Call to Order

The meeting was called to order at 12:03 p.m.

Due to lack of physical quorum, the Board was advised they could take no action, but discussion was encouraged nevertheless.

### 2) Consent Agenda

- a. Approve the minutes of regular meeting March 20, 2023.

Deferred to next meeting due to lack of physical quorum.

### 3) Public Comments (for items not on the agenda):

There were no public comments.

### 4) Action Items

- a. Discussion of May board meeting

A brief discussion was held about the regularly scheduled May 15 meeting, and whether the Board feels it should be canceled due to the majority of members attending the May 9-11 Florida Association of Public Art Professionals (FAPAP) Conference. Mr. O'Neil also iterated that there are no urgent action items/discussions to be held in May, so canceling the meeting would not have negative repercussions. Ms. Ghviniashvili will reach out to the Board via email to gauge majority preference.

The Board asked a few clarifying questions about the FAPAP Conference and registration. Mr. O'Neil will send the link for the registration, along with the conference agenda, to the board after the meeting.

- b. Review and finalize list of Board priorities based upon City Commission discussion/decision on dedicated funding source.

Deferred to next meeting due to lack of physical quorum.

- c. Best of Show artist reception during 2024 Winter Park Sidewalk Art Festival

Mr. O'Neil spoke briefly about the Best of Show artist reception, and highlighted that it would utilize about \$3,000-\$5,000 from the budget. He will also reach out to the Sidewalk Art Festival Committee, and inform them of the Board's desire to pursue this event. The final budget will be discussed and approved at the next Board meeting.

Ms. Ingram suggested acquiring the contact information of past Best of Show artists as early as now, and work alongside the Sidewalk Art Festival Committee to attain said information and reach out to the artists.

A brief discussion followed and the Board asked a few questions about working alongside the Sidewalk Art Festival Committee to host the reception. This item will be discussed further at the next meeting.

## **5) Non-Action Items**

There were none.

## **6) Staff Updates**

- a. "When Creativity Meets Nature"

Mr. O'Neil shared an opportunity for the Board to attend an exhibit at the Mead Botanical Garden on April 19, 6:00 p.m.-7:30 p.m., titled "When Creativity Meets Nature." The event is put on by The University of Central Florida's Advanced Design Lab students. Mr. O'Neil himself will be in attendance, and encouraged the Board to attend. A discussion followed about the event.

Mr. O'Neil addressed some questions and concerns from the March meeting. The Best of Show art piece in the City Hall lobby will be replaced by the 2023 winner, which will be presented to the City Commission on May 24. Staff suggested the Library and Events center as the permanent location for the current piece, and Board feedback/suggestions were welcomed.

Per last month's discussion, Mr. O'Neil explained the process used by the city to advertise a call for artists for projects. Specifically, the procurement department uses *caFE.com* to send the call, and staff also shares the call for artists with FAPAP. There are many factors that contribute to artists reaching out and submitting bids, such as budget, location, timing, deadlines, etc.

Ms. Ingram spoke on the MLK Jr. Park project call for artists, and expressed great satisfaction with the submissions received. The Board asked several clarifying questions about the process of selecting art for various locations throughout the city, and a brief discussion ensued.

#### **7) Board Comments**

There were none.

#### **8) Upcoming Agenda Items**

- Review and finalize list of Board priorities based upon City Commission discussion/decision on dedicated funding source.
- Discussion/approval of budget for the Best of Show artist reception.
- Best of Show artist reception during 2024 Winter Park Sidewalk Art Festival

#### **9) Adjournment**

The meeting adjourned at 12:30 p.m.

Minutes approved by the board on June 12, 2023.  
/s/ Tatia Ghviniashvili, Board Coordinator.