



Public Art Advisory Board Regular Meeting

Agenda

June 12, 2023 @ 12:00 pm

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Selection of Chair and Vice Chair**
 3. **Consent Agenda**
 - a. Approve minutes of regular meeting March 20, 2023 1 minute
 - b. Approve minutes of regular meeting April 17, 2023 1 minute
 4. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 5. **Action Items**
 - a. Review of Florida Association of Public Art Professionals Conference 30 minutes
 - b. Board direction regarding online public art brochure vs. online app. 10 minutes
 6. **Non-Action Items**
 7. **Staff Updates**
 - a. Best of Show Art Locations 5 minutes
 - 2023 Best of Show piece was presented to City Commission on May 25
 - The Lost Child, *El Nino Perdido*, 2022 by Wilber Quispe Huaman: tapestry
 - Will now be displayed in City Hall lobby for upcoming year
 - Internal Structures, currently in City Hall lobby, will be moved permanently to Library
 8. **Board Comments**
 9. **Adjournment**
 10. **Upcoming Agenda Items**



Public Art Advisory Board

agenda item

item type	Consent Agenda	meeting date	June 12, 2023
prepared by	Tatia Ghviniashvili	approved by	
board approval			
strategic objective			

subject

Approve minutes of regular meeting March 20, 2023

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[Draft Minutes.pdf](#)



Public Art Advisory Board Meeting Minutes

March 20, 2023 at 12:00 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Chair Danny Humphress, Sara Segal, Laurie Havel, Charles Hamilton, Elizabeth Ingram, and Betsy Gwinn.

Absent

Lisa "Tinker" Marsh.

Staff Present

Director of Communications Clarissa Howard; Director of Finance Wes Hamil; Content & Graphics Specialist Meghan McNeil.

1) Upcoming Agenda Items

None were discussed for the next meeting.

2) Call to Order

The meeting was called to order at 12:02 p.m.

3) Consent Agenda

- a. Approve the minutes of regular meeting February 20, 2023

Motion made by Sara Segal to approve the minutes as presented; seconded by Laurie Havel. Motion carried unanimously with a 6-0 vote.

- b. Approve the minutes of regular meeting January 09, 2023

Motion made by Sara Segal to approve the minutes as presented; seconded by Laurie Havel. Motion carried unanimously with a 6-0 vote.

4) Public Comments (for items not on the agenda):

There were none.

5) Action Items

- a. Public Art Dedicated Funding Source

Charles Hamilton arrived at 12:03 p.m.

Mr. Hamil gave a brief presentation explaining the language of the Public Art Dedicated Funding Proposal. In summary, funding for public art would come from taking a portion of the increase in the unreserved City's general fund. With this proposal, there will be no budgetary pressure of competing with other goals and fiscal constraints. Public art would be using a portion of the surplus, with rollover to the following year. The downside is that there is no guarantee for a specific amount of money per fiscal year.

The floor opened for questions, and staff answered appropriately, clarifying as necessary.

A discussion ensued and the board discussed the positive and negative aspects of the proposed funding, with staff noting that there is more security and flexibility with this proposal as opposed to any past funding. After further discussion, the board – with staff recommendation - advised that language be added into the proposal to factor in promotion of public art. Allowing for this funding to be used for promotional opportunities such as events, marketing materials, etc.

Motion made by Charles Hamilton to approve the proposed formula language for Public Art Dedicated Funding Source, with the inclusion mentioned above; seconded by Danny Humphress. Motion carried unanimously with a 6-0 vote.

Mr. Humphress briefly welcomed and introduced new board member Betsy Gwinn.

b. Florida Association of Public Art Professionals Annual Conference

Staff gathered information on how many board members are looking to attend the Florida Association of Public Art Professionals (FAPAP) Annual Conference in Orlando on May 9-11.

All board members present indicated interest to attend. Staff will reach out to Lisa "Tinker" Marsh about their interest to attend the conference.

6) Non-Action Items

There were none.

7) Staff Updates

a. Florida Association of Public Art Professionals Annual Conference

Staff gave a brief update on the FAPAP luncheon, hosted by this board at the Winter Park Farmer's Market on May 10. Everything for the event is scheduled to proceed as planned.

8) Board Comments

- a. Potential event idea presented by Elizabeth Ingram.

Ms. Ingram shared a brief anecdote, and proposed that this board plan an event to invite previous Best of Show artists back to Winter Park to showcase their winning pieces found throughout the City.

A discussion ensued and the board shared their positive thoughts on the proposed event. Per board and staff discussion, a consensus was reached to coordinate this event with the 2024 Winter Park Sidewalk Art Festival. Staff and board will work together with the art festival committee to plan and budget for this event.

Brief updates were provided on the status of didactics discussed in previous meetings, as well as the call for artist for the MLK, Jr. Park project. A discussion ensued and staff answered questions.

Ms. Segal gave an update on a recent meeting of the Winter Park Arts & Culture Alliance and expressed her enthusiasm for the group and their work. Staff and board held a brief discussion.

9) Adjournment

The meeting adjourned at 12:51 p.m.

Minutes approved by the board on _____.
/s/ Tatia Ghviniashvili, Board Coordinator



Public Art Advisory Board

agenda item

item type	Consent Agenda	meeting date	June 12, 2023
prepared by	Tatia Ghviniashvili	approved by	
board approval			
strategic objective			

subject

Approve minutes of regular meeting April 17, 2023

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[Draft Minutes.pdf](#)



Public Art Advisory Board Meeting Minutes

April 17, 2023 at 12:00 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Sara Segal, Betsy Gwinn, and Lisa "Tinker" Marsh; Board Coordinator Tatia Ghviniashvili; Virtually: Elizabeth Ingram.

Absent

Danny Humphress, Laurie Ellen Havel, and Charles Hamilton.

Staff Present

Assistant Director of Communications Craig O'Neil; Content & Graphics Specialist Meghan McNeil.

1) Call to Order

The meeting was called to order at 12:03 p.m.

Due to lack of physical quorum, the Board was advised they could take no action, but discussion was encouraged nevertheless.

2) Consent Agenda

- a. Approve the minutes of regular meeting March 20, 2023.

Deferred to next meeting due to lack of physical quorum.

3) Public Comments (for items not on the agenda):

There were no public comments.

4) Action Items

- a. Discussion of May board meeting

A brief discussion was held about the regularly scheduled May 15 meeting, and whether the Board feels it should be canceled due to the majority of members attending the May 9-11 Florida Association of Public Art Professionals (FAPAP) Conference. Mr. O'Neil also iterated that there are no urgent action items/discussions to be held in May, so canceling the meeting would not have negative repercussions. Ms. Ghviniashvili will reach out to the Board via email to gauge majority preference.

The Board asked a few clarifying questions about the FAPAP Conference and registration. Mr. O'Neil will send the link for the registration, along with the conference agenda, to the board after the meeting.

- b. Review and finalize list of Board priorities based upon City Commission discussion/decision on dedicated funding source.

Deferred to next meeting due to lack of physical quorum.

- c. Best of Show artist reception during 2024 Winter Park Sidewalk Art Festival

Mr. O'Neil spoke briefly about the Best of Show artist reception, and highlighted that it would utilize about \$3,000-\$5,000 from the budget. He will also reach out to the Sidewalk Art Festival Committee, and inform them of the Board's desire to pursue this event. The final budget will be discussed and approved at the next Board meeting.

Ms. Ingram suggested acquiring the contact information of past Best of Show artists as early as now, and work alongside the Sidewalk Art Festival Committee to attain said information and reach out to the artists.

A brief discussion followed and the Board asked a few questions about working alongside the Sidewalk Art Festival Committee to host the reception. This item will be discussed further at the next meeting.

5) Non-Action Items

There were none.

6) Staff Updates

- a. "When Creativity Meets Nature"

Mr. O'Neil shared an opportunity for the Board to attend an exhibit at the Mead Botanical Garden on April 19, 6:00 p.m.-7:30 p.m., titled "When Creativity Meets Nature." The event is put on by The University of Central Florida's Advanced Design Lab students. Mr. O'Neil himself will be in attendance, and encouraged the Board to attend. A discussion followed about the event.

Mr. O'Neil addressed some questions and concerns from the March meeting. The Best of Show art piece in the City Hall lobby will be replaced by the 2023 winner, which will be presented to the City Commission on May 24. Staff suggested the Library and Events center as the permanent location for the current piece, and Board feedback/suggestions were welcomed.

Per last month's discussion, Mr. O'Neil explained the process used by the city to advertise a call for artists for projects. Specifically, the procurement department uses *caFE.com* to send the call, and staff also shares the call for artists with FAPAP. There are many factors that contribute to artists reaching out and submitting bids, such as budget, location, timing, deadlines, etc.

Ms. Ingram spoke on the MLK Jr. Park project call for artists, and expressed great satisfaction with the submissions received. The Board asked several clarifying questions about the process of selecting art for various locations throughout the city, and a brief discussion ensued.

7) Board Comments

There were none.

8) Upcoming Agenda Items

- Review and finalize list of Board priorities based upon City Commission discussion/decision on dedicated funding source.
- Discussion/approval of budget for the Best of Show artist reception.
- Best of Show artist reception during 2024 Winter Park Sidewalk Art Festival

9) Adjournment

The meeting adjourned at 12:30 p.m.

Minutes approved by the board on _____.
/s/ Tatia Ghviniashvili, Board Coordinator.



Public Art Advisory Board

agenda item

item type	Action Items	meeting date	June 12, 2023
prepared by	Craig O'Neil	approved by	Clarissa Howard
board approval	Completed		
strategic objective			

subject

Review of Florida Association of Public Art Professionals Conference

motion / recommendation

- Input, takeaways and ideas for future from board members in attendance.
 - Betsy Gwinn
 - Charles Hamilton
 - Elizabeth Ingram
 - Tinker Marsh
 - Sara Segal

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[PAAB at FAPAP Conference Summary 06.02.23.pdf](#)

The **Public Art Advisory Board** was honored to host a portion of the Florida Association of Public Art Professionals 25th Annual Conference. Mayor Anderson welcomed 100 public art professionals to our historic Farmers' Market before their catered luncheon and break-out sessions. Five board members also attended the conference that was held in downtown Orlando and Winter Park, May 9-11.





Public Art Advisory Board

agenda item

item type	Action Items	meeting date	June 12, 2023
prepared by	Craig O'Neil	approved by	
board approval			
strategic objective			

subject

Board direction regarding online public art brochure vs. online app.

motion / recommendation

- Eric Feinstein, President of [Otocast](#) is available to attend board meeting on July 12 (virtually) to explain product
- Funds remaining in FY 2023 budget total \$15,297 after \$4,702 has been allocated.

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[PAAB GL Detail 06.02.23.pdf](#)

G/L ACCOUNT DETAIL

Org: 0011701 Object: 534032
OTHER SERVICES - PUBLIC ART BD 001-17-1701-51-0513-534032-

YEAR	PER	JOURNAL	EFF DATE	SRC T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM	DESC	COMMENTS
2023	08		05/02/2023	API		PCARD	140.00	N		0	GEORGE'S GOURMET		
2023	08		05/02/2023	API		PCARD	71.95	N		0	COSTCO WHOLESale		
2023	08		05/02/2023	API		PCARD	235.39	N		0	PANERA BREAD		
2023	08		05/02/2023	API		PCARD	148.00	N		0	Unknown		
2023	07	1856	04/03/2023	API	1	W 042723ST	225.00	Y		0042723ST	Paypal *Florida		FLORIDA A
2023	07	1817	04/03/2023	API	1	W 042723ST	100.41	Y		0042723ST	PUBLIX		Public Ar
2023	06	1951	03/06/2023	API	1	W 032723ST	296.40	Y		0032723ST	SIGNATURE DEZIGNS		DIDACTICS
2023	06	1951	03/06/2023	API	1	W 032723ST	29.64	Y		0032723ST	SIGNATURE DEZIGNS		DIDACTICS
2023	06	1905	03/06/2023	API	1	W 032723ST	119.39	Y		0032723ST	PUBLIX		Public Ar
2023	06	1905	03/06/2023	API	1	W 032723ST	2,000.00	Y		0032723ST	GEORGE'S GOURMET		CATERING
2023	05	1459	02/06/2023	API	1	W 022723ST	90.92	Y		0022723ST	PUBLIX		Public Ar
2023	04	1804	01/27/2023	API	1	W 012723ST	95.41	Y		0012723ST	PUBLIX		PAAB Regu
2023	04	1804	01/27/2023	API	1	W 012723ST	11.68	Y		0012723ST	MILLER'S HARDWARE		HARDWARE
2023	04	1641	01/27/2023	API	1	3095	513.78	Y		731749020223AP	SIGNATURE DEZIGNS		SIGNS
2023	02	1481	11/27/2022	API	1	W 112722ST	89.41	Y		0112722ST	PUBLIX		MEETING L
2023	02	1402	11/27/2022	API	1	W 112722ST	219.04	Y		0112722ST	AMAZON.COM		STANCHION
2023	02	1402	11/27/2022	API	1	W 112722ST	33.49	Y		0112722ST	AMAZON.COM		STANCHION
2023	02	1402	11/27/2022	API	1	W 112722ST	93.96	Y		0112722ST	HOME DEPOT		BUBBLE WR
2023	01	1549	10/27/2022	API	1	W 102722ST	89.41	Y		0102722ST	PUBLIX		Public Ar
2023	01	1549	10/27/2022	API	1	W 102722ST	99.00	Y		0102722ST	PARK AVENUE PIZZA		Public Ar

Total Amount: 4,702.28

** END OF REPORT - Generated by Craig O'Neil **



Public Art Advisory Board

agenda item

item type	Staff Updates	meeting date	June 12, 2023
prepared by	Craig O'Neil	approved by	Clarissa Howard
board approval	Completed		
strategic objective			

subject

Best of Show Art Locations

item list

- 2023 Best of Show piece was presented to City Commission on May 25
 - The Lost Child, *El Nino Perdido*, 2022 by Wilber Quispe Huaman: tapestry
 - Will now be displayed in City Hall lobby for upcoming year
- Internal Structures, currently in City Hall lobby, will be moved permanently to Library

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[The Lost Child by Wilber QuispeHuaman.pdf](#)

Booth Shot:

No

Medium:

Fiber - Handwoven
Wool Tapestry

Dimensions:

48" x 63" x .125"

Price/Cost:

\$3,200.00

Year Completed:

2021

Description:

The Lost Child. This luminous design portrays a harrowing story from the artist's childhood, where the birds and animals of the jungle join him in love and solidarity.

